



California Community Colleges

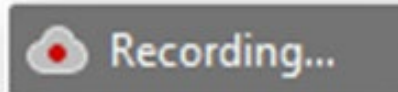
Standardized Attendance Accounting Regulations Updates



Upcoming Changes due to Regulatory Action

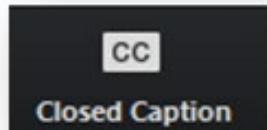
September 26, 2024 | Fiscal & Policy Webinar

WELCOME

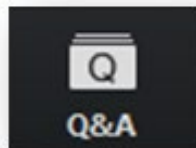


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New Standardized Attendance Method

September 26, 2024

- Overview of the changes
- Attendance Accounting Overview
- New FTES calculation
- Course Outline of Record and Scheduling
- Timeline for Implementation
- Upcoming Guidance
- CCFS-320 updates
- Enrollment Management



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Attendance Accounting Changes

Overview of Regulatory Changes

- On March 25, 2024, the Board of Governors approved new regulations that alter how districts calculate FTES for credit courses. The approved regulations were filed with the Office of Administrative Law and the California Secretary of State on July 22, 2024 and became effective on August 21, 2024.
- The updates to Title 5, Section 58003.1, and the addition of Section 58003.2 introduce the new Standardized Attendance Accounting Method, which will replace some existing attendance accounting methods for credit courses.
- Once implemented, the Standardized Attendance Accounting Method will be used for all credit courses regardless of modality or course length. **Open entry-open exit-credit courses will still be required to use Positive Attendance.**

Attendance Accounting Methods

The regulatory changes eliminate three of the attendance accounting methods (weekly census, daily census, and the alternative attendance accounting procedure for credit courses) and replace these with the new standardized attendance accounting method.

Prior Attendance Accounting Methods

1. Weekly Census (Credit) (58003.1(b))
2. Daily Census (Credit) (58003.1(c))
3. Positive Attendance (Credit and Noncredit) (58003.1(d and e))
4. Alternative Attendance Accounting Method (Credit) (58003.1(f)(1))
5. Alternative Attendance Accounting Method (Noncredit) (58003.1(f)(2))

Updated Attendance Accounting Methods

1. Standardized Attendance Accounting Method (Credit) (58003.2(b))
2. Positive Attendance (Credit and Noncredit) (58003.2(c))
3. Alternative Attendance Accounting Method (Noncredit) (58003.2(d))

New Methodology

Standardized Attendance Accounting Method

$$\text{FTES} = \left(\text{Standardized Total Hours (Units on COR x Standard Hours)} \right) \times \left(\text{\# of Students enrolled at Census} \right) / 525$$



Standard hours for unit of lecture:

18 for semester colleges

12 for quarter colleges



Standard hours for unit of lab:

54 for semester colleges

36 for quarter colleges

- Multipliers are for attendance accounting purposes only. No changes are needed to Course Outlines of Records or course schedules.
- Census date: The day closest to the end of the first 20% of the course length
- Units are based on the Course outline of Record



Standardized Attendance Accounting Method Examples

3 unit lecture course, semester college

3 units x 18 hours = 54 standardized total hours

54 total hours x 30 students = 1620 / 525 = 3.09 FTES

1 unit lab course, semester college

1 unit x 54 hours = 54 standardized total hours

54 total hours x 30 students = 1620 / 525 = 3.09 FTES

3 unit lecture course with 1 unit of lab, semester college

3 units x 18 hours = 54 standardized total hours (lecture)

1 unit x 54 hours = 54 standardized total hours (lab)

54 + 54 = 108 standardized total hours (lecture and lab) x 30 students = 3240 / 525 = 6.17 FTES

Which courses will use the Standardized Attendance Accounting Method?

- The majority of credit courses will transition to the Standardized Attendance Accounting Method including the following:
 - In-person courses
 - Online and hybrid courses
 - Semester length courses
 - Short term courses
 - Irregularly scheduled courses
 - Work Experience courses
 - Apprenticeship courses

Which courses will use the Positive Attendance Method?

