TO: Chief Executive Officers
Chief Instructional Officers
Chief Business Officers
Chief Student Services Officers
Career Technical Education Deans
Regional Consortia Chairs
Nursing Directors

FROM: Sandra Sanchez, Interim Vice Chancellor
Workforce and Economic Development Division

CC: Marty Alvarado, Executive Vice Chancellor
Office of Equitable Student Learning, Experience and Impact

Lynda Phan, Dean
Workforce and Economic Development Division

Workforce and Economic Development Project Monitors

RE: ****Correction** SB 1348 - Allied Health Program Reporting Requirements in NOVA System**
This memo is to make a correction to Memorandum 22-029. All bold and asterisk text is related to the correction.

The purpose of this memorandum is to remind colleges of the data reporting obligations under the Allied Health Program requirements, as contained in SB 1348 (2018) for the Fiscal Year 2021-22.

Senate Bill 1348: Postsecondary education: allied health professional clinical programs: reporting became law in September 2018. It introduced new reporting requirements focused on generating data about clinical placements for educational providers offering degree or certificate programs across the allied health professions in California community colleges. In response to this new law, the California Community Colleges Chancellor's Office issues an annual report to the California Legislature reporting the data outcomes and impact from Senate Bill 1348.

Reporting Requirements
Senate Bill 1348 requires that the Chancellor report data describing the number of students receiving clinical training at individual clinical sites on an annual basis. For purposes of standardization, specific requirements about how to identify the clinical sites are included in the statute. The data collection requirements are as follows:

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A11Y 12/16/22

1. Counts of clinical trainees by site
    1.1 "<u>The number of students participating at each clinical training site</u>."
        1.1.1 "This shall include <u>information about proficiency in languages</u> other than English."

2. Identifying information about clinical sites
    2.1 "<u>License number of each clinical site</u>"
        2.1.1 "<u>If the license number is not available</u>, the <u>report shall include the employer identification number of the clinical training site.</u>"

Section 1, (c) of the statute mandates that all disclosures be done in compliance with all applicable state and federal privacy laws. As presented above, collection of the data required for compliance does not require links to individual identifiers and can be accomplished without triggering additional data security and privacy measures.

In compliance with this mandate, the Chancellor's Office is required to collate the data from all Allied Health Programs, starting in academic year 2019-2020 and staged as reflected in the chart below to include all allied health degree and certificate (credit and noncredit) programs offered by the California Community Colleges. Program reporting is required every year after the 2021-2022 academic year for all programs other than registered nursing.

2019-2020 Programs Required to Report	2020-2021 Additional Programs Required to Report	Starting 2021-2022 (and in each academic year thereafter)
• Licensed Vocational Nurse • Medical Assistant • Respiratory Care Therapist • Pharmacy Technician • Surgical Technologists	• Cardiovascular Technologist • Certified Nurse Assistant • Dialysis Technician • Diagnostic Medical Sonographer • Medical Lab Technician • Orthopedic Assistant • Physical Therapy Assistant • Psychiatric Technologist • Radiologic Therapist • Speech-Language Pathology Aide • **Occupational Therapy Assistant***	All Allied Health Programs (other than RN)

Effective in 2021, all SB1348 data is required to be collected and must be entered on the NOVA system regardless of funded or non-funded grant status.

There are two training videos available for support. It is important that whoever is completing the Allied Health reports to your college needs to watch the first video and follow the instructions.

Video #1 – How to use the Allied Health Program reporting sign up link at
https://www.youtube.com/watch?v=qhf5G8wd4i0

- This video will show how to use the following links to assign staff as the "Project Lead Contact," the role with permission to edit and submit Allied Health Program reporting for your college.

- Below are the links to follow for each half of 2021-22 Allied Health Program Reporting:
  - Fall/Winter Reporting - https://nova.cccco.edu/sign-up/0069f67f-64df-4f8b-a7ec-128e8b312692
  - Spring/Summer Reporting - https://nova.cccco.edu/sign-up/58feddb3-8e1d-4435-be06-1121d3608e24

Video #2 – How to complete Allied Health Program reporting in NOVA at
https://www.youtube.com/watch?v=hUgEe0v8Xes

Reporting due dates: **Fall/Winter data due January 30**
Spring/Summer data due September 30

If you did not enter data in January, you must enter data for the entire Fiscal Year 2021-2022 in the NOVA system and data must be entered by December 30, 2022.

Data that has not been reported in prior years needs to also be submitted. Please reach out to your monitor if you need assistance reporting prior year data.

If you have additional questions, please contact your Regional Project Monitor. Here is the link to the list of monitors by region: https://www.cccco.edu/About-Us/Chancellors-Office/Divisions/Workforce-and-Economic-Development/regional-monitors.

For NOVA questions, please utilize the helpdesk functionality in https://nova.cccco.edu/help.

Thank you.