



TO: Chief Executive Officers
Chief Instructional Officers
Chief Business Officers
Career Technical Education Deans
Regional Consortia Chairs

FROM: Anthony Cordova, Vice Chancellor of Workforce and Economic Development

RE: Round 1 Regional Coordination and Collaboration (RCC) Grant – Closeout Guidance and Key Deadlines

This memorandum serves as a reminder that the performance period for the Round 1 Regional Coordination and Collaboration (RCC) Grant concludes on June 30, 2026.

Perkins V, Title I-B

For the Perkins V, Title I-B program funds, no carryover of funds will be permitted. To close out the grant, regions are required to complete **by Wednesday, Sept. 30, 2026** the following:

- Complete Quarter 4/final fiscal and narrative reporting in NOVA.
- Submit all invoices with accompanied general ledgers for 2025–26 to Accounts Payable (AccountsPayable@CCCCO.edu) with a copy to Lupe Maldonado (LMaldonado@CCCCO.edu).

Economic and Workforce Development (EWD)

For the EWD program funds, regions are required to notify the Chancellor’s Office if any unspent funds are anticipated from the EWD allocation. **Please note the following:**

- No carryover of funds will be permitted.
- Regions may continue to expend funds only if a formal extension has already been approved by the EWD program team.
- No new extension requests will be approved at this time.

Required Actions and Deadlines

- By June 5, 2026:
Submit a notification to the EWD program team identifying any estimated unspent EWD funds.
- By Aug. 31, 2026:
Complete and submit the final expenditure report and progress report in NOVA.

Additional Guidance

- If a region will no longer serve as the fiscal agent and has unspent funds, it must coordinate with the Round 2 RCC fiscal agent to transfer any remaining funds appropriately.
- If funds are not reassigned, the Chancellor’s Office will initiate an invoice to recover unspent funds.

Please ensure timely compliance with these requirements to support an efficient and accurate closeout process. For questions or further clarification, send your questions to Regional Coordination at RegionalCoordination@CCCCO.edu.

Thank you for your attention to these important deadlines and for your continued partnership.

cc: Ioanna Iatridis, Assistant Vice Chancellor of Workforce and Economic Development
Paige Mustain, Dean of Workforce and Economic Development