



**Memorandum of Understanding
by and between
the California Community Colleges Chancellor's Office
and National University**

**Learning Disabilities Specialist Education
for California Community Colleges Employees**

This Memorandum of Understanding ("MOU" or "Agreement") is entered into by and between the California Community Colleges Chancellor's Office ("Chancellor's Office"), whose address is 1102 Q Street, 6th Floor, Sacramento, CA 95811, and National University ("NU"), whose address is 9388 Lightwave Ave, San Diego, CA 92123.

National University, a private nonprofit university accredited by WASC Senior College & University Commission (WSCUC), and the Chancellor's Office, the systemwide office for the California Community Colleges, enter into this MOU to expand educational access and workforce advancement opportunities for California Community College system employees who seek to meet minimum qualifications for Learning Disabilities Specialist positions within the California Community Colleges.

This MOU is effective as of the date of execution by authorized representatives of both parties.

The purpose of this MOU is to establish a formal framework of cooperation to support California Community College System employees in completing graduate-level education at National University that aligns with the California Community Colleges Minimum Qualifications for a Learning Disabilities Specialist, which require: 15 semester units (equivalent to 22.5 National University quarter units) of graduate study in the area of learning disabilities, to include, but not limited to, adult cognitive and achievement assessment, or the equivalent.

National University agrees not to modify its admission requirements in a manner that would impact the admission of California Community College employees pursuant to this MOU without informing the Chancellor's Office at least forty-five (45) days prior to such change.

This agreement is intended to provide streamlined admission consideration for eligible California Community College System employees seeking to enroll in graduate-level courses aligned with the Learning Disabilities Specialist minimum qualifications.

Admission to National University remains subject to institutional policies, published catalog requirements, and applicable program-specific standards in effect at the time of application.

I. Academic Programs and Coursework Alignment

National University agrees to offer graduate-level degree coursework aligned with the Learning Disabilities Specialist minimum qualifications. To satisfy the required 15 semester units (equivalent to 22.5 National University quarter units) of graduate study in learning disabilities, National University recommends the following coursework. Each course carries 4.5 quarter units, and completion of five (5) courses will satisfy the 22.5 quarter-unit requirement:

- PED 616 – Cognitive Assessments (4.5 quarter units)
- PED 624 – Academic and Processing Assessments (4.5 quarter units)
- PED 626 – Reading Assessments (4.5 quarter units)
- PED 632 – Social and Emotional Assessments (4.5 quarter units)
- PED 640 – Special Populations Assessments (4.5 quarter units)

II. Academic Advising

National University will provide academic advising to participating employees, including:

- Pre-enrollment advising focused on alignment with Learning Disabilities Specialist minimum qualification requirements;
- Guidance on course sequencing to efficiently complete degree and unit requirements; and
- Ongoing academic advising and program support once enrolled.

III. Financial Aid and Tuition

National University is committed to expanding access and affordability for California Community College System employees.

National University shall provide to any California Community Colleges employee a “scholarship,” which at all times will equal twenty five percent (25%) toward the graduate-level degree courses of the course tuition rate in existence at the time of registration for that course. The 25% scholarship is guaranteed, but only applies to the then-current tuition, and does not apply to any other fees or charges. For each California Community Colleges employee enrolled as a student at National University, the 25% guaranteed scholarship will remain in full force and effect for the duration of the student’s academic time at National University, notwithstanding the termination of this Agreement, provided the student does not miss two or more consecutive academic periods.

Additionally, National University will provide to the Chancellor’s Office:

- Information regarding tuition rates, institutional scholarships, or workforce-aligned tuition benefits, if available; and
- Financial aid counseling related to federal, state, and institutional financial aid options

The Parties agree and acknowledge that tuition for courses may increase or decrease over time, and that the California Community Colleges employee scholarship will proportionately increase or decrease with any change in National University tuition.

IV. Marketing and Communications

The Chancellor’s Office may promote this partnership to California Community College employees through their preferred communication channels.

V. Student Advising

National University will provide pre-enrollment advising to California Community College employees, including information the courses, financial aid, and additional course work required prior to completion of the courses.

This agreement may be executed in several counterparts, all of which taken together shall constitute one single agreement.

*On behalf of the
California Community Colleges
Chancellor’s Office*

*On behalf of
National University*

Chris Ferguson

Chris Graham

**Chris Ferguson
Executive Vice Chancellor of Finance and
Strategic Initiatives**

**Christopher Graham, Ed.D.
EVP, Workforce and Community
Education**

04/24/2026

04/24/2026

Date

Date