



September 11, 2015

TO: Chief Instructional Officers
Chief Business Officers

FROM: Van Ton-Quinlivan, Vice Chancellor
Division of Workforce and Economic Development

SUBJECT: Addendum to:
RFA No. 14-326, Industry-Driven Regional Collaboratives—Acute Need for
Coding/Programming Bootcamp and Embedded Soft Skills Grant

Addendum No. 2

RFA No. 14-326

Industry-Driven Regional Collaboratives—Acute Need for Coding/ Programming Bootcamp and Embedded Soft Skills Grant

Revisions have been made to the following sections of the RFA No. 14-326, Acute Need for Coding/Programming Bootcamp and Embedded Soft Skills Grant. The year of termination for this grant, 2017, coincides with a funding reversion year; therefore it is essential that the grant not have a term end date beyond February 2017, to allow for close out and meeting Accounting deadlines for final payment. Therefore, the grant end date is changed from March 31, 2017 to **February 28, 2017**.

RFA Instructions

1. RFA Instructions, Terms, and Conditions, Section D. Funding and Performance Period, page 4
2. Calendar of Key Dates, page 18

RFA Specifications

Reporting Requirements: Accountability Reporting-Reporting Dates Year 2, page 21

ARTICLE I Program-Specific Legal Terms and Conditions, (Effective December 4, 2014)

1. Cost and Payments, Page 1
2. Accountability Reporting, Page 3

The revisions to RFA Instructions are to read as follows:

1. **Section D. Funding and Performance Period:**

Year 2 Final Expenditure and Match reports are due no later than March 30, 2017. This also includes electronic submission of the Final Narrative Report to the Chancellor's Office no later than March 30, 2017.

2. **Section L. Calendar of Key Dates:**

February 28, 2017 Grant End Date

3. **Reporting Dates Year 1:**

1st Quarter – July 30, 2015

2nd Quarter – October 30, 2015

3rd Quarter – January 30, 2016

4th Quarter – April 30, 2016

Interim Narrative Report – May 31, 2016

4. **Reporting Dates Year 2:**

1st Quarter – July 30, 2016

2nd Quarter – October 30, 2016

3rd Quarter – January 30, 2017

Final Expenditure, Match, and Final Narrative Report – March 30, 2017

The revisions to ARTICLE I Program-Specific Legal Terms and Conditions are to read as follows:

1. **Cost and Payments Section:**

A final payment will be calculated based on the Final Performance and Expenditure Reports due by March 30, 2017. If the total expenditure of funds by that date is less than the advance payment, the Chancellor's Office may invoice the Grantee for the excess amount. If the final report is late and/or cannot be approved by March 30, 2017, the allocation recipient can lose up to 10% of their funding.

2. **Accountability Reporting Section:**

Reporting Dates Year 1

1st Quarter – July 30, 2015

2nd Quarter – October 30, 2015

3rd Quarter – January 30, 2016

4th Quarter – April 30, 2016

Interim Narrative Report – May 31, 2016

Reporting Dates Year 2

1st Quarter – July 30, 2016

2nd Quarter – October 30, 2016

3rd Quarter – January 30, 2017

Final Expenditure, Match, and Final Narrative Report – March 30, 2017

cc: IDRC Project Directors
WEDD Staff