



TO: Chief Business Officers
Facilities Directors

FROM: Hoang Nguyen, Director of Facilities Planning
Facilities Planning Unit, College Finance and Facilities Planning Division

RE: 2020-21 Physical Plant and Instructional Support

Due to fiscal conditions facing the State of California, the Physical Plant and Instructional Support (PPIS) program will not be able to provide funding to the community college system in FY 2020-2021. The Chancellor's Office will continue to advocate for funding, which will require districts to continue to submit their Scheduled Maintenance and Instructional Support Five-Year plans. These are important components of the PPIS program for the Chancellor's Office as we will use this information to advocate for more funding in the upcoming year.

2020-21 Scheduled Maintenance Five-Year Plan

The districts' Scheduled Maintenance Five-Year Plans demonstrate long-term physical plant needs shown over a course of five years, which includes the type of project and its' associated costs. The information provided in this plan is used by the Chancellor's Office to advocate for State funding. For more information about the Physical Plant and Instructional Support program, project eligibility, or information about how to enter projects into FUSION, please see the *Physical Plant and Instructional Support Guidelines* attached with this memorandum.

Instructional Support

The Chancellor's Office requests that districts provide information about local instructional support needs through the submission of the Instructional Support Five-Year Plan. The Instructional Support Five-Year Plan may include your district's purchases in 2019-20, potential purchases for 2020-21, and a five-year projection (2021-22 to 2025-26) of instructional support need. Please use the *Instructional Support 5 Year Plan* workbook attached with this memorandum.

Actions requested

Please submit the following items by their specified deadlines:

- Submit Scheduled Maintenance Five-Year Plan (2020-21 to 2024-25) via FUSION2 by October 1, 2020.
- Email Instructional Support Five-Year Plan workbook to Brian Turner by December 11, 2020.

Need Assistance?

Please contact Brian Turner at (916) 322-0946 or bturner@cccco.edu for assistance or questions for the Physical Plant and Instructional Support program.

Attachments