



## MEMORANDUM

January 21, 2026

ESS 26-05 | Via Email

**TO:** Chief Student Services Officers  
Chief Business Officers  
Foster and Kinship Care Education Directors/Instructional Specialists

**FROM:** Mia Keeley, Dean of Student Services

**RE:** Follow Up to Chancellor's Office Guidance Memo ESS 25-32 regarding FY 2024-25 Federal Payment Disbursement Process.

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This message is to follow up with Memo [ESS 25-32](#) regarding changes to the Foster and Kinship Care Education Program Federal Payment College Disbursements starting 2024-25.

The Chancellor's Office will begin processing 2024-25 federal allocation recalculation payments. Under the updated disbursement process, recalculation payments will be handled in two ways:

- Colleges with year-to-date payments that exceed their final expenditures will receive an invoice for the overpayment. The invoice will be emailed to the Program Director/Instructional Specialist and Business Office.
- Colleges with final expenditures that exceed their year-to-date payments will receive the recalculation payments through the Fi\$Cal Accounting System via vouchers as explained in Memo ESS 25-32.

We thank you for your kind attention to this important matter and appreciate your patience as the Chancellor's Office begins to process recalculation payments for 2024-25. If you have any questions regarding this process or any other FKCE related budget questions or concerns, please contact Mia Keeley, Dean, at [MKeeley@CCCCO.edu](mailto:MKeeley@CCCCO.edu), Thalia Marroquin, Specialist, at [TMarroquin@CCCCO.edu](mailto:TMarroquin@CCCCO.edu) and Rina Rojas, Program Assistant, at [RRojas@CCCCO.edu](mailto:RRojas@CCCCO.edu).

cc: Rina Rojas, Program Assistant of Student Services  
Thalia Marroquin, Program Specialist of Student Services