



California Community Colleges

K12 SWP CTE Pathway/Program Work Plan Template

The Work Plan template is offered as a planning tool. **Your final work plan will be entered directly into the NOVA platform.**

As stated in the RFA, applicants are asked to identify only the K14 Pathway Strategy (or Strategies) that the project will focus on using K12 SWP funds. For each strategy selected, Items 1 and 2 will be scored individually and the sum of those scores will be averaged. Items 3, 4, and 5 will be scored once. There is no penalty to applications that focus on one Strategy. The CTE Pathway/Program Work Plan is worth 35 total points. Your application will be scored on only the Strategy(ies) selected.

Important reminders to completing the K12 SWP Work Plan:

- Be certain that it supports your stated Project Objective(s).
- Include the leading metrics that will be requested in the progress reports.



K14 Pathway Quality Strategy: 1. Curriculum and Instruction

1. Describe the work and project activities. Use a thorough and coherent approach that illustrates how the activities will align with the Problem Statement and achieve the stated Project Objectives.

2. Describe and provide a list of expected, measurable outcomes.

Identify the tasks and activities of your proposed project and the expected outcomes.



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3. Identify partner roles and responsibilities. Includes description of what each K12, community college, and employer partners will contribute to the project.

4. Identify the total number of students (unduplicated headcount) and/or teachers to be served and the way in which they will be impacted by each strategy. Provide justification for requested funds and plans for sustainability (Return on Investment).



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5. Describe the student supports designed to improve access to and completion of high- skill/high-wage CTE opportunities for disproportionately impacted students.

Include activities that are designed to intentionally improve outreach and increase targeted academic supports, such as tutoring, mentoring by professionals, and work-based learning.



K14 Pathway Quality Strategy: 2. College and Career Exploration

1. Describe the work and project activities. Use a thorough and coherent approach that illustrates how the activities will align with the Problem Statement and achieve the stated Project Objectives.

2. Describe and provide a list of expected, measurable outcomes.

Identify the tasks and activities of your proposed project and the expected outcomes



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3. Identify partner roles and responsibilities. Includes description of what each K12, community college, and employer partners will contribute to the project.

4. Identify the total number of students (unduplicated headcount) and/or teachers to be served and the way in which they will be impacted by each strategy. Provide justification for requested funds and plans for sustainability (Return on Investment).



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5. Describe the student supports designed to improve access to and completion of high- skill/high-wage CTE opportunities for disproportionately impacted students.

Include activities that are designed to intentionally improve outreach and increase targeted academic supports, such as tutoring, mentoring by professionals, and work-based learning.



K14 Pathway Quality Strategy: 3. Postsecondary Transition and Completion

1. Describe the work and project activities. Use a thorough and coherent approach that illustrates how the activities will align with the Problem Statement and achieve the stated Project Objectives.

2. Describe and provide a list of expected, measurable outcomes.

Identify the tasks and activities of your proposed project and the expected outcomes.



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3. Identify partner roles and responsibilities. Includes description of what each K12, community college, and employer partners will contribute to the project.

4. Identify the total number of students (unduplicated headcount) and/or teachers to be served and the way in which they will be impacted by each strategy. Provide justification for requested funds and plans for sustainability (Return on Investment).



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5. Describe the student supports designed to improve access to and completion of high- skill/high-wage CTE opportunities for disproportionately impacted students.

Include activities that are designed to intentionally improve outreach and increase targeted academic supports, such as tutoring, mentoring by professionals, and work-based learning.



K14 Pathway Quality Strategy: 4. Work-Based Learning

1. Describe the work and project activities. Use a thorough and coherent approach that illustrates how the activities will align with the Problem Statement and achieve the stated Project Objectives.

2. Describe and provide a list of expected, measurable outcomes.

Identify the tasks and activities of your proposed project and the expected outcomes.



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3. Identify partner roles and responsibilities. Includes description of what each K12, community college, and employer partners will contribute to the project.

4. Identify the total number of students (unduplicated headcount) and/or teachers to be served and the way in which they will be impacted by each strategy. Provide justification for requested funds and plans for sustainability (Return on Investment).



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5. Describe the student supports designed to improve access to and completion of high- skill/high-wage CTE opportunities for disproportionately impacted students.

Include activities that are designed to intentionally improve outreach and increase targeted academic supports, such as tutoring, mentoring by professionals, and work-based learning.