

Chancellor's Office

# Fiscal & Policy Webinar

A Monthly Webinar Series by the College Finance and Facilities Planning Division

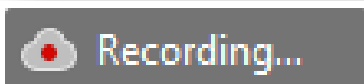


# Agenda

- Budget/Advocacy Updates
- Federal Funding
  - Undocumented Students
  - COVID-19 Response Block Grant Report
  - HEERF Updates
- Fiscal Services Updates
  - 2020-21 Early Action Programs (AB 85)
- Facilities Planning Updates
  - 2021 Capital Outlay Call Letter
- Attendance Accounting Updates
  - HyFlex
  - Non-CCAP 11.00 Enrollment Limit
  - EW Proposed Regulation Change
  - Center FTES
- Q&A

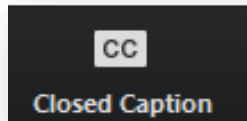


# Housekeeping Announcements

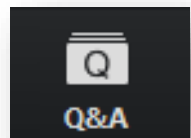


This presentation is being recorded.

Located on the tool bar at the bottom of your screen:



Read live captions.



Enter questions for the presenters, and read their responses.

# April: Community College Month

**SAVE THE DATE to *ENGAGE!***

April 19-23: Social Media Advocacy Week



The California Community Colleges invites you to join us for our first-ever 2021 Social Media Advocacy Week!

## Social Media Advocacy Week

- April 19 – 23, 2021
- Wednesday, April 21<sup>st</sup>: **Virtual Advocacy Town Hall**

## DEI Awareness Month

## Black Student Success Week

**April 19-23, 2021**

**Motivation MONDAY**

**Transfer TUESDAY**

**Workforce WEDNESDAY**

**Thriving THURSDAY**

**Funding FRIDAY**

# Budget Advocacy Timeline

## March through May

- Monitor and present at budget hearings.
- Budget hearing held early and on break until May Revise
- Legislators will consider impact of the Federal stimulus
- Opportunities to build broad awareness of CCC priorities (state and federal)
- Comprehensive Joint Analysis planned for May



Federal Stimulus Update

# **Update on Higher Education Emergency Relief Funds**



# Emergency Grants to Students

- *Like the CARES Act, the provisions of this stimulus bill do not appear to restrict colleges' ability to provide aid to students based on their immigration status.*

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14 THE REGENTS OF THE UNIVERSITY OF CALIFORNIA  
15 UNITED STATES DISTRICT COURT  
16 NORTHERN DISTRICT OF CALIFORNIA  
17 SAN FRANCISCO/OAKLAND DIVISION

18 REGENTS OF THE UNIVERSITY OF  
CALIFORNIA,

19 Plaintiff,

20 v.

21 UNITED STATES DEPARTMENT OF  
22 HOMELAND SECURITY; U.S.  
23 IMMIGRATION AND CUSTOMS  
ENFORCEMENT; CHAD F. WOLF, in  
24 his official capacity as Acting Secretary of  
the United States Department of  
25 Homeland Security; and MATTHEW  
ALBENCE, in his official capacity as  
26 Acting Director of U.S. Immigration and  
Customs Enforcement,

27 Defendants.  
28

Case No.

**COMPLAINT**

Administrative Procedure Act Case

Complaint filed:

Fiscal and Policy

# **HEERF and COVID-19 Response Block Grant Report and Updates**



# COVID-19 Response Block Grant CRF Cycle 4 Report

- Report is due April 6, 2021
- DOF [CRF Reporting Portal](#) is now open
- Use Chrome or Edge
- Do not create a new report, edit previous report
- Reports are tied to a single email (whoever reported last period)
- If you need to change the reporter's email follow the instructions on the [DOF CRF FAQs](#)
- Two reports with no changes is required before reporting is considered complete
- If all else fails, contact Lorena Romero at [Lromero@cccco.edu](mailto:Lromero@cccco.edu)

# FAQs - Indirect Costs

- Check with your Audit Team to verify allowable costs and correct application!
- May charge up to 10% de minimis indirect rate.
- Must be based on COVID-19 expenditures.

