



MEMORANDUM

May 23, 2023

22-012 | Via Email

TO: Chief Executive Officers
Chief Instructional Officers
Chief Business Officers
Chief Student Services Officers
Career Technical Education Deans
Regional Consortia Chairs
Nursing Directors

FROM: Sandra Sanchez, Interim Vice Chancellor
Workforce and Economic Development Division

CC: Dr. Aisha Lowe, Executive Vice Chancellor
Office of Equitable Student Experience, Learning and Impact
Lynda Phan, Dean
Workforce and Economic Development Division

RE: Letter of Intent – Associate Degree in Nursing/Registered Nurse Programs

The California Community Colleges Chancellor's Office is pleased to announce the release of the Letter of Intent (LOI) for the Associate Degree in Nursing/Registered Nurse programs. This LOI will serve as the Request for Applications. The purpose of the LOI is to solicit and identify community college districts wishing to participate in the expansion of student nursing program cohorts, reduce attrition, and increase completion. Based on the LOIs submitted to the Chancellor's Office, grant funding will be issued to colleges under a new funding formula.

Nursing Program Funding

A goal of the Chancellor's Office is to gradually adjust the allocation formula to be in full compliance by 2028 [Education Code Section 78261]. Colleges and programs will have time to adapt their practices to meet the requirements of the new allocation structure. The funding formula transition places colleges into one of two categories, based on the nursing program's outcomes data provided to the Chancellor's Office by colleges for the past six years. The categories are:

1. **Retention** – any program which has a demonstrated need to address its program completion status will be required to spend their allocation to address this issue. ¹
2. **Growth** – any program that does not have issues with attrition or equity will be invited to grow their program by from one to three cohorts. A cohort is defined as a group of a minimum of eight students. ²

¹ [Education Code Section 78261(d)(1)]

² [Education Code Section 78261(b) and (d)]

Chancellor's Office, Workforce and Economic Development Division

1102 Q Street, Sacramento, CA 95811 | 916.445.8752 | www.cccco.edu

Funds may not be used by community college districts to supplant existing courses but shall be used to enable more students to successfully complete the course of study or expand enrollments, depending on the above-referenced categories in which the Chancellor's Office has placed the college. Successful applicants should be ready to implement the requirements of these specifications as soon as the funds are available. The grant duration is for two years (24 months) and is expected to run July 1, 2023, to June 30, 2025.

Letter of Intent Submission

A Letter of Intent to Apply is required. The LOI signed by the authorized district/college signatories, written responses, and budget estimate must be submitted via to the Chancellor's Office NOVA system by **June 22, 2023, by 5:00 P.M.**

To be awarded, complete the application and submit a Letter of Intent in NOVA. Once the applications have been submitted in NOVA, the Chancellor's Office will make the final determinations of award amounts based on the requests received. At that time, applicants will be asked to enter a workplan and revised budget.

For more information, refer to the following:

- For full details on the LOI, refer to the [WEDD RFA website](#).
- For college allocations, see Exhibit A (below).
- Information how to submit the application in NOVA will be forthcoming on the WEDD RFA website.

If you are new to NOVA and would like to have an account created for you, please use the Access Request Wizard (<https://nova.cccco.edu/request-access>) to provide your contact information and details for the access you need.

If you have a change in your Nursing Program leadership, or have NOVA questions, please utilize the helpdesk functionality in <https://nova.cccco.edu/help>.

Training Webinar

The Chancellor's Office staff will host a webinar to provide an overview of the application submission process in NOVA and offer applicants an opportunity to ask additional clarifying questions. The webinar will be recorded and available on the WEDD RFA website.

- Date and Time: May 25, 2023, at 1:30 PM (1330) PDT
- Webinar Registration:
https://cccconfer.zoom.us/webinar/register/WN_sTEyMEtsT9qwOdX_Zyxf1g

After registering, you will receive a confirmation email containing information about joining the webinar.