- Most credit courses that use positive attendance under the prior attendance accounting rules will transition to the Standardized Attendance Accounting method.
- Positive attendance will be required for credit courses that are open-entry/open-exit, these must continue to use the positive attendance method in calculating FTES (title 5, section 58164)
- Districts have the option to use positive attendance for any credit course, however this will generally result in lower FTES being generated in the course (Title 5, section 58003.2(c)(4))

College Term Length Multipliers (TLM)

- College Term Length Multipliers (TLM) are not used in the calculation of FTES under the Standardized Attendance Accounting Method
- Colleges will maintain their current TLM which should be used in determining appropriate scheduling patterns based on their term length and flexible calendar configuration
- Once the district transitions to the Standardized Attendance Accounting Method, they will use the standard multipliers outlined in the regulation, rather than the TLM in the calculation of FTES

Flexible Time Adjustment (F-Factor)

- The F-factor is a multiplier used in the CCFS-320 to adjust the units of FTES so that districts do not lose FTES as a result of faculty participating in flexible calendar activities.
- The FTES adjustment is based on the type of course
- Districts will still have the option to apply an F-factor to courses using positive attendance (credit and noncredit) and the alternative attendance accounting method for noncredit.
- There will be no option to apply an F-factor for courses using the new Standardized Attendance Accounting Method. Since the Standardized Attendance Accounting Method uses standard multipliers, districts will not experience a loss in FTES as a result of flex days, and therefore will not need an F-factor adjustment to these FTES.



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Course Outline of Record and Course Scheduling

Using Units vs. Hours from the COR

- The final regulations state that the calculation is based on the number of units as stated in the COR
- There is no flexibility to use the COR hours instead of units
- If there are no units being awarded to the student, there would not be an option to claim apportionment for that time under the Standardized Attendance Accounting Method
- Districts should review their CORs to identify courses that have hours but no units awarded for those hours and make corrections as necessary

Standardized Attendance Accounting Method and Scheduling

- A 3 unit course is a 3 unit course (48-54 hours)
 - Term Length (6 weeks, 9 weeks etc.) or Modality (hybrid, synchronous, asynchronous) does not matter.
 - Student focused scheduling.
 - Optimizing recruitment, retention, and graduation rates of students.

Course Scheduling and the Course Outline of Record

- The revisions make updates to the sections related to attendance accounting, meaning the formula used to calculate FTES; however, **no changes** were made to the sections related to course scheduling.
- Colleges should continue to schedule courses in accordance with the minimum hours of 48-54 found in the Course Outline of Record to award a unit of credit per § 55002.5, where one credit hour of community college work (one unit of credit) shall require at least 48 semester hours of total student work or 33 quarter hours of total student work, which may include hours inside or outside-of-class.



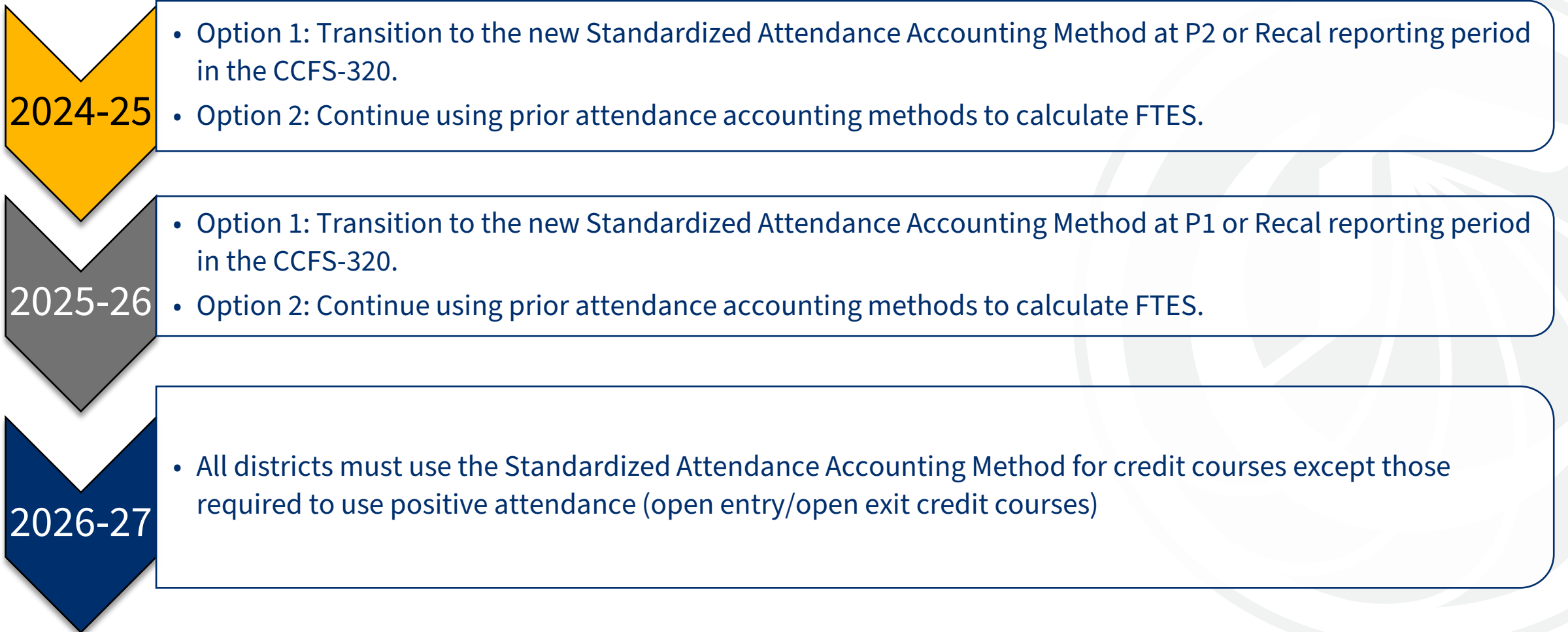
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Implementation: Timeline and Steps

