

First Friday Noncredit Webinars

February 2, 2018

A Noncredit Community of Practice Activity

**Brought
to you by:**

Academic Senate for California Community Colleges (ASCCC)

Association of Community and Continuing Education (ACCE)

Chancellor's Office

Career Ladders Project (CLP)

California Community Colleges Success Network (3CSN)

**BUSTING
THE
MYTHS**

Noncredit Myth Busting!

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Specialist

Noncredit Curriculum | Basic Skills Initiative

Academic Affairs Division

Chancellor's Office

Overview

Welcome

Introductions

Featured Presentation

- Chantée Guiney - *Noncredit Myth Busting*

Questions

Closing/Wrap-up

Evaluation Feedback Survey



Learning Outcome

**BUSTING
THE
MYTHS**

Statutes and Regulations Governing Curriculum

- California Education Code
- California Code of Regulations (CCR), Title 5

Statutes Governing Curriculum

EDUCATION CODE

TITLE 3. POSTSECONDARY EDUCATION

DIVISION 7. COMMUNITY COLLEGES

PART 43. THE CALIFORNIA COMMUNITY COLLEGES.....70900 - 70902

PART 50. FINANCE.....84000 - 85304



Title 5 Regulations Governing Curriculum

Title 5. Education

Division 6. California Community Colleges

Chapter 1. Board of Governors

Chapter 2. Community College Standards

Chapter 3. General Provisions

Chapter 4. Employees

Chapter 5. Students

Chapter 6. Curriculum and Instruction

Chapter 7. Special Programs

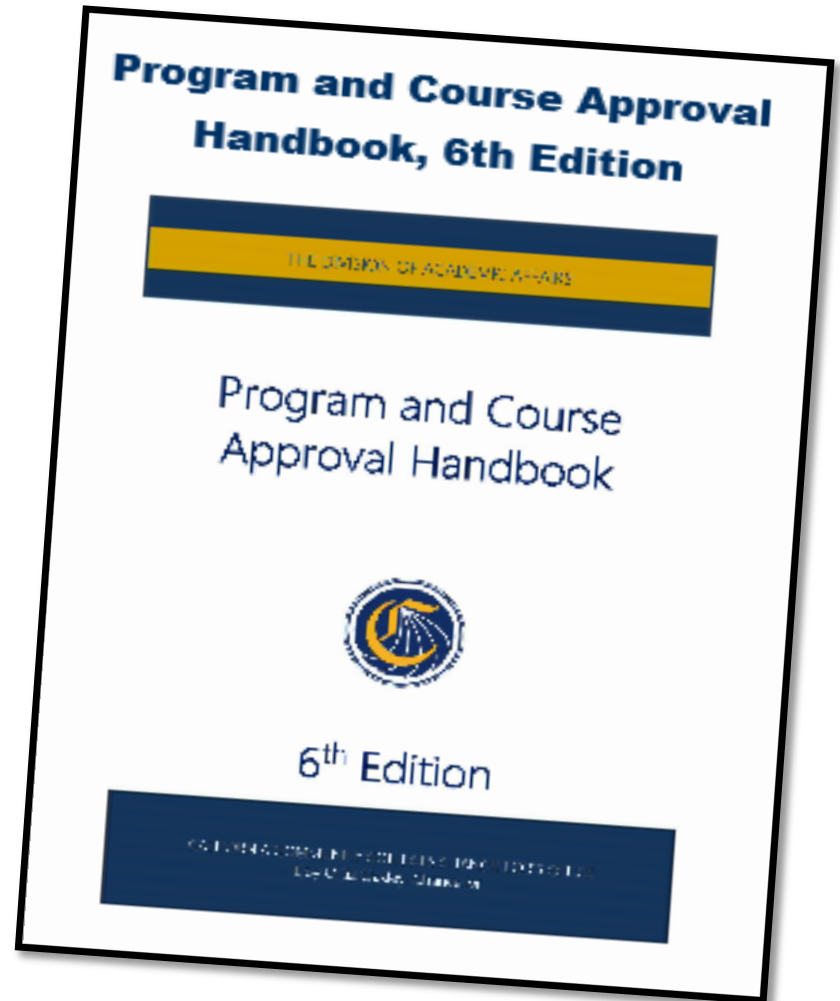
Chapter 8. Construction

Chapter 9. Fiscal Support

Chapter 10. Community College Administration

PROGRAM AND COURSE APPROVAL HANDBOOK (PCAH)

- 6th Ed (Jul 2017)
- Part III.....Noncredit Curriculum
- *When in doubt, let PCAH help you find out*



MYTH #1

Distance Education is not permitted in noncredit

“Noncredit courses cannot be offered by distance education. Is this true?”