Questions

Please submit any questions about this funding opportunity to Jennifer Xiong-Moua at nursingapps@cccoco.edu

Exhibit A – FY 2023-2024 Regions and Allocations

Retention Campuses:

Colleges with a demonstrated need to address its programs completion outcomes will be required to spend their allocation to address attrition. [Education Code Section 78261(d)(1)]

1. *Note: The Retention allocation is calculated based on the average number of students enrolled in the nursing program at the college receiving funding for the past three years x \$2,430.00 per student. As a result of the Chancellor's Office commitment to not reduce any program's funding by more than 15 percent, protections were put into place to ensure minimal impact to colleges. Therefore, some Retention colleges will receive more than the base of \$2,430.00 per student in FY 2023-2024 to ease transition to this new allocation formula.*

REGION	COLLEGE	ALLOCATION
BAY AREA	CHABOT COLLEGE	\$101,283.81
BAY AREA	CONTRA COSTA COLLEGE	\$109,172.30
BAY AREA	EVERGREEN VALLEY COLLEGE	\$213,101.14
BAY AREA	MERRITT COLLEGE	\$91,560.56
BAY AREA	NAPA VALLEY COLLEGE	\$97,232.46
CENTRAL VALLEY- MOTHER LODE	MERCED COLLEGE	\$195,762.65
INLAND EMPIRE	COLLEGE OF THE DESERT	\$200,136.81
INLAND EMPIRE	MOUNT SAN JACINTO COLLEGE	\$105,335.16
INLAND EMPIRE	VICTOR VALLEY COLLEGE	\$174,658.85
LOS ANGELES- ORANGE COUNTY	CERRITOS COLLEGE	\$190,413.56
LOS ANGELES- ORANGE COUNTY	L.A. HARBOR COLLEGE	\$144,546.75

REGION	COLLEGE	ALLOCATION
LOS ANGELES-ORANGE COUNTY	L.A. SOUTHWEST COLLEGE	\$178,259.51
LOS ANGELES-ORANGE COUNTY	L.A. VALLEY COLLEGE	\$207,618.45
LOS ANGELES-ORANGE COUNTY	LONG BEACH CITY COLLEGE	\$204,188.16
LOS ANGELES-ORANGE COUNTY	MOUNT SAN ANTONIO COLLEGE	\$239,840.06
LOS ANGELES-ORANGE COUNTY	RIO HONDO COLLEGE	\$190,413.56
SAN DIEGO-IMPERIAL	GROSSMONT COLLEGE	\$178,259.51
SAN DIEGO-IMPERIAL	MIRA COSTA COLLEGE	\$207,126.30
SOUTH CENTRAL COAST	MOORPARK COLLEGE	\$193,654.65
Total for Retention Campuses	N/A	\$3,222,564.25

Growth Campuses:

Colleges that do not have issues with retention will be invited to grow their program by from one to three cohorts. [Education Code Section 78261(b) and (d).

Note: A cohort will be defined as a group of a minimum of eight (8) students to be funded for two (2) full years from the current year's funding. The base allocation is \$91,200 per cohort. Some campuses may show an excess of funding above the amounts described here. To reduce the disruption of current nursing program fundings, campuses will not experience a cut of higher than 15 percent of its prior year's allocation.

REGION	COLLEGE	COHORT GROWTH	ALLOCATION
BAY AREA	CABRILLO COMMUNITY COLLEGE	2	\$182,400.00
BAY AREA	CITY COLLEGE OF SAN FRANCISCO	2	\$183,299.10

REGION	COLLEGE	COHORT GROWTH	ALLOCATION
BAY AREA	COLLEGE OF MARIN	2	\$182,400.00
BAY AREA	COLLEGE OF SAN MATEO	2	\$182,400.00
BAY AREA	DE ANZA COLLEGE	2	\$182,400.00
BAY AREA	GAVILAN COLLEGE	1	\$125,421.75
BAY AREA	HARTNELL COLLEGE	2	\$182,400.00
BAY AREA	LOS MEDANOS COLLEGE	2	\$185,016.10
BAY AREA	MISSION COLLEGE	1	\$119,209.95
BAY AREA	MONTEREY PENINSULA COLLEGE	1	\$158,595.55
BAY AREA	OHLONE COLLEGE	2	\$182,400.00
BAY AREA	SANTA ROSA JUNIOR COLLEGE	2	\$223,632.45
BAY AREA	SOLANO COMMUNITY COLLEGE	1	\$178,670.00
CENTRAL VALLEY-MOTHER LODE	BAKERSFIELD COLLEGE	2	\$182,400.00
CENTRAL VALLEY-MOTHER LODE	COLLEGE OF THE SEQUOIAS	2	\$182,400.00
CENTRAL VALLEY-MOTHER LODE	FRESNO CITY COLLEGE	3	\$323,363.80
CENTRAL VALLEY-MOTHER LODE	MADERA COLLEGE	1	\$91,200.00
CENTRAL VALLEY-MOTHER LODE	MODESTO JUNIOR COLLEGE	2	\$220,677.00