# FAQs – Facilities Modifications

- HEERF can be spent to improve public safety in facilities, including classrooms, offices, and other public areas.
- Can include non-permanent retrofit of plastic fixtures to prevent COVID-19 spread.
- Upgrades to HVAC to improve air circulation.

# FAQs - HEERF No-Cost Extensions (NCEs)

- Maximum extension of 12 months (CFR §200.308(d)(2)).
- NOT merely for the purpose of using unobligated balances.
- Discuss any need for an NCE with your Program Officer well in advance of the end of their grant period per Grant Award Notification.
- Program Officer contact info is identified in Grant Award Notification letter.

# New HEERF Guidance as of March 19, 2021

**Emergency grants** can go to any student (per district court injunction).

**Institutional funds** can be used to offset lost revenue. Colleges may reimburse themselves for lost revenue due to the pandemic and expenses incurred as of March 13, 2020.

# HEERF Lost Revenue FAQs

- **Does lost revenue have to be associated to the COVID-19 pandemic to be reimbursable?**

Yes. An institution may estimate loss revenue associated with the pandemic, as specified by CRRSAA.

- **What is lost revenue?**

Revenues an institutions expected but were reduced or eliminated due to the pandemic.

- **What HEERF programs cover lost revenue?**

Institutional portion, MSI, and FIPSE of HEERF I, II, and III. Student portion can **not** be used to reimburse lost revenue.

# Potential Sources of Lost Revenue

## Academic sources

- Tuition, fees, and institutional charges (**includes unpaid student accounts receivable or other student account debts**)
- Room and board
- Enrollment declines
- Supported research
- Summer terms

## Auxiliary services sources

- Cancelled ancillary events
- Disruption of food service
- Dormitory services
- Childcare services
- Use of facilities or venues, including external events such as weddings, receptions, or conferences.
- Bookstore revenue
- Parking revenue
- Lease revenue

# Resources

- [HEERF Grant Program Auditing Requirements](#) (March 8, 2021)
- [HEERF Notice of Interpretation for Period of Allowable HEERF Expenses](#) (March 19, 2021)
- [HEERF Lost Revenue FAQs](#) (March 19, 2021)
- [HEERF Period of Allowable Expenses Grant Records Notice](#) (March 19, 2021)
- [HEERF II FAQs updated](#) (March 19, 2021)



Fiscal & Policy Update

# Fiscal Services Unit Updates

# Immediate Action Budget

Emergency Grants

Outreach & Recruitment

Cal Fresh Application Support & Outreach

# Immediate Action Programs (AB 85) - Emergency Financial Aid

- \$100 million
- Distributed to districts proportionally based on 2019-20 Promise Grant and AB540 student head count.
- Disbursed on March 26<sup>th</sup>

# Immediate Action Programs (AB 85) - Retention and Enrollment Outreach

- \$20 million
- Distributed as follows:
  - \$2m retained for statewide outreach
  - Base \$25k per district
  - 75% based on 2019-20 FTES
  - 25% proportionally to districts with declines in FTES from 2019-20 to 2020-21
- Disbursed on March 26<sup>th</sup>

# Immediate Action Programs (AB 85) - CalFresh Outreach

- \$3.1 million
- Distributed as follows:
  - Base \$25k per district.
  - Remainder allocated proportionally based on 2019-20 Promise Grant and AB540 student head count.
- Disbursed on March 26<sup>th</sup>

Fiscal & Policy Update

# Facilities Planning Updates

5 Year Plan Submission

# State Capital Outlay – 2021 Call Letter

# 2021 Capital Outlay Call Letter

- Memorandum
- Capital Outlay Program Revision
- Updated Space Standards and Utilization
- State Administrative Manual (SAM) narrative
- FPU District Assignments
- Facilities Planning Manual
- IPP approved list





# Capital Outlay Program Revision

- Revised categories
  - A – Life and Safety: To provide for safe facilities
  - M- Modernization: To modernize instructional and institutional support spaces
  - G – Growth: To increase instructional and institutional support spaces
- Revised scoring metrics
- Required local contribution or hardship waiver
  - 25 percent required