- Title 5, section 58003.1 (f)(2)
- Alternative student attendance accounting procedure to tabulate FTES (full-time equivalent student) generated in noncredit distance education courses.
- While few colleges offer noncredit distance education classes, doing so is permissible.
- Chancellor’s Office publishes an annual report on distance education. The report summarizes credit and noncredit distance education enrollment trends, statewide.
- *Program and Course Approval Handbook* (PCAH, 6th Ed.), section 3 describes noncredit distance education instructional requirements
- Distance Education is permissible in noncredit

• **Status:**

**MYTH
BUSTED!**

MYTH #2

A noncredit course may be offered in ANY area of instruction

- ESL
 - Immigrant Education
 - Elementary and Secondary Basic Skills
 - Health and Safety
 - Substantial Disabilities
 - Parenting
 - Home Economics
 - Older Adults
 - Short-term Vocational
 - Workforce Preparation
- **Noncredit courses are limited to categories specified in:**
 - EC § 84757 – Noncredit Courses
 - Title 5, § 58160 – Noncredit Course Funding
- **Status:**

**MYTH
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Note: § 58160. Noncredit Course Funding.

(b) The provisions of sections 58050, 58051, 58051.5, 58130 and related provisions of [title 5, chapter 9] also apply in determining whether a noncredit course is eligible for funding

MYTH #3

Units can be awarded in noncredit

- Hint: “Non” credit
- Title 5 § 55002 (c) – Standards and Criteria for Courses
 - “...Course outline of record shall specify...student contact hours [not units!]...”
- EC 84757
 - “... a course for which no credit is given...”
- Not to be confused with the Adult High School Diploma (AHSD) program
 - Title 5 § 55154
 - Awards “high school credit” (not “college units”) for courses taken towards completion of the adult high school diploma program

• **Status:**

**MYTH
BUSTED!**

MYTH #4

Dance courses can be offered in noncredit

- NOT!!!
- Dance courses are not permitted in noncredit
- “No state aid or apportionment may be claimed on account of the attendance of students in noncredit classes in **dancing** or recreational physical education.” (California Code of Regulations, Title 5, § 58130)
- Tap Dance? Ballet? Two-step? Three-step? Electric Slide? The Dougie? The Whip/NayNay? Tango? Rumba? Cha-cha? Line Dancing? The Moonwalk? No, no, and no!

• **Status:**

**MYTH
BUSTED!**

MYTH #5:

PE (Physical Education) courses can be offered in noncredit

- NOT!!!
- Physical Education courses are not permitted in noncredit
- “No state aid or apportionment may be claimed on account of the attendance of students in noncredit classes in dancing or **recreational physical education.**” (California Code of Regulations, Title 5, § 58130)
- Yoga? Pilates? Advanced Hot Box Yoga? Volleyball? Croquet? Fencing? Golf? Lacrosse? Bowling 101? Synchronized Swimming? No, no, and no!

• **Status:**

**MYTH
BUSTED!**



Apportionment Restrictions on Noncredit Dance and Recreational PE Courses

- While the **courses may still be approved** and offered under the current noncredit course approval policies; they **may not be included in attendance data for apportionment purposes.**
- Determining whether or not a course falls into these categories and deciding if a course should be added to the schedule is a **matter of careful consideration for each campus.**
- Respectively, an **ongoing review** of noncredit course offerings in the **0835.xx (Physical Education)** or **1008.xx (Dance)** T.O.P. codes is **imperative.**
- If a college chooses to offer these courses, even though they may have been approved by CCCCO, the college **may not include the courses in its noncredit attendance calculations for the Apportionment Attendance Reports (CCFS-320)**, therefore a college may want to review the fiscal efficacy of such a decision

MYTH #6:

A CCCCO approved noncredit certificate may be offered in ANY area of instruction

- “Woo hoo!!! My college now offers AEBG [etc.] courses and I cannot wait to submit a new [insert title] CDCP certificate for approval!”
- EC § 84760.5, CDCP (Career Development and College Preparation)
- Title 5 § 55151, CDCP (Career Development and College Preparation)
- Title 5 § 55155, Approval of Noncredit Certificates
- CDCP certificates limited to ESL, Elementary and Secondary Basic Skills, Workforce Preparation, and Short-term Vocational with High Employment Potential.
- While there is some overlap between AEBG and CDCP, not all AEBG program areas qualify as CDCP
- Locally approved certificates ok – cannot refer to as a Certificate of Completion or a Certificate of Competency

• **Status:**

**MYTH
BUSTED!**

MYTH #7:

Noncredit coursework cannot be transcribed

- Transcribing noncredit coursework is optional
- Practices vary between colleges; some issue a separate transcript that denotes noncredit coursework only; other colleges place both credit and noncredit on the same transcript

• **Status:**

**MYTH
BUSTED!**

MYTH #8: Grading is not allowed in noncredit

Title 5 § 55021. Grading Policies

- (a) The governing board of each community college district shall establish a uniform grading policy for all colleges within the district. The policy shall be based on sound academic principles and be consistent with the requirements of this chapter.
- (b) The grading policy shall require that all work in all degree-applicable and nondegree-applicable credit courses shall be graded in accordance with a grading system adopted by the governing board consistent with section 55023.
- (c) The grading policy **may provide for award of grades in noncredit courses**, including courses which are part of a high school diploma program or may be accepted for high school credit by a high school.