Implementation Timeline

- In 2024-25 and 2025-26, districts have the option of using the prior attendance accounting methodologies or transitioning to the new Standardized Attendance Accounting Method.
- Beginning in the 2026-27 fiscal year, all credit courses (except for courses required to use positive attendance) must use the Standardized Attendance Accounting Method to calculate FTES.
- Title 5, Sections 58003.1(b)(c) and (f)(1), which correspond to weekly census, daily census, and the alternative attendance accounting method for credit courses, will become inoperative on June 30, 2026.
- Once a district transitions to the new attendance accounting method, they cannot change back to the old attendance accounting methods.
- All credit courses must fully transition to the new method in a single fiscal year.

Implementation Timeline



Chancellor's Office Implementation Steps



Guidance Memo Released to the Field September 24, 2024



System Webinar: September 26, 2024, 11-12



FAQ will be released to address outstanding questions



Update the Student Attendance Accounting Manual (SAAM) and the 320 Reporting System.



Partner with CIOs, CSSOs, and ASCCC on professional development focused on innovative scheduling (ISS and ESLEI will partner).



Coordinated effort around using the new model to target and reach working learners.



District Implementation Steps



Districts will need to decide the best time to transition to the new Standardized Attendance Accounting Method.



Work with their Student Information Systems to determine a plan for tracking student enrollment data in a format that aligns with the new Standardized Attendance Accounting Method.



The Student Information Systems will need to update the calculations and then transition courses, to the new Standardized Attendance Accounting Method.



Once the necessary updates are made to the Student Information Systems, the district can transition to the new Standardized Attendance Accounting Method and begin reporting under that method in the CCFS-320 system and MIS.

Upcoming Guidance

- The Chancellor's Office has released a memo on the upcoming attendance accounting changes due to the Standardized Attendance Accounting Regulations.
- 24-08 – Standardized Attendance Accounting Regulations Updates Memo can be found on our [Fiscal Memos webpage](#).
- An FAQ document will be released and posted to the Chancellor's Office [Attendance Accounting and Residency Page](#) in the coming weeks.



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CCFS-320 Changes

Upcoming changes to the CCFS-320 for the newly approved Standardized Attendance Accounting regulations.

CCFS-320 Updates Agenda

- Timeline
- Transition Administrator
- College Parts
- District Parts
- College/District Reports
- Other Minor Updates

Timeline

- The Chancellor's Office will have the changes to the CCFS-320 ready by 2024-25 P2.
- IT has started working on the updates.
- Districts will be allowed to test the changes before it goes live.

Transition to the new Methods

- Districts will have the option to transition into the new methods in 2024-25, 2025-26 or wait until 2026-27, when it is mandatory that all districts comply with the new rules.
- Districts will be able to transition at P2 or R1 in 2024-25 and P1 or R1 in 2025-26, depending when they are ready.
- Districts will be not allowed to reverse their decisions.
- For multi-college districts, only the district can transition.

