

MESA Director's Guide to MIS Reporting



Agenda

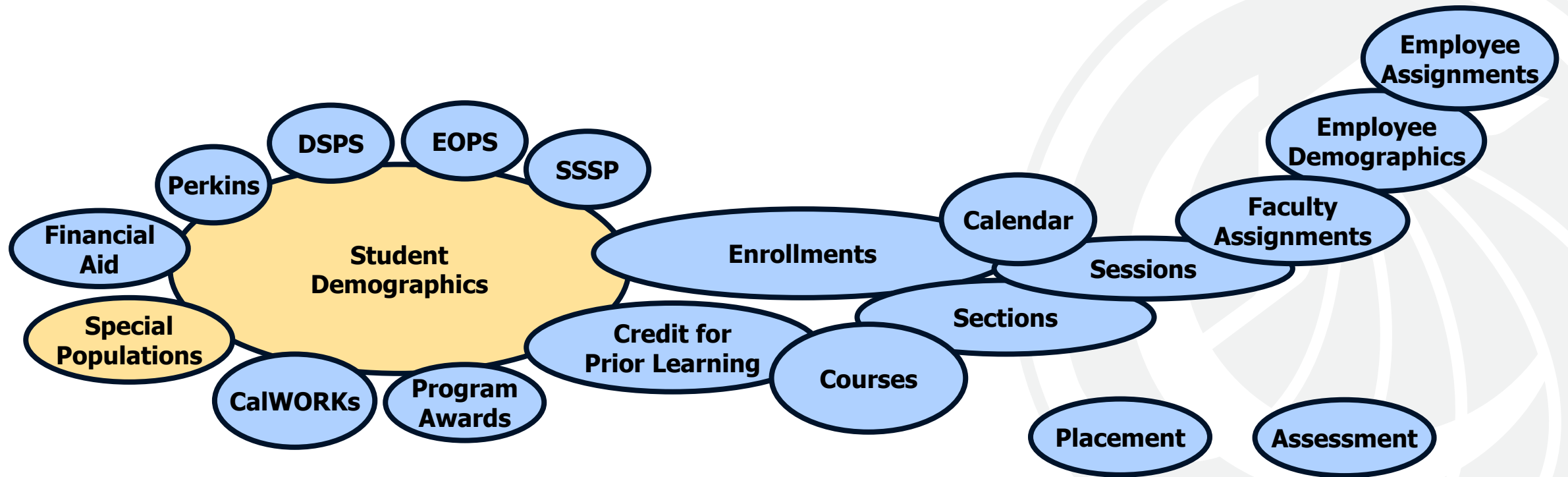
- CCCCCO MIS Database
- MIS Data Submission Process
- MIS Data Elements
- DataMart Reports
- Comments/Questions



CCCCO MIS Data

- “Community college districts shall provide data, in a format and according to a schedule to be specified by the Office of the Chancellor of the California Community Colleges” (EDC § 84754.5)
- Student, Course, Enrollment, Program Award, Financial Aid, Student Services, Employee, etc.
- Data submitted on a term or annual basis depending on the type of data

