[Community College Letterhead]

Date

Dear Bay Area Community College Consortium:

I am writing this letter to express our partnership for the K12 Strong Workforce Program Round 6 project that [Local Education Agency] is planning to undertake. We believe that the [Name of the Project] has the potential to be a transformative experience for the students at [High School Name(s)] and strengthen the connection to Community College Name’s CE sector/program and the broader community it serves.

 [Community College Name] will participate in [Local Education Agency]’s [Name of the Project] by:

* K12 CTE Pathway to CCC Program of Study Alignment:
* Project Objective 1 detailing Community College’s Role
* Project Objective 2 detailing Community College’s Role
* Project Objective 3 detailing Community College’s Role
* Provide matching grant funds (source and type) and evidence for reporting.

Our shared commitment to fostering innovative educational opportunities has always been at the forefront of our partnership, and the [Name of the Project] is a testament to our continued dedication to this mission.

Sincerely,

[CC Contact] [K12 Lead LEA Contact]

[Title/Position] [Title/Position]

[Community College Name] [K12 Lead LEA Name]

[Email & Phone] [Email & Phone]