REGION	COLLEGE	COHORT GROWTH	ALLOCATION
CENTRAL VALLEY-MOTHER LODE	PORTERVILLE COLLEGE	1	\$91,200.00
CENTRAL VALLEY-MOTHER LODE	SAN JOAQUIN DELTA COLLEGE	2	\$182,400.00
CENTRAL VALLEY-MOTHER LODE	WEST HILLS COLLEGE LEMOORE	1	\$91,949.60
INLAND EMPIRE	CHAFFEY COLLEGE	2	\$182,400.00
INLAND EMPIRE	COPPER MOUNTAIN COLLEGE	1	\$99,450.85
INLAND EMPIRE	RIVERSIDE CITY COLLEGE	3	\$322,766.25
INLAND EMPIRE	SAN BERNARDINO VALLEY COLLEGE	2	\$182,400.00
LOS ANGELES-ORANGE COUNTY	CITRUS COLLEGE	1	\$98,775.10
LOS ANGELES-ORANGE COUNTY	COMPTON COLLEGE	1	\$91,200.00
LOS ANGELES-ORANGE COUNTY	CYPRESS COLLEGE	2	\$182,400.00
LOS ANGELES-ORANGE COUNTY	EAST LOS ANGELES COLLEGE	1	\$94,626.25
LOS ANGELES-ORANGE COUNTY	EL CAMINO COLLEGE	2	\$182,400.00
LOS ANGELES-ORANGE COUNTY	GLENDALE COMMUNITY COLLEGE	2	\$182,400.00
LOS ANGELES-ORANGE COUNTY	GOLDEN WEST COLLEGE	1	\$91,200.00

REGION	COLLEGE	COHORT GROWTH	ALLOCATION
LOS ANGELES-ORANGE COUNTY	L.A. CITY COLLEGE	2	\$182,400.00
LOS ANGELES-ORANGE COUNTY	L.A. PIERCE COLLEGE	2	\$182,400.00
LOS ANGELES-ORANGE COUNTY	L.A. TRADE-TECH COLLEGE	2	\$182,400.00
LOS ANGELES-ORANGE COUNTY	PASADENA CITY COLLEGE	2	\$182,400.00
LOS ANGELES-ORANGE COUNTY	SADDLEBACK COLLEGE	2	\$224,258.90
LOS ANGELES-ORANGE COUNTY	SANTA ANA COLLEGE	2	\$182,400.00
LOS ANGELES-ORANGE COUNTY	SANTA MONICA COLLEGE	2	\$213,409.50
NORTH-FAR NORTH	AMERICAN RIVER COLLEGE	2	\$220,742.45
NORTH-FAR NORTH	BUTTE COMMUNITY COLLEGE	2	\$182,891.10
NORTH-FAR NORTH	COLLEGE OF THE REDWOODS	2	\$182,400.00
NORTH-FAR NORTH	MENDOCINO COLLEGE	1	\$147,129.05
NORTH-FAR NORTH	SACRAMENTO CITY COLLEGE	2	\$182,400.00
NORTH-FAR NORTH	SHASTA COLLEGE	2	\$182,400.00
NORTH-FAR NORTH	SIERRA COLLEGE	1	\$91,200.00
NORTH-FAR NORTH	YUBA COLLEGE	2	\$182,400.00
SAN DIEGO-IMPERIAL	IMPERIAL VALLEY COLLEGE	1	\$124,534.35

REGION	COLLEGE	COHORT GROWTH	ALLOCATION
SAN DIEGO-IMPERIAL	PALOMAR COLLEGE	2	\$182,400.00
SAN DIEGO-IMPERIAL	SAN DIEGO CITY COLLEGE	2	\$196,476.65
SAN DIEGO-IMPERIAL	SOUTHWESTERN COLLEGE	2	\$182,400.00
SOUTH CENTRAL COAST	ALLAN HANCOCK COLLEGE	1	\$91,200.00
SOUTH CENTRAL COAST	ANTELOPE VALLEY COLLEGE	2	\$182,400.00
SOUTH CENTRAL COAST	COLLEGE OF THE CANYONS	2	\$182,400.00
SOUTH CENTRAL COAST	CUESTA COLLEGE	2	\$182,400.00
SOUTH CENTRAL COAST	SANTA BARBARA CITY COLLEGE	2	\$182,400.00
SOUTH CENTRAL COAST	VENTURA COLLEGE	2	\$182,400.00
Total for Growth Campuses	N/A	N/A	\$9,754,095.75