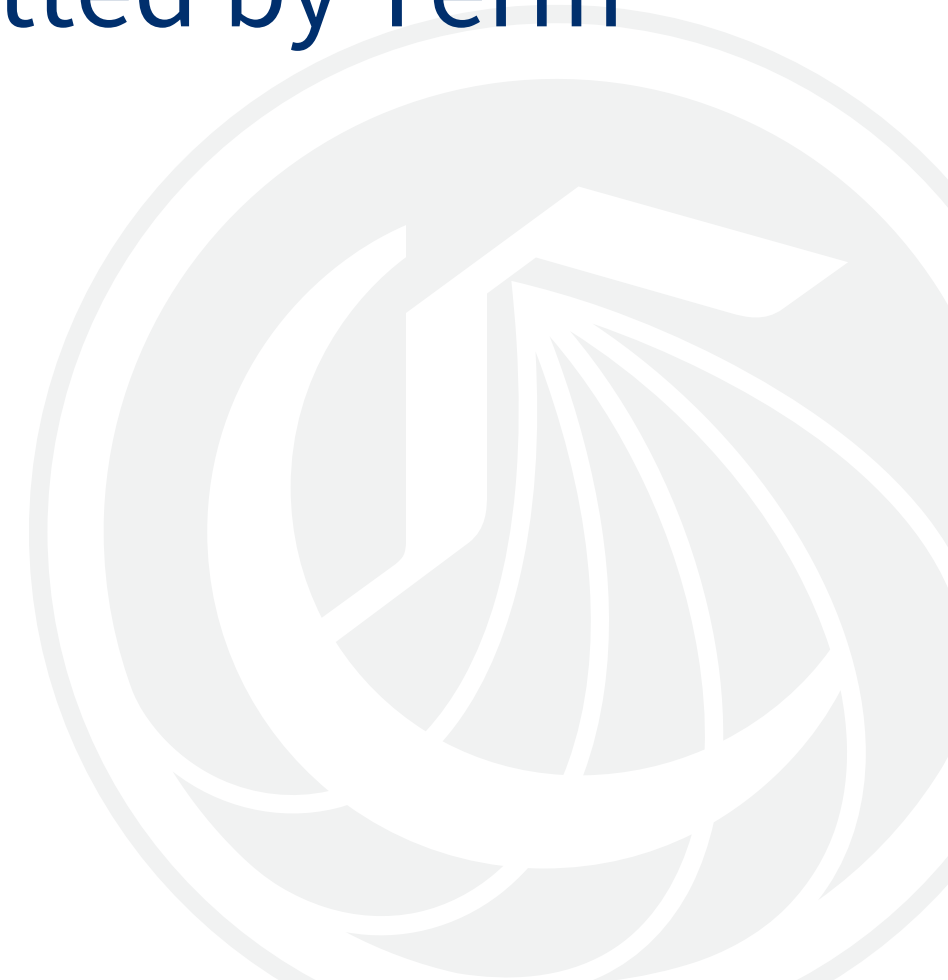
CCCCO MIS Database



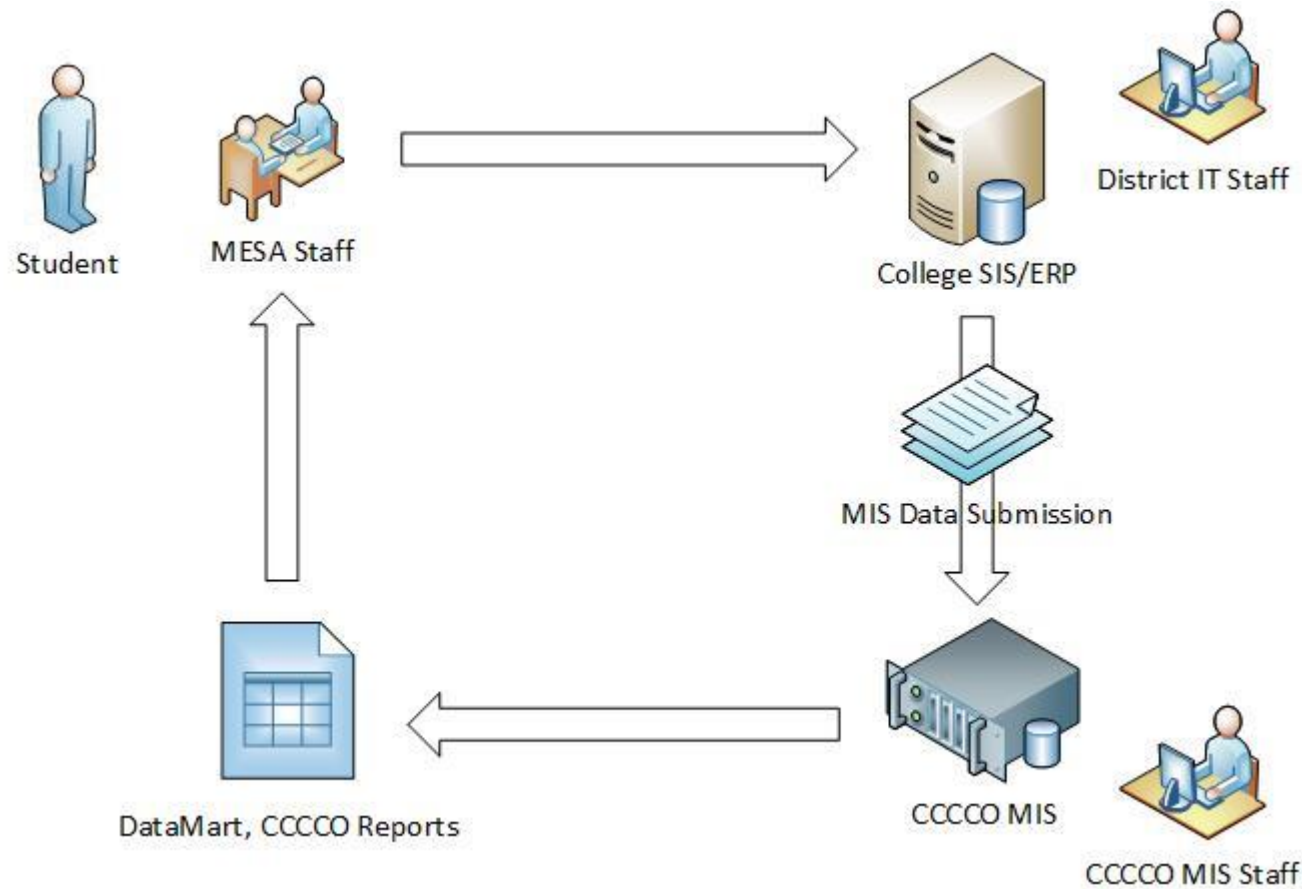
Student Services Files Submitted by Term

