



California Community Colleges

Chancellor's Office, WEDD Spring CCCAOE 2026 Perkins V Answer Key to Scenarios of Presentation

Scenario 1 Slide — The 'We Need It Now' Equipment Rush

A department identifies an opportunity to purchase high-cost instructional equipment before prices increase or availability disappears. While the equipment would modernize instruction and support workforce alignment, the request comes with limited lead time and incomplete documentation. The group must decide whether Perkins V funds can be used responsibly under these conditions and what evidence is required to justify expedited procurement.

Tasks:

- Verify CLNA alignment (cite CCCCCO CLNA elements).
- Identify required evidence (Core Indicators, labor market, equity).
- Determine allowability & documentation; note NOVA reporting impacts.

Evidence to Gather (checklist):

- CLNA references (CCCCO)
- Core Indicator snapshots (Datamart)
- Budget narrative language
- Procurement/quotes or sole source
- Advisory input & equity rationale

Answer:

- Follow local procurement processes.
- Avoid year end risk: How long will it take for shipment?
- Capture quotes/sole source as well as installation timeline.
- Reference CCCCCO Datamart for data, CLNA for alignment, and local application as references.
- Submit budget update and report via NOVA per memo timelines.

***If the item is \$15,000 and above, submit request for review and approval to regional monitor.**

Scenario 2 Slide – The Student Supplies Gray Area

Faculty proposes using Perkins V funds to purchase student supplies that may blur the line between instructional materials and personal benefit. Some students cannot afford the required items, raising legitimate equity concerns. The team must assess allowability, consistency with Perkins guidance, and how to document that the purchase directly supports CTE program quality rather than replacing personal responsibility.

Tasks:

- Verify CLNA alignment (cite CCCCO CLNA elements).
- Identify required evidence (Core Indicators, labor market, equity).
- Determine allowability & documentation; note NOVA reporting impacts.

Evidence to Gather (checklist):

- CLNA references (CCCCO)
- Core Indicator snapshots (Datamart)
- Budget narrative language
- Procurement/quotes or sole source
- Advisory input & equity rationale

Answer:

- Often 'it depends': Will it be shared materials or student owned?
- Use checkout process.
- Justify reasonableness & necessity, including referencing local policies.

Scenario 3 Slide – The Audit Readiness Red Flag

During a routine internal review, staff discovered that a previously approved Perkins V expenditure lacks sufficient documentation or clear alignment to the CLNA. Although the purchase has already been made, concerns arise about audit risk and compliance. Participants must determine corrective actions, documentation strategies, and process improvements to prevent future findings.

Tasks (customize):

- Verify CLNA alignment (cite CCCCO CLNA elements).
- Identify required evidence (Core Indicators, labor market, equity).
- Determine allowability & documentation; note NOVA reporting impacts.

Evidence to Gather (checklist):

- CLNA references (CCCCO).
- Core Indicator snapshots (Datamart).
- Budget narrative language.
- Procurement/quotes or sole-source information.
- Advisory input & equity rationale.

Answer:

- Pause and review the current documentation.
- Verify current checklists to reference any justification gaps.
- Update justification as needed. Reach out to [regional monitors](#) should there be any additional questions.
- Be sure to update staff with training and templates for further professional development.
- Update monitoring strategies, including using a RACI (Responsible, Accountable, Consulted, Informed) chart to strengthen internal communication.