# Updated Space Standards and Utilization

- Lecture space type increased by 33 percent
  - 20 ASF per station from 15 ASF per station
- Office space type increased by 25 percent
  - 175 ASF per FTEF from 140 ASF
  - 200 ASF per FTEF from 160 ASF for small community college district (CCD)
  - 5,000 FTES or under is considered a small CCD

# Additional Five Year Plan Updates

- California Construction Cost Index (CCCI) – 7120
- Equipment Price Index (EPI) - 3843
- Inspection Allowance - \$14,493
- SAM Narrative
- DSA releasing Interpretation of Regulations (IR) for 50% replacement cost threshold

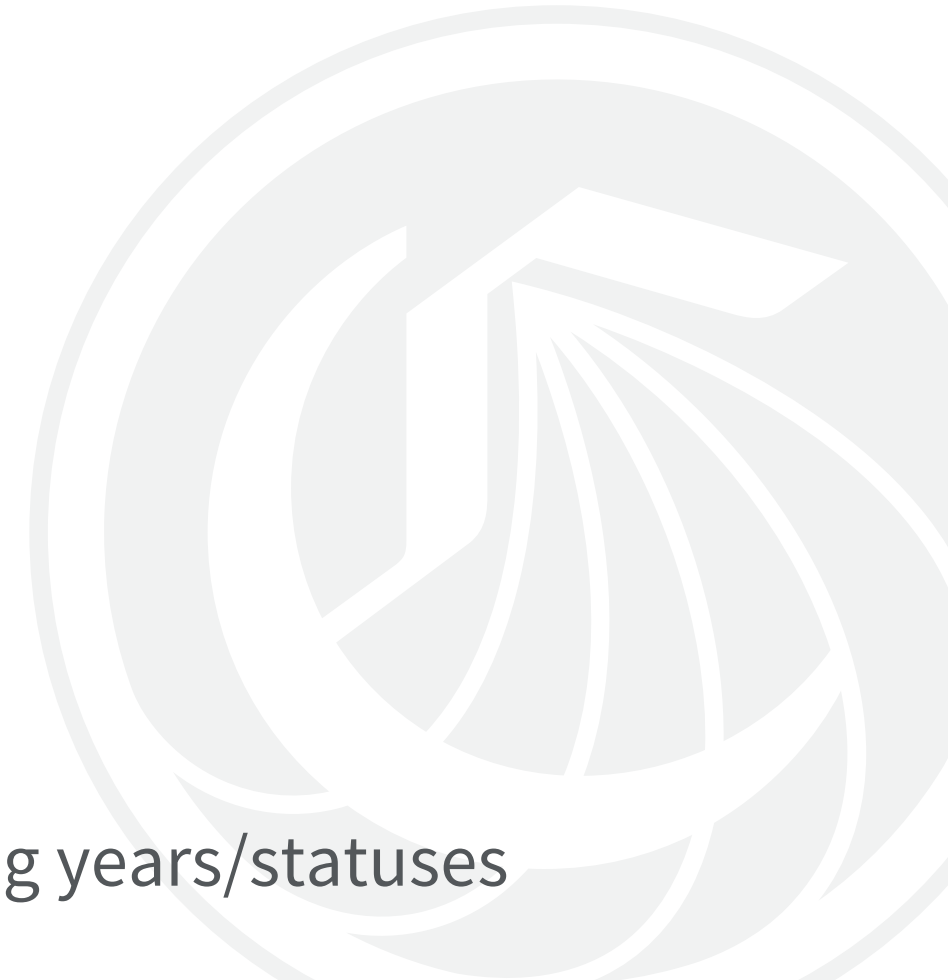
**\*Due Date: Revised to August 2, 2021\***

# FUSION

- FUSION back online and updated
- Training videos on the home page
- Live FUSION training to be announced

## Districts

- Complete enrollment projection
- Prioritize projects
- IPPs and FPPs submissions in correct funding years/statuses



# District Five Year Plan Submission

<u>DOCUMENT</u>	<u>ACTION REQUESTED</u>
2023-27 District Five-Year Construction Plan	“Submit” electronically in FUSION and mail 1 hard copy with original signature.
2023-24 Final Project Proposals	“Submit” electronically in FUSION and mail 2 hard copies (1 with original signatures).
2024-25 Initial Project Proposals	“Submit” electronically in FUSION and mail 1 hard copy with original signature.