Due 30 days after the end of each term

- CalWORKs (SC and CW files)
- DSPS (SD file)
- EOPS/CARE (SE file)
- SSSP (SS file)
- ***Special Populations (SG file)***



MESA Data Flow



Data Element Dictionary (DED)

- Provides descriptions of the Chancellor's Office Management Information System and technical specifications for data to be collected and reported
- Available on the CCCCO website at <http://webdata.cccco.edu/ded>
- Data File/Element Information
 - File Domain and Format
 - Data Element Definition

Student Demographics (SB) File Domain

The reporting domain for Student Demographics data records includes...

- all students who met the reporting domain criteria for any of the other term-based student files (CalWORKs, DSPS, EOPS/CARE, Special Populations, Student Success Services, VTEA/Perkins, Student Enrollment, etc.)

and

- all students who met the reporting domain criteria for financial aid (financial aid award received)

...in the term being reported.

Student Demographics (SB) Data Elements

Student Demographics data elements include...

- Student name
- Student birthdate
- Student gender
- Student ethnicity
- Student educational status
- Student enrollment status
- Student parent/guardian education level
- etc.



Special Populations (SG) File Domain

- The reporting domain for Student Special Populations data records includes all students who
 - (1) were enrolled in at least one class as of first census for daily or weekly census classes, or
 - (2) attended at least one meeting of a positive attendance class, or
 - (3) were enrolled in at least one class that resulted in a notation on the student's official record, or
 - (4) received a service from one the college's student service programs;AND
 - have a "positive" status for one or more of the data elements included in the Special Populations data record.
- Each student record reported in the Special Populations file must have a corresponding record reported the Student Basic file.

Special Populations (SG) Data Elements

SG01 STUDENT-MILITARY-STATUS

SG02 STUDENT-MILITARY-DEPENDENT-STATUS

SG03 STUDENT-FOSTER-YOUTH-STATUS

SG04 STUDENT-INCARCERATED-STATUS

SG05 STUDENT-MESA-ASEM-STATUS

SG06 STUDENT-PUENTE-STATUS

SG07 STUDENT-MCHS-ECHS-STATUS

SG08 STUDENT-UMOJA-STATUS

SG10 STUDENT-CAA-STATUS

SG11 STUDENT-CAFYES-STATUS

SG12 STUDENT-BACCALAUREATE-PROGRAM

SG13 STUDENT-CCAP-STATUS

SG14 STUDENT-ECONOMICALLY-DISADV-STATUS

SG15 STUDENT-EX-OFFENDER-STATUS

SG16 STUDENT-HOMELESS-STATUS

SG17 STUDENT-LONGTERM-UNEMPLOY-STATUS

SG18 STUDENT-CULTURAL-BARRIER-STATUS

SG19 STUDENT-SEASONAL-FARM-WORK-STATUS

SG20 STUDENT-LITERACY-STATUS

SG21 STUDENT-WORK-BASED-LEARNING-STATUS

SG22 STUDENT-WORK-BASED-LEARNING-STATUS

SG23 STUDENT-A2MEND-STATUS

SG24 STUDENT-YOUTH-JUSTICE-STATUS

SG25 STUDENT-CAMPUS-HOUSING-STATUS

SG26 STUDENT-DUAL_ADMISSION-STATUS

SG05 STUDENT-MESA-ASEM-STATUS

DED#	DATA ELEMENT NAME	FORMAT
SG05	STUDENT-MESA-ASEM-STATUS	X
<p>This element indicates whether the student met the educational and financial eligibility criteria and received services from the Mathematics, Engineering, and Science Achievement (MESA) program. If a student has a demonstrated Achievement in a Science, Engineering, or Mathematics (ASEM) major and the intent to transfer to a four-year college or university but does not fully meet all of the MESA eligibility criteria, they are to be reported as an ASEM student if they are associated with the campus MESA Center. The student may also be referred to as a "MESA Club member", a "friend of MESA", or "Mesa Associate", etc.</p>		

Coding	Meaning
0	The student did not apply for services from the MESA program.
1	MESA student.
2	MESA student with the declared intent to be a teacher.
3	MESA student who withdrew from the program during the reporting term because of a change in their major.
4	MESA student who withdrew during the reporting term.
5	MESA student who was disqualified during the reporting term.
6	ASEM student.
7	ASEM student with the declared intent to be a teacher.
8	Pre-MESA or Pre-ASEM student. The student is recognized as a future MESA or ASEM student but did not meet the eligibility criteria at the time of application.
9	The student applied for services from the MESA program but was found to be ineligible.
Y	Not applicable, the school does not have a MESA program.

