



# Contracts and Grants Manual

April 2018

## 3000 GRANTS

### **3470 Grant Appeal Procedures.**

An applicant may file an appeal of the proposed grant awards. The appeal must be in writing and be signed by the college president or designee, or by the head of a nondistrict entity in those rare instances where such entities are eligible to apply under the particular RFA. The appeal must be filed within 10 business days after the date notice of intent to award is posted. Appeals must be filed with the vice chancellor of the division responsible for funding the project (as identified in the RFA). The appeal must specify the grounds of appeal and must be based on the process and/or procedures used in the review and recommendation of applications for awards. The vice chancellor shall review all the information submitted with the appeal, consult with the Legal Affairs Division where necessary, and render a decision within 30 calendar days of the date of receipt of the appeal. The decision of the vice chancellor is final.