

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

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Memorandum

April 20, 2014

Via E-Mail Only

TO:

Chief Executive Officers
Chief Business Officers
Chief Instructional Officers
Faculty & Students
Facilities Directors
Purchasing Officers
Other Interested Parties

FROM:

Dr. Manuel Baca, President
Board of Governors
California Community Colleges

SUBJECT:

Board of Governors Energy & Sustainability Awards: Call for Nominations Due July 10th; Awards on September 9th in Sacramento

The Board of Governors of the California Community Colleges in conjunction with the California Community Colleges/Investor Owned Utilities Energy Efficiency (CCC/IOU) Partnership are pleased to announce a call for nominations (due July 10th) for the annual awards (presented on September 9th) which recognize exemplars in energy and sustainability in the California Community College system. The objective of the Board of Governors Energy & Sustainability Award Program is to highlight and reward excellence in energy efficiency and sustainability by community colleges, and to help motivate others to follow suit.

This year's awards will be presented at the Community College Facility Coalition Conference (CCFC www.caccfc.org) on September 9th, ensuring high-level recognition of the recipients and to promote the ongoing efforts of community colleges on the path toward sustainability. In 2014, awards will be granted in three categories: projects showcasing excellence in faculty and student initiatives; projects recognizing energy efficiency and sustainability that exemplify the goals of the system's Proposition 39 program; and a Sustainability Champion.

Additional information on the three award categories:

Excellence in Energy & Sustainability – Faculty/Student Initiatives: This award is designed to recognize *faculty and/or students* who have excelled in developing sustainability initiatives for their college, both in and out of the classroom. The criteria for this award includes the creation of an innovative initiative that is

able to institutionalize sustainability by incorporating the initiative into campus operations, engaging the campus community in implementing the initiative, integrating the initiative into student learning or curriculum, and can claim measurable results to demonstrate success. This category also includes faculty and student collaboration with regards to the creation and implementation of sustainability plans. Nominations will be reviewed against the criteria to determine an award winner and two honorable mentions.

NOTE: Submittal of the Nomination Form by July 10th is required for award consideration.

Excellence in Energy & Sustainability – Proposition 39 Projects: The Proposition 39 Project award winners will be identified by scoring approved project applications in 2013-14 using four metrics that align with Prop 39 goals: Annual Energy Cost Savings, Project Completion Schedule, Direct Job-Year creation, and Savings-to-Investment Ratio. Due to the difference in district sizes, the Energy Cost Savings and Direct Job-Years created metrics are calculated on the basis of district size, using the number of Full-Time Equivalent Students (FTES). One Winner will be given for each of the following project categories: Retrofit, Commissioning, Deemed, Demand Reduction/Permanent Load Shift, New Construction, and Self-Generation.

NOTE: No Nomination Form is required for award consideration. All Proposition 39 project applications approved by the Chancellor's Office in 2013-14 will be considered.

Sustainability Champion: The Board will select an individual who has demonstrated exceptional leadership and achievement in energy efficiency and sustainability efforts this past year.

NOTE: Please share your recommendations by July 10th who you think should be recognized as a Sustainability Champion, and why.

The enclosed Nomination Form for Faculty/Student Initiatives contains the detailed requirements and instructions for submitting these proposals. All nominated initiatives should either have been completed or currently in the implementation phase. Awards will be evaluated against the criteria described above. Please complete and submit the attached Nomination Form and recommendations for Sustainability Champion by email **no later than July 10, 2014 to Erin Trafton in the CCC Chancellor's Office at etrafton@cccco.edu.**

This year's program will take place according to the following timeline:

July 10: Deadline to submit Nomination Forms for Faculty/Student Initiatives Award and Recommendations for Sustainability Champion

August 1: Winners announced for Faculty/Student Initiatives and Proposition 39 Projects

September 9: Awards presented at 8:00am at the CCFC Conference at the Sheraton Grand Sacramento Hotel next to the Sacramento Convention Center

Previous award or honorable mention award winners are not eligible again for consideration this year, but previous submittals that did not win an award are eligible for re-submittal. To be considered for the Faculty-Student Initiative award, please complete and submit the attached Nomination Form for Faculty/Student Initiatives and recommendations for Sustainability Champion by email **no later than July 10, 2014 to Erin Trafton in the CCC Chancellor's Office at etrafton@cccco.edu.** Travel to the Awards Presentation at the CCFC Conference in Sacramento will be funded by the CCC/IOU Partnership for one representative from each award/project category and each honorable mention winner.

For any additional questions please contact Fred Harris at (916) 324-9508 or fharris@cccco.edu.