

**\*\*This Form is for Board of Trustee Members Only\*\***

**2024 Classified Employee of the Year Awards**  
**Scoring Form**

Employee Name: \_\_\_\_\_

Community College District: \_\_\_\_\_

Job Title: \_\_\_\_\_

<b>Document(s) provides evidence of: (Total Points = 60)</b>	<b>Possible Points</b>	<b>Points Given</b>
<b>Commitment to Vision 2030 and equitable student outcomes.</b> Examples provided.	1-10	
<b>A Commitment to higher standards of job performance and professionalism.</b> <ul style="list-style-type: none"><li>• Demonstrates competency and knowledge on the job to serve a diverse student population</li><li>• Plays a leadership role in employee/management collaboration</li><li>• Promotes collaboration within the work environment</li><li>• Is committed to high standards of performance</li><li>• Exemplifies professionalism at all times</li><li>• Steps up to cooperatively work through problems</li></ul>	1-15	
<b>Commitment to serving the institution's diverse student population through participation in college, professional and/or community activities.</b> <ul style="list-style-type: none"><li>• Involvement in college and/or district activities</li><li>• Organizes others within the work environment</li><li>• Promotes open communication among work groups</li><li>• Willingness to take the extra step</li></ul>	1-15	
<b>Commitment to serving as a leader beyond the local institution through service in local, statewide and/or national activities.</b> Evidence of activities that reveal leadership through participation in employee organizations and the local community. <ul style="list-style-type: none"><li>• Involvement in professional and/or community volunteerism/activities</li><li>• Organizes others within the community</li><li>• Acts of service above and beyond the call of duty</li></ul>	1-15	
<b>Up to five points are possible for additional information.</b>	1-5	
<b>Total Points (maximum 60)</b>	5-60	

Rank: \_\_\_\_\_ of \_\_\_\_\_      Signature of Reviewer: \_\_\_\_\_