



**TO:** Delmar Larsen  
CEO, LibreTexts, University of California, Davis

**FROM:** James Todd, Vice Chancellor of Academic Affairs

**RE:** Notification of Intent to Award: ZTC OER Platform RFP Vendor Agreement

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This memorandum is the formal notification of Intent to Award the California Community College Zero Textbook Cost Program OER Platform RFP Vendor Agreement.

The Chancellor's Office is pleased to inform you that the vendor agreement is being awarded to **LibreTexts**, pending approval at the Nov. 2025 Board of Governors meeting.

The proposal submitted by your organization was reviewed and scored by representatives from the California Community Colleges Chancellor's Office and qualified representatives from partner colleges, and it received the highest score.

Congratulations to LibreTexts for submitting the selected proposal. The Chancellor's Office looks forward to working with LibreTexts through fiscal agent and project manager, Santa Clarita Community College District, on the development and implementation of the OER Platform.

Please feel free to contact the Project Specialist, Chad Funk, at [CFunk@CCCCO.edu](mailto:CFunk@CCCCO.edu) or (916) 445-1774 should you have any questions pertaining to this award notification. The Project Monitor will work with the Santa Clarita Community College District to initiate the contact process with LibreTexts following approval at the Nov. 2025 Board of Governor's Meeting.

**CC:** Sonya Christian, Chancellor  
Rowena Tomaneng, Deputy Chancellor  
Chris Ferguson, Executive Vice Chancellor of Finance and Facilities Planning