Transition Administrator

- The CCFS-320 will have a new level of authority, the transition administrator.
- The transition administrator will be tasked with deciding whether the districts will use the new standardized attendance accounting methods in 2024-25, 2025-26 or wait until 2026-27.
- Transitions administrators will be given the choice at the following fiscal years and periods:
 - 2024-25 P2
 - 2024-25 R1
 - 2025-26 P1
 - 2025-26 R1
- The transition administrator can be an existing 320 user, and they can keep all their existing authority.
- The Chancellor's Office will reach out to districts about their choice of the transition administrator later in the fall.

Transition Notification

- At the start of P2/R1 in 2024-25 and P1/R1 in 2025-26, districts will see the following message:

Transition to the new Standardized Attendance Accounting Method for 2024-25 (Title 5, 58003.2)

Do not transition and continue with the current Attendance Accounting Methods (Title 5, 58003.1, sunseting June 30th, 2026).

- Confirmation Message:

Message if they transition into the Standardized Attendance Accounting Method:

I am certifying that selection is correct and understand that I may not change my selection:
[DISTRICT] will be transitioning into the Standardized Attendance Accounting Method for fiscal year [2024-25] and will use the methods under Title 5, 58003.2.

Message if they DO NOT transition into the Standardized Attendance Accounting Method:

I am certifying that selection is correct and understand that I may not change my selection (Please note that for 2024-25 districts may transition at 2024-25 R1)
[DISTRICT] will NOT be transitioning into the Standardized Attendance Accounting Method for fiscal year [2024-25] and will use the existing method under Title 5, 58003.1

Transition Notification – No Response

- Districts whose transition administrator has not made a choice will get the following:

Districts have until 2026-27 to fully implement these changes but may transition at 2024-25 or 2025-26. Once a district has transitioned into the new attendance accounting methods, they may not switch.

Based on our records, your district has not decided on whether they will transition in the current fiscal year, 2024-25. Districts may transition in fiscal year 2025-26 or wait until 2026-27.

Please ensure your assigned *District Transition Administrator (President/Chancellor or CBO of the district)* has selected an option regarding the transitioning in 2024-25. The CCFS-320 may not be accessible until a selection of transition is made.

- Transition administrators will see this message in late February or early March, when the CCFS-320 is ready for 2024-25 P2.

Changes to the College Parts

- Districts will see a new 'Part' in the 320 called Standardized Part.
- This new part will be visible only to districts who transition to the new methods under the College Forms section.
- Districts will enter their contact hours produced by the new Standardized Attendance Accounting under this new part.
- Districts that transition into the new method will **NOT** see the following parts under the College Forms section:
 - Part II – Weekly Census
 - Part III – Daily Census
 - Part V – Alternative Attendance Accounting – Weekly
 - Part VI – Alternative Attendance Accounting – Daily

New Layout of the College Forms (Transition Districts Only)

- Part I - FTES
- Supplemental
- Standardized Part – Student Contact Hours of Standardized Census Procedure Courses
- Part IV - Student Contact Hours of Actual (Positive) Hours of Attendance
- Part VII - Alternative Attendance Accounting Procedure - Noncredit
- Part VIII - FTES Annualizers (excluding Summer Intersession)
- F Factor - Faculty Contact Hours

Standardized Part (College) Formula

- Districts will be entering contact hours before it is divided by 525.
- The 320 will divide it by 525 and apply the annualizer at P1/P2 only in the appropriate sections.
- Both resident and nonresident FTES are calculated the same way in the 320.

Standardized Part Table

Standardized Hours (SH) References:	Contact Hours of State Residents	Contact Hours of Nonresident*
Education Code Section 84750 Title 5 Sections 58000, 58001, 58003.1, 58003.2	1	ECS 76140 2
A. Summer Intersession Courses (Summer 2024 Only) 1. 1 st SH		
A. Summer Intersession Courses (Summer 2025-Prior to July 1, 2025) 1. 1 st SH		
A. July 1 – December 31, 2024 (Exclusive of Summer Intersession) 1. 1 st SH Day 2. 1 st SH Extended Day		
January 1 – April 15, 2025 1. 1 st SH Day 2. 1 st SH Extended Day		
April 16 – June 30, 2025 1. 1 st SH Day 2. 1 st SH Extended Day		

*Non included as FTES for state apportionments purposes

Reminder: Contact hours produced by the Standardized Attendance Accounting method does not include the term length multiplier.