- **Status:**



MYTH #9: Grading is not allowed in noncredit

Title 5 § 55023. Academic Record Symbols and Grade Point Average

<i>Symbol</i>	<i>Definition</i>	<i>Grade Point</i>
A	Excellent	4
B	Good	3
C	Satisfactory	2
D	Less than satisfactory	1
F	Failing	0
P	Passing (At least satisfactory - units awarded not counted in GPA. Has the same meaning as "CR" as that symbol was defined prior to June 30, 2007.)	
NP	No Pass (Less than satisfactory, or failing - units not counted in GPA. NP has the same meaning as "NC" 2007.)	
SP	Satisfactory Progress towards completion of the course (Used for noncredit courses only and is not supplanted by any other symbol.)	

- **Status:**

**MYTH
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MYTH #10: Noncredit courses are not repeatable

Title 5

- § 55002. Standards and Criteria for Courses

Noncredit:

(c)(4) (4) Repetition. **Repeated enrollment is allowed** only in accordance with provisions of article 4 of subchapter 1 of chapter 6 [...] 58161 [...]

- § 55044. Repetition of Variable Unit Courses

...silent on noncredit

- § 58161. Apportionment for Course Enrollment

...silent on noncredit

- **Status:**

**MYTH
BUSTED!**

MYTH #11: Noncredit has fees!

- No fees* in noncredit
- [CCCCO Student Fee Handbook](#) (Legal Affairs)

Overview:

- Basic Law on Student Fees.....Sec. 1
- Course Fees.....Sec. 2 (noncredit, see p. 6)
- Fees for Services.....Sec. 3
- Prohibited Practices.....Sec. 4

• **Status:**

**MYTH
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- *Health Fee: “Generally speaking, the fee may be charged of all students, whether or not they choose to use the health services. Districts may choose to charge or exempt noncredit students at their discretion [...]” (CCCCO Student Fee Handbook (2010), p. 16)

Noncredit Resources

- Academic Affairs Noncredit Curriculum Webpage
<http://extranet.cccco.edu/Divisions/AcademicAffairs/CurriculumandInstructionUnit/Curriculum/NoncreditCurriculumandInstructionalPrograms.aspx>
- Annual CDCP Legislative Report - *Preparing Students for Careers and College Through Noncredit Enhanced Funding (2016-17)*
<http://californiacommunitycolleges.cccco.edu/ChancellorsOffice/ReportsandResources.aspx>
- Legislative Analyst's Office (LAO) – *Effects of Increases in Noncredit Course Funding Rates (2017)*
<http://www.lao.ca.gov/Publications/Report/3635>
- Association of Community and Continuing Education (ACCE)
www.acceonline.org
- ASCCC Noncredit Committee
<http://www.asccc.org/directory/noncredit-committee>
- Basic Skills Initiative
<http://extranet.cccco.edu/Divisions/AcademicAffairs/BasicSkillsEnglishasaSecondLanguage.aspx>
- CCCCO Program and Course Approval Handbook, 6th Ed
http://extranet.cccco.edu/Portals/1/AA/Credit/2017/PCAH_6thEdition_July_FINAL.pdf

Noncredit First Friday Webinar Dates

2017-18 Webinar Schedule
March 2, 2018 – Mirrored Courses
April 6, 2018 – Noncredit SSSP
May 4, 2018 – Noncredit/Guided Pathways
June 1, 2018 - TBD
All webinars are 12:00-1:30, unless noted otherwise

*Webinar dates or times may change and will be announced across CCC list-serves.
Archived webinars are posted to the Chancellor's Office [Noncredit Webinars](#) webpage*

What's next for First Friday Webinars?

✓ **Mirrored Courses**

✓ **Guided Pathways and Noncredit**

✓ **Curriculum Development**

✓ **Student Support (SSSP)**

✓ **Regional Initiatives (AEBG, Strong Workforce)**

✓ **Developing Noncredit (Instruction, Data and Accountability, Administration)**

✓ **Noncredit Advocacy**

✓ **And more!**



Questions?



Thank you!

Myth Busting

MAY THE NONCREDIT FORCE BE WITH YOU!

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Evaluation Survey



Please help us improve the monthly Noncredit Webinars!

Is there a noncredit myth you want busted?

Submit a short anonymous online [survey](http://www.surveygizmo.com/s3/3607336/Noncredit-Monthly-Webinar-Evaluation-Form)

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