Fiscal & Policy Update

# Attendance Accounting Updates

# HyFlex Courses – Attendance Accounting

- HyFlex courses are scheduled as face-to-face, with option for students to attend class sessions virtually.
- May use a face-to-face attendance accounting procedure.
- Instructor **must document** attendance as required for the procedure.

## Synchronous Instruction

- Weekly Census
- Daily Census
- Positive Attendance

## Asynchronous Instruction

- Alternative Attendance Accounting Procedure

# 2020-21 CDAM: Dual Enrollment

- The 2020-21 CDAM includes a correction to section 427 - Dual Enrollment. Pursuant to [Education Code 76001\(d\)](#), non-CCAP special part time students may enroll in up to **11.00 units**.
- The 11.00 cap is applicable to the entirety of 2020-21.
- For students enrolled in more than 11.00 units, districts may claim apportionment for only 11.00 units.



# Proposed Regulatory Action on Apportionment for Excused Withdrawals (EW)

- Existing regulations limit the number of times a community college district may claim apportionment for an enrollment that results in an EW granted due to extenuating circumstances.
- There is no limit when an EW is granted due to emergency or extraordinary conditions.
- Proposal: EWs, regardless of the reason granted, would have no limit on the number of times a district may claim apportionment.

# Proposed Regulatory Action on Apportionment for Course Enrollment

**May 20, 2021 - Consultation Council Meeting.** Opportunity for members of Consultation Council to provide feedback on the proposed changes to title 5 regulations, prior to first reading of this item at the May Board of Governors meeting.

**May 24, 2021 – Board of Governors Meeting** - First reading. The proposed language will go to the Board of Governors for a first reading and comments from Board members.

**Public Comment Period** – Allows stakeholders and members of the public to respond to the proposed revisions.

**July 12, 2021 – Board of Governors Meeting.** Second reading for review of changes, or action item and voting by the BOG if no substantial changes from first reading.

# Center FTES

- With the majority of courses being offered via distance education in 2020-21, districts should continue to attribute FTES to the appropriate center or college.
- Pursuant to Title 5, section 58771, pre-existing distance education courses may not be transferred to a center.
- Colleges should review published catalogs and use local discretion to determine appropriate location to attribute FTES.

Fiscal & Policy Webinar

# Chat Box Q & A



# Thank You for Joining!

**Next Fiscal & Policy Webinar:  
Thursday, April 29 at 11AM**



# Fiscal Standards and Accountability Unit

Contact	Subject Matter
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Lorena Romero, <a href="mailto:lromero@cccco.edu">lromero@cccco.edu</a>	Federal Stimulus (CARES Act: HEERF and Coronavirus Relief Funds), Student Residency Classification
Amanda Voie, <a href="mailto:avoie@cccco.edu">avoie@cccco.edu</a>	District Audits, Student Fees
Jubilee Smallwood, <a href="mailto:jsmallwood@cccco.edu">jsmallwood@cccco.edu</a>	FON, 50% law, CCFS-311
Alex Jiral, <a href="mailto:ajiral@cccco.edu">ajiral@cccco.edu</a>	Fiscal Health Monitoring
Natalie Wagner, <a href="mailto:nwagner@cccco.edu">nwagner@cccco.edu</a>	Student Residency Classification/AB 540, Attendance Accounting

For general questions and form submission: [fiscalstandards@cccco.edu](mailto:fiscalstandards@cccco.edu)

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Harold Flood: <a href="mailto:hfflood@cccoco.edu">hfflood@cccoco.edu</a>	FUSION, State Capital Outlay Program and Administration
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