



California Community Colleges

MEETING SUMMARY

AB 1111 COMMON COURSE NUMBERING TASK FORCE

California Community Colleges Chancellor's Office (CCCCO)

1102 Q Street, Sacramento, CA

Suite 3100 (3rd floor)

December 7, 2023

10:00 am - 3:30 pm* PST

1.1 - 1.2. Call to Order, Welcome, Introductions, Housekeeping, Review of the Arc of the Work, Meeting Objectives and Agenda, and Summary from Meeting 7

A Co-Chair of the Common Course Numbering (CCN) Task Force (hereafter "CCN Task Force") called the meeting to order and welcomed the members. The CCN Task Force conducted a round robin of introductions. A representative from Sova (the facilitator of the CCN Task Force) reviewed housekeeping items. A Co-Chair provided a reminder of the arc of the work, and reviewed the meeting objectives and agenda.

Sova asked the CCN Task Force if anyone had revision requests for the Meeting 7 Summary. No requests were made.

As noted above, the public website and meeting materials and Meeting Summaries can be accessed at:

<https://www.cccco.edu/About-Us/Chancellors-Office/Divisions/Educational-Services-and-Support/common-course-numbering-project>

2.1. Public Comment on Agenda Items

Sova opened the Public Comment period and public comments were made.

3.1. Discussion of the Draft CCN Task Force Summary Report

A Co-Chair of the CCN Task Force reminded the Task Force that the goal was to focus on items that the Task Force either can't live with, or can't live without, in the November draft of the Summary Report entitled "AB 1111 Common Course Numbering Task Force Draft – Draft

Summary Report” (November 17, 2023 version), to enable the Task Force to finalize the report.

The CCN Task Force then walked through the draft Summary Report. Key discussion points included:

- The Student Senate for California Community Colleges (SSCCC) is developing a letter of support for the CCN Task Force’s Summary Report and the included recommended implementation plan. The SSCCC representative noted that the SSCCC is concerned about how existing articulation agreements could be affected by the implementation of CCN, and they also urged addressing the concerns of colleges on the quarter system. One of the Task Force Co-Chairs thanked the SSCCC representative and noted that student concerns are valuable and something the CCN Task Force must take into account.
- One of the Task Force Co-Chairs noted that Ellen Green, Legislative Director for the Office of Assemblymember Marc Berman, had joined the public meeting virtually, and thanked Ellen for her engagement with the work.
- The CCN Task Force talked at length about the intersections between this work and that of the Associate Degree for Transfer Intersegmental Implementation Committee (hereafter “AB928 Committee”). The AB928 Committee is making a recommendation to the legislature to resource an Intersegmental Course Articulation and Pathways Development infrastructure, which is also a necessary condition for the successful implementation of the CCN Task Force’s vision for a student-facing common course numbering system and a new vision for intersegmental transfer, articulation and collaboration in California. The CCN Task Force strongly supports the AB928 Committee’s recommendation and would like the CCN Task Force’s Summary Report to directly reference the recommendation and express its support and aligned recommendation. The AB928 Committee’s recommendation to the legislature reads:

Recommendation 1. Resource an Intersegmental Course Articulation and Pathways Development infrastructure, building upon existing structures, to oversee and facilitate the process of course review, pathways development, and determinations of similarity.¹ This infrastructure would include incentives for the full participation from and leadership by faculty, and active membership

¹ Currently, after a Transfer Model Curriculum (TMC) template is created or revised in a major, each CSU campus determines if there is a baccalaureate degree in a similar major to the TMC. This determination of "similarity" ensures that students who earn the Associate Degree for Transfer (ADT), that is created under the parameters of that TMC, are guaranteed admission in that similar major at one of the CSU campuses offering that major and will be required to complete no more than 60 units after transfer to earn the baccalaureate degree that is deemed “similar” to the major of the ADT if the student stays on that ADT pathway.

of students to provide input, from the California Community Colleges (CCC), the University of California (UC), California State University (CSU) and Association of Independent California Colleges and Universities (AICCU) member institutions to maximize the potential of the Associate Degree for Transfer (ADT) and its guarantee of admissions at participating four-year institutions.²

- As noted above, the CCN Task Force is calling for a new vision for intersegmental transfer, articulation and collaboration in California. During implementation, it will be critical to remain focused on the new vision, and not default back to the old way of doing things. Existing policies, practices, processes, and technologies should not dictate or impede how the new vision is implemented.
- The CCN Task Force noted that current funding appropriated by the legislature for a CCN implementation is for the California Community Colleges (CCCs) only. A successful implementation that smooths intersegmental transfer and achieves equitable transfer student success will require funding for all of the segments to participate, inclusive of incentives for faculty leadership and participation across the segments.
- The CCN Task Force has made tremendous progress and has a solid implementation plan completed. The Task Force believes this implementation can be successful, and that it must be successful to better serve students. The students of CCC, through the SSSCC, have expressed their support and want to see CCN implemented. However, previous attempts at implementing CCN have failed, and if this attempt is not resourced appropriately, it risks failure as well.
- The Task Force discussed the fact that an investment of resources to ensure the success of CCN should save students and the state money over time, in the form of increased student success, reduced taking of unnecessary duplicated courses, and the sunseting of outdated technology systems that are not interoperable across the system.
- The Task Force also discussed that the work of CCN implementation is ongoing, and so investment must be ongoing as well. Courses will have to be reviewed, updated, and new courses will be created.
- The Task Force discussed at length how much detail to include in its Summary Report related to the composition of the CCN Council. Ultimately, the Task Force agreed that it spent a lot of time considering the right representation, and it wanted to keep sufficient detail to demonstrate the hard work entailed and the challenges involved in

² Associate Degree for Transfer Intersegmental Implementation Committee. (2023). *2023 Final Report and Recommendations*. Available at <https://www.ab928committee.org/resources>

keeping the CCN Council a manageable size while also ensuring broad, statewide representation.

- The CCN Task Force discussed whether the CCN Descriptor Elements should include Learning Objectives and/or Learning Outcomes. Due to differences in language required by California law and accreditors, the Task Force decided to keep both.
- The CCN Task Force wishes to emphasize it is offering a DRAFT taxonomy that needs more work. The CCN Task Force recognizes that getting the taxonomy right is critical and that the taxonomy will impact major systems (e.g., student information systems).
- The CCN Task Force believes that good processes should drive technology systems (technology systems should not drive the processes).
- The CCN Task Force goal is that, over time, articulation agreements are made at the CCN Descriptor level, and that while initial efforts will begin with individual campuses of UC, CSU, and AICCU members, the goal over time is to maximize system-to-system articulation for courses to transfer consistently across all of the UC and CSU campuses and AICCU members. System-to-system articulation is the optimal transfer paradigm.
- The CCN Task Force wishes to reinforce the message that courses will be aligned with CCN Descriptors but they will not be common courses.

3.2. A Look to the Future and Next Steps

The Co-Chairs, CCCCCO, and facilitators discussed updates on the CCN Council and Work Groups and addressed any final questions. The Task Force engaged in an exercise designed to capture words of advice for those who engage in implementation of common course numbering. A video was played of Chancellor Sonya Christian to express her appreciation for the hard work of the Task Force and the commitment of the Chancellor's office to a strong implementation. The Co-Chairs thanked the Task Force for their hard work and collaboration and expressed their excitement for the coming implementation.

4.1. Public Forum on Non-Agenda Items

Sova opened the Public Forum period and a public comment was made.