



MEMORANDUM

May 23, 2025

WED 25-28 | Via Email

TO: Chief Executive Officers
Chief Instructional Officers
Chief Business Officers
Career Education Deans
Regional Consortia Chairs

FROM: Chèri Fortin, Dean
Workforce and Economic Development Division

RE: California Postsecondary Perkins V Monitoring and Technical Assistance Manual Now Available!

The Chancellor's Office, Workforce and Economic Development Division (WEDD), in collaboration with Michael Brustein and Bruman Group, is pleased to announce the availability of the California Postsecondary Perkins V Monitoring and Technical Assistance Manual. The manual serves as a guide to assist community colleges in the administration of the Strengthening Career and Technical Education for the 21st Century Act (Perkins V) by the California Community Colleges Chancellor's Office (Chancellor's Office).

Purpose of the Monitoring Plan

In accordance with the Office of Management and Budget (OMB) Guidance for Federal Financial Assistance at 2 CFR 200.332(e) as applicable to Perkins V, WEDD conducts monitoring activities, including developing an annual monitoring plan for all eligible recipients. Among the purposes of the plan are to:

- Uphold the Division's fiduciary responsibility in protecting against waste, fraud, and abuse of federal funds.
- Expand student opportunities to achieve national certification and credentials for CTE studies.
- Ensure that eligible recipients effectively comply with the requirements of Perkins V and applicable statutes and regulations (including the Education Department General Administrative Regulations [EDGAR] at 34 CFR Part 76 and OMB Guidance for Federal Financial Assistance at 2 CFR Part 200); and
- Ensure that eligible recipients are making substantial progress toward achieving their stated goals and objectives in their approved Perkins V application.

Monitoring and Technical Assistance Manual

The Monitoring and Technical Assistance Manual consists of the program's oversight system for monitoring and technical support, as well as risk management monitoring selection, monitoring process, monitoring summary reports with the inclusion of a Corrective Action Plan (CAP), and the scope of the on-site monitoring visit. The manual may be found on our Strengthening Career and Technical Education for the 21st Century Act (Perkins V): [2025 Monitoring and Technical Assistance Manual: California Postsecondary Strengthening Career and Technical Education for the 21st Century Act \(Perkins V\) \(PDF\)](#)

We encourage all districts, as Perkins V funding recipients, to review this manual and attend **our Introduction to the California Postsecondary Perkins V Manual and Grants Guidance Updates**, on **Wednesday, May 28, 2025** from 10-11:45 a.m. where we will navigate each section of the manual, as well as share new regulations impacting federal grants. Register for this webinar: https://cccco.zoom.us/webinar/register/WN_D_OgNXC9Sy6VbdGN7gxRWQ

For questions regarding this event, please contact the Perkins V Team at PerkinsSupport@CCCCO.edu.

cc: Anthony Cordova, Vice Chancellor
Workforce and Economic Development Division

LaCandice Ochoa, Dean
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