	Resident FTES	Nonresident FTES
First Period Report Part 1A(3) Part 1.B(3) Part 1.(C)(1)(c)		
Second Period Report Part 1A(3) Part 1.B(3) Part 1.(C)(1)(c)		
Annual Report Part 1A(3) Part 1.B(3) Part 1.(C)(1)(c)		
Recal Report Part 1A(3) Part 1.B(3) Part 1.(C)(1)(c)		

Updated Part VIII – FTES Annualizers

First Period Report	Annualizer
A. Part II	
A. Standardized Part	
A. Part III	
A. Part IV Noncredit	
Credit	
A. Part V	
A. Part VI	
A. Part VII	

Second Period Report	Annualizer
A. Part II	
A. Standardized Part	
A. Part III	
A. Part IV Noncredit	
Credit	
A. Part V	
A. Part VI	
A. Part VII	

	Term Length Multiplier
First Primary Term	
Second Primary Term	
Third Primary Term	

- Contact hours produced by the Standardized Attendance Accounting Method will still use the annualizer.
- Annualizer is only applied at P1 and P2 and does not apply to Summer FTES.
- **TLM is not applied to the new Standardized Attendance Accounting Method.**

Updated F Factor – Faculty Contact Hours

- F-Factor is only applied to courses using positive attendance (for credit and noncredit) and the alternative attendance accounting method for noncredit.
- F-Factor **will not be** applied to the Standardized Attendance Accounting Method.

References: Education Code Section 84890, Title 5 Sections 58000, 58001, 58003.1, 58003.2	TOTAL FACULTY CONTACT HOURS OF INSTRUCTION RELEASED FOR FLEX TIME ACTIVITIES 1	TOTAL FCH OF INSTRUCTION (ACTUAL TEACHING HOURS) OF ALL INSTRUCTORS IN THE ACADEMIC YEAR EXCLUSIVE OF ANY INTERSESSION 2	F-FACTOR*
A. Credit Courses			
1. Weekly Census Procedure Courses*			
1. Standardized Census Procedure Courses*			
1. Positive Attendance Credit Courses			
1. Alternative Attendance Accounting Procedure a. Weekly Census Procedure Courses* b. Daily Census Procedure Courses			
A. Noncredit Courses			
1. Positive Attendance			
2. Noncredit Distance Education			
*An adjustment (F) factor will not be applied to FTES generated in weekly student contact hour procedure courses. An adjustment (F) factor will also not be applied to FTES generated in standardized census procedure.			

Updated Part 1 – FTES (College Forms)

- All districts, whether they have transitioned or not, will see the updated table in Part 1 – FTES under College Forms.
- Depending on whether they have transitioned, certain section will be grayed out and see no data.
- The “factored” columns apply the F-Factor.

Updated Part 1 – FTES (College Forms) Table for Transition Colleges

PART I. FULL-TIME EQUIVALENT STUDENT	ATTENDANCE FTES* OF STATE RESIDENTS (AND NONRESIDENTS ATTENDING NONCREDIT COURSES)	FACTORED RESIDENTS FTES	ATTENDANCE FTES* OF NONRESIDENTS	FACTORED NONRESIDENTS FTES
A. Summer Intersession 1. Noncredit (Parts IV A.1 + VII.A.3) 2. Credit (Parts III.A.1. + IV.A.2. + VI.A.1.) 3. Credit Standardized (Standardized Part A.1 + IV.A.2.)				
B. Summer Intersession 1. Noncredit (Parts IV.B.1 + VII.B.3.) 2. Credit (Parts III.B.1. + IV.B.2. + VI.B.1.) 3. Credit Standardized (Standardized Part B.1 + IV.B.2.)				
C. Primary Term (Exclusive of Summer Intersession) 1. Census Procedure Courses (a) Weekly Census Contact Hours (Part II.) (b) Daily Census Contact Hours (Part III.) (c) Standardized Census Contact Hours (Standardized Part Credit)				
2. Actual Hours of Attendance Procedure Courses (a) Noncredit (Part IV.C) (b) Credit (Part IV.D)				
3. Alternative Attendance Accounting Procedure Courses (a) Weekly Census Procedure Courses (Part V.) (Credit) (b) Daily Census Procedure Courses (Part VI.) (Credit) (c) Noncredit Independent Study/Distance Education Courses (Part VII.C)				
D. Total FTES				

