

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

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August 28, 2015

TO: Chief Instruction Officer
Deputy Sector Navigators
Sector Navigators
Regional Consortia Chairs
Technical Assistance Providers – Center of Excellence

FROM: Van Ton-Quinlivan, Vice Chancellor
Division of Workforce and Economic Development

SUBJECT: New Grant Opportunity

**2015-16 Request for Applications (RFA)
Technical Assistance Provider for Labor Market Research**

The **Technical Assistance Provider for Labor Market Research** RFA Instructions, Specification, Terms, and Conditions describe opportunities and application requirements for this competitive grant opportunity available to all California Community College Districts. All application materials can be accessed at:

<http://extranet.cccco.edu/Divisions/WorkforceandEconDev/WEDDRFAs.aspx>

This grant provides funds for one lead technical assistance provider (TAP) for the seven Centers of Excellence Directors. This individual will represent the Chancellor's Office and the Centers of Excellence by serving as the statewide lead for Labor Market Research. The TAP will be responsible for

- Providing workforce data and technical assistance to the California Community College system and its colleges
- Providing technical assistance to support the project goals of the CCCC Economic and Workforce Development Program
- Increasing the ability of the California Community College system to effectively manage their CTE portfolios by using labor market information and other workforce data
- Identifying emerging technologies, new research approaches and incorporating them into the COE Directors' workload/responsibilities
- Ensuring COE effectiveness and efficacy as technical assistance providers on labor market information and the use thereof for purposes of decision-making

- Continuously maintaining accurate procedures on the storage and usage of the data sources and collaterals of value to community colleges, districts and CCCCO. Also, maintain a directory of the network of partners developed as a result of this grant

Bidder's Conference

A **Bidder's Conference** is scheduled for September 3, 2015. The date and time of the webinar will be posted on CCCConfer on August 31, 2015. The Chancellor's Office requests that potential applicants register for this Webinar at www.cccconfer.org. Questions submitted in advance will be answered during the Bidder's Conference and must be sent in writing via e-mail to Nick Esquivel at nesquivel@cccco.edu.

Action/Date Requested

Complete the grant application using the RFA: Instructions, Specification, Terms and Conditions for the 2015-16 Labor Market Research Statewide Technical Assistance Provider grant.

The grant package and related forms are located at

<http://extranet.cccco.edu/Divisions/WorkforceandEconDev/WEDDRFAs/>

1. Applications must be submitted electronically in a single PDF document and e-mailed to nesquivel@cccco.edu no later than 5:00 p.m., September 30, 2015 (no separate e-mails with pieces of applications will be accepted).
2. The subject line of your e-mail should read: **WEDRFA2015-16 LMRTAP**
3. Applications e-mailed to any address other than listed above will not be accepted.
4. Please address all questions to: Nick Esquivel at nesquivel@cccco.edu

cc: Workforce Economic Development Division Staff