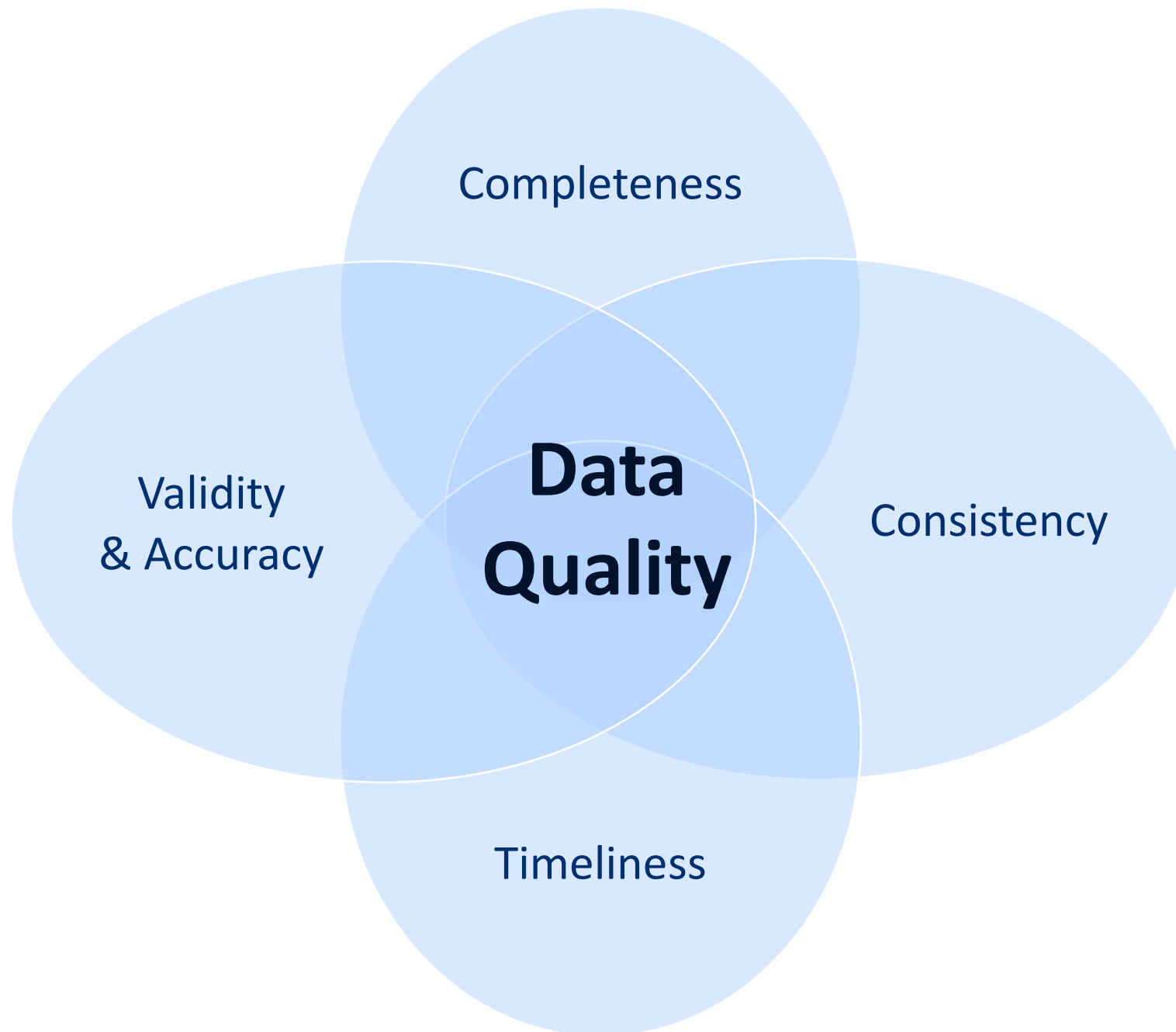
DataMart

<https://datamart.cccco.edu>

- Student Services Reports
 - Special Population/Group Student Count
 - Financial Aid (by Special Population/Group)
- Outcomes Reports
 - Program Awards (by Special Population/Group)
 - Retention/Success Rates (by Special Population/Group)

DataMart (Coming this Fall!)

- Student Services Reports
 - Special Population/Group Student Demographics
 - Financial Aid (by Special Population/Group) with Demographics
- Outcomes Reports
 - Program Awards (by Special Population/Group) with Demographics
 - Retention/Success Rates (by Special Population/Group) with Demographics



Recommendations for MESA Directors

- Familiarize yourself with the Data Element Dictionary
- Determine where data resides in your system
- Collaborate with your IT staff
- Review preliminary reports
- Run periodic reports throughout the year
- Make quality data submission a priority

Questions/Comments



Thank you