*Full-Time Equivalent Student

Updated Part 1 – FTES (College Forms) Table for Non-transition Colleges

PART I. FULL-TIME EQUIVALENT STUDENT	ATTENDANCE FTES* OF STATE RESIDENTS (AND NONRESIDENTS ATTENDING NONCREDIT COURSES)	FACTORED RESIDENTS FTES	ATTENDANCE FTES* OF NONRESIDENTS	FACTORED NONRESIDENTS FTES
A. Summer Intersession 1. Noncredit (Parts IV.A.1 + VII.A.3) 2. Credit (Parts III.A.1. + IV.A.2. + VI.A.1.) 3. Credit Standardized (Standardized Part A.1 + IV.A.2.)				
B. Summer Intersession 1. Noncredit (Parts IV.B.1 + VII.B.3.) 2. Credit (Parts III.B.1. + IV.B.2. + VI.B.1.) 3. Credit Standardized (Standardized Part B.1 + IV.B.2.)				
C. Primary Term (Exclusive of Summer Intersession) 1. Census Procedure Courses (a) Weekly Census Contact Hours (Part II.) (b) Daily Census Contact Hours (Part III.) (c) Standardized Census Contact Hours (Standardized Part Credit)				
2. Actual Hours of Attendance Procedure Courses (a) Noncredit (Part IV.C) (b) Credit (Part IV.D)				
3. Alternative Attendance Accounting Procedure Courses (a) Weekly Census Procedure Courses (Part V.) (Credit) (b) Daily Census Procedure Courses (Part VI.) (Credit) (c) Noncredit independent Study/Distance Education Courses (Part VII.C)				
D. Total FTES				

Changes to the District Parts

- Districts will see a new 'Part' in the 320 called Standardized Part.
- This new part will be visible only to districts who transition to the new methods under the District Forms section.
- Parts under the District Forms will add everything together, depending on whether the district has transition.
- Districts will transition into the new method will **NOT** see the following parts under the District Forms section:
 - Part II – Weekly Census - Composite
 - Part III – Daily Census - Composite
 - Part V – Alternative Attendance Accounting – Weekly - Composite
 - Part VI – Alternative Attendance Accounting – Daily - Composite

New Layout of the District Forms (Transition Districts Only)

- Part I – FTES Composite
- Supplemental Information – Composite
- Standardized Part – Student Contact Hours of Standardized Census Procedure Courses - Composite
- Part IV – Student Contact Hours of Actual (Positive) Hours of Attendance – Composite
- Part VII - Alternative Attendance Accounting Procedure - Noncredit – Composite
- Part IX - AB 540 Headcount, Special Admit FTES, Inmate FTES, and Apprenticeship FTES
- CDCP Noncredit FTES - Courses Eligible for Enhanced Funding
- Centers FTES
- Recal CCFS-317 Form

Updated Part 1 – FTES (District Forms) Table for Transition Districts

PART I. FULL-TIME EQUIVALENT STUDENT	ATTENDANCE FTES* OF STATE RESIDENTS (AND NONRESIDENTS ATTENDING NONCREDIT COURSES)	FACTORED RESIDENTS FTES	ATTENDANCE FTES* OF NONRESIDENTS	FACTORED NONRESIDENTS FTES
A. Summer Intersession 1. Noncredit (Parts IV A.1 + VII.A.3) 2. Credit (Parts III.A.1. + IV.A.2. + VI.A.1.) 3. Credit Standardized (Standardized Part A.1 + IV.A.2.)				
B. Summer Intersession 1. Noncredit (Parts IV.B.1 + VII.B.3.) 2. Credit (Parts III.B.1. + IV.B.2. + VI.B.1.) 3. Credit Standardized (Standardized Part B.1 + IV.B.2.)				
C. Primary Term (Exclusive of Summer Intersession) 1. Census Procedure Courses (a) Weekly Census Contact Hours (Part II.) (b) Daily Census Contact Hours (Part III.) (c) Standardized Census Contact Hours (Standardized Part Credit)				
2. Actual Hours of Attendance Procedure Courses (a) Noncredit (Part IV.C) (b) Credit (Part IV.D)				
3. Alternative Attendance Accounting Procedure Courses (a) Weekly Census Procedure Courses (Part V.) (Credit) (b) Daily Census Procedure Courses (Part VI.) (Credit) (c) Noncredit Independent Study/Distance Education Courses (Part VII.C)				
D. Total FTES				

