



**TO:** Chief Executive Officers  
Chief Instructional Officers  
Chief Business Officers  
Chief Student Services Officers  
Career Technical Education Deans  
Regional Consortia Chairs

**FROM:** LaCandice Ochoa, Dean  
Workforce and Economic Development Division

**RE:** Round 2 Letter of Intent Funding Opportunity – High Road Construction Careers Partnerships Grants

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The Chancellor's Office is pleased to announce the Letter of Intent (LOI) for the High Road Construction Careers Partnerships Round 2. This LOI will serve as the Request for Application and its purpose is to solicit and identify California Community College districts and colleges wishing to participate in the High Road Construction Careers (HRCC) partnerships. The Chancellor's Office will make awards based on the application materials submitted.

### **Background**

The purpose of the Chancellor's Office HRCC Partnerships grants is to support community colleges with building the infrastructure to offer educational and training programs for diverse and disproportionately impacted student populations to gain careers in the construction industry sector. The goal is to develop clearly defined career pathways for construction careers that award students college credit for prior work experience and industry credentials. By leveraging the HRCC partnership, the Chancellor's Office seeks to strengthen community college pathways and ensure students secure quality jobs in the construction industry. The community college grant activities shall include credit for prior learning, work-based learning opportunities, academic and career supports, and the award of industry-valued credentials or degrees, consistent with Assembly Bill 132 (Chapter 144, Statutes of 2021).

The Chancellor's Office grants are also an opportunity to integrate community college priorities into the existing HRCC partnerships and improve coordination between community colleges, state-approved joint labor management apprenticeship programs, and local workforce development boards. Existing partnerships between local workforce development boards and state-approved apprenticeship programs have been and continue to reach prospective apprentices in the target populations. Both entities recognize the important role of the community college system in partnership to help pre-apprentices and apprentices attain a community college degree upon completion of their three-to-five-year apprenticeship program.

### **Eligibility**

California Community College districts and colleges meeting the following four requirements are invited to apply:

1. The district or college is an existing partner or seeks to become a partner in the following thirteen California Workforce Development Board’s High Road Construction Careers partnerships<sup>1</sup>, AND
  1. Working Partnership USA: Apprenticeship Readiness Partnership
  2. Construction Trades Workforce Initiative: East Bay Regional Trades Program (EBRTP)
  3. Fresno Area Workforce Investment Corporation: ValleyBuild
  4. Golden Sierra Job Training Agency: San-Sierra-Yolo High Road Training Partnership
  5. North Bay Building and Construction Trades Council: North Bay Trades Introduction Program
  6. San Diego Workforce Partnership: Apprenticeship Readiness Collaborative (ARC)
  7. Los Angeles/Orange County Building Trades Council: Apprenticeship Readiness Fund
  8. Monterey Bay Collaborative Pre-Apprenticeship Partnership
  9. Tri-Counties High Road Construction Careers
  10. North State Builds
  11. Inland Empire Apprenticeship Readiness Program
  12. Humboldt and Del-Norte High Road Construction Careers
  13. San Francisco High Road Construction Careers (Sistas’ with Tools)
2. The district or college has an existing construction-related Career Technical Education (CTE) program, AND
3. The district or college has an existing Memorandum of Understanding (MOU) with a state-approved joint labor management apprenticeship and/or pre-apprenticeship construction program<sup>2</sup> or seeks to establish such an MOU, AND
4. The district or college commits to building the infrastructure to award credit for prior learning for completion of the North America’s Building Trades Unions’ (NABTU) Multi-Craft Core Curriculum (MC3) or a state-approved building trades’ joint labor management apprenticeship program.

### **Application Submittal**

Interested districts or colleges must submit the following in NOVA by **11:59 p.m., Friday, March 1, 2024** to be considered:

- Completed and signed Letter of Intent (see Appendix C), uploaded into NOVA.
- Completed and signed Letter of Support (see Appendix D) from the lead convener of the local HRCC partnership, uploaded into NOVA.
  - *Please see Appendix A for the definition of the HRCC Lead Convener and Appendix B for the HRCC Lead Convener Contact Details.*
- Completed application package in NOVA, including written responses, a workplan, and budget estimate (See Appendix E).

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<sup>1</sup> See Appendix B for details on the HRCC partnerships, including Lead Convener contact information.

<sup>2</sup> Pre-apprenticeship programs must be directly aligned with a state-approved joint labor management apprenticeship program.

## Round 2 Letter of Intent Funding Opportunity – High Road Construction Careers Partnerships Grants

November 16, 2023

All application materials will be posted on the Workforce and Economic Development Division’s “[Grant Opportunities and Reporting Links](https://www.cccco.edu/About-Us/Chancellors-Office/Divisions/Workforce-and-Economic-Development/WEDD-RFA)” webpage: <https://www.cccco.edu/About-Us/Chancellors-Office/Divisions/Workforce-and-Economic-Development/WEDD-RFA>.

### Funding Opportunity Information Session

Prior to the Funding Opportunity Information Session for Round 2, the [webinar recording](#) and [presentation](#) from the Round 1 Funding Opportunity Information Session are available for review. The Round 2 Funding Opportunity and Information Session will be held on the following date:

- **Monday, January 8, 2024 from 2:00 – 3:00 p.m.** Interested parties can register for the event at [https://cccconfer.zoom.us/webinar/register/WN\\_Q3oI4bOFRYG5LNFot5bFoA](https://cccconfer.zoom.us/webinar/register/WN_Q3oI4bOFRYG5LNFot5bFoA)

Additionally, there will be a series of office hours sessions for Q&A and to provide technical assistance with the application. Office hours will be **February 12 – 16, 2024, every day from 9:00 – 10:00 a.m. and 4:00 – 5:00 p.m.** Event pre-registration is not required. Interested parties can join office hours at <https://cccconfer.zoom.us/j/7543446923>.

### Questions

Written questions concerning the specifications of this Letter of Intent must be submitted via email to [LaCandice Ochoa, Dean](#). Responses will be provided via email for questions received prior to **Thursday, December 21, 2023**. Any questions received and answered prior to the Round 2 Funding Opportunity Session on January 8, 2024, will be recapped during the webinar. The deadline to submit questions is at **5:00 p.m., Friday, February 16, 2024**.

cc: Dr. Aisha Lowe, Executive Vice Chancellor  
Office of Equitable Student Learning, Experience, and Impact

Curtis Notsinneh, Chief Deputy Director  
California Workforce Development Board