*Full-Time Equivalent Student

Updated Part 1 – FTES (District Forms) Table for Non-transition Districts

PART I. FULL-TIME EQUIVALENT STUDENT	ATTENDANCE FTES* OF STATE RESIDENTS (AND NONRESIDENTS ATTENDING NONCREDIT COURSES)	FACTORED RESIDENTS FTES	ATTENDANCE FTES* OF NONRESIDENTS	FACTORED NONRESIDENTS FTES
A. Summer Intersession 1. Noncredit (Parts IV.A.1 + VII.A.3) 2. Credit (Parts III.A.1. + IV.A.2. + VI.A.1.) 3. Credit Standardized (Standardized Part A.1 + IV.A.2.)				
B. Summer Intersession 1. Noncredit (Parts IV.B.1 + VII.B.3.) 2. Credit (Parts III.B.1. + IV.B.2. + VI.B.1.) 3. Credit Standardized (Standardized Part B.1 + IV.B.2.)				
C. Primary Term (Exclusive of Summer Intersession) 1. Census Procedure Courses (a) Weekly Census Contact Hours (Part II.) (b) Daily Census Contact Hours (Part III.) (c) Standardized Census Contact Hours (Standardized Part Credit)				
2. Actual Hours of Attendance Procedure Courses (a) Noncredit (Part IV.C) (b) Credit (Part IV.D)				
3. Alternative Attendance Accounting Procedure Courses (a) Weekly Census Procedure Courses (Part V.) (Credit) (b) Daily Census Procedure Courses (Part VI.) (Credit) (c) Noncredit independent Study/Distance Education Courses (Part VII.C)				
D. Total FTES				

Updates to the College/District Reports

- The process of printing district or college reports will only slightly change to make room for the new Standardized Part.
- Districts or colleges who print reports, will get the Standardized Part page whether they transitioned or not to the new methods.
- That page will be blank if they have not transitioned into the new method.
- Districts no longer are required to send PDFs of these reports to the Chancellor's Office.

Minor Update to the CCFS-320

- Districts will be able to see a quick description of how the CCFS-320 calculates the FTES.
- Click on the "i" icon at the bottom of each College Part (weekly, daily, etc.) to view it.
- 320 District or College Admin accounts will be able to view users who have access to the application once again by clicking on the "User Accounts" tab.

	RESIDENT FTES	NONRESIDENT FTES
First Period Report ⓘ Part 1.A(2)	64.90	0.09
First Period Report RESIDENT FTES is calculated: <ul style="list-style-type: none"> • Part 1.A(2): Divide summer intersession courses contact hours under this section by 525. Both resident and nonresident FTES are calculated the same way. • Part 1.B(2): Divide Summer Intersession courses contact hours under this section by 525. Both resident and nonresident FTES are calculated the same. • Part 1.C(1)(b): Add all contact hours amounts for Day and Extended Day, divide it by 525 and multiply it by the annualizer. Both resident and nonresident FTES are calculated the same. 		
Part 1.B(2)	284.06	2.76
Part 1.C(1)(b)	775.43	32.95
Recal Report ⓘ Part 1.A(2)	63.53	1.47
Part 1.B(2)	284.06	2.76
Part 1.C(1)(b)	775.43	32.95



California Community Colleges

Enrollment Management

Enrollment Management

- Apply - a holistic approach to SEM that focuses on the student journey with an emphasis on retention and completion.
 - Program Review, Program Creation and Discontinuance
- Examine - data to inform your SEM strategies.
 - Importance of Data Disaggregation
 - supports integration of Inclusion, Diversity, Equity, Anti-Racism and Accessibility (IDEAA) into enrollment plans.
 - external environment scans
 - Creates big picture
- Engage - with other colleges on promising practices.

Enrollment Management

- Hold professional learning/development opportunities or workshops about apportionment for all constituents
- When there is not a dedicated committee, colleges might consider if they should institute one or whether another standing committee can be modified to ensure appropriate constituent participation and transparency.



Q & A

Enter Questions into the Q&A Box



California Community Colleges

Thank you!

**Next Fiscal & Policy Webinar: Government Relations
Updates**

November 7, 2024

[Fiscal & Policy Webpage and Updates](#)

www.cccco.edu

Fiscal Standards and Accountability Unit

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Natalie Wagner, nwagner@cccco.edu	Attendance Accounting, Residency, Student Fees
Amanda Voie, avoie@cccco.edu	District Audits, Part-time Office Hours and Health Benefit Claims, Part-time Faculty Health Insurance
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Facilities Planning Unit

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