



MEMORANDUM

July 17, 2024

AA 24-01 | Via Email

TO: Chief Business Officers
Strong Workforce Program and Regional Consortia Management
Chief Financial Aid Officers
Chief Student Services Officers

FROM: Wrenna Finche, Vice Chancellor of College Finance and Facilities

RE: Accounting Advisory: Reappropriation of Strong Workforce Program and Student Success Completion Grant Funds

This accounting advisory provides information on the return of funds from districts for the 2020-21 Strong Workforce Program and 2022-23 Student Success Completion Grant Program.

Districts must verify available balances by Thursday, July 25, by completing the enclosed survey [Strong Workforce Program and Student Success Completion Grant: Balances Available for Reappropriation](#).

Reappropriation of Funds

The 2024 Budget Act reappropriates \$18.8 million in unspent 2020-21 Strong Workforce funds and \$21.3 million in unused 2022 Student Success Completion Grant funds, depending on the actual amounts available as of June 30, 2024. These funds have already been distributed to districts and regions; therefore, the Chancellor's Office will be returning these funds from districts through the apportionment process in September 2024 for reappropriation.

Districts must confirm balances available for reappropriation as of June 30, 2024, in coordination with Financial Aid Officers and management from the Strong Workforce Program and Regional Consortia. Please ensure accuracy, as the verified available balances will be returned to the Chancellor's Office as a component of the September 2024 apportionment payment.

The reappropriations will be reflected in Apportionment Exhibit A as a Prior Year Categorical Adjustment at the revised 2024-25 Advance Apportionment September 2024.

Background Program Information

Strong Workforce Program

The 2020 Budget Act provided \$235 million in Strong Workforce funding to all districts aiming to increase student enrollment in high-demand, high-wage job programs and improve program quality. This funding ensures more students complete their programs, transfer, find employment,

and increase their earnings. The funding is divided into 60% Local Share for each district and 40% Regional Share, with regional consortia focusing on the state's eight macro-economic regions.

Student Success Completion Grant Program

The 2022 Budget Act appropriated \$412.602 million in ongoing local assistance to support the Community College Success Completion Grant. This grant aims to support student persistence, retention, and success by providing students additional assistance to full-time community college students. This funding is direct aid to students.

Financial Reporting Considerations

Districts should consult their local accounting policies and confer with their contracted audit team to determine the appropriate treatment of the revenue reductions in their general ledger and for their 2023-24 financial statements. The net reduction in funds should be considered a payable to the Chancellor's Office.

Enclosures:

- Survey: Strong Workforce Program and Student Success Completion Grant: Balances Available for Appropriation
- 2020-21 Strong Workforce Local and Regional Unbudgeted Amounts
- 2022-23 Student Success Completion Grant Unspent Amount

cc: Anthony Cordova, Vice Chancellor
Workforce and Economic Development
Chancellor's Office

Gina Browne, Assistant Vice Chancellor
Office of Equitable Student Learning, Experience, and Impact
Chancellor's Office

Strong Workforce Program and Student Success Completion Grant: Balances Available for Reappropriation

The 2024 Budget Act reappropriates approximately \$18.8 million in unspent 2020-21 Strong Workforce funds and \$21.3 million in unused 2022-23 Student Success Completion Grant Funds, depending on the actual unspent amounts as of June 30, 2024. These funds have already been distributed to districts and regions; therefore, the Chancellor's Office will be returning these funds from districts through the apportionment process in September 2024 for reappropriation.

For Strong Workforce Program, districts should confirm the amount of unbudgeted fiscal year 2020-21 funds as of June 30, 2024. Please ensure accuracy, as the verified unbudgeted amount will be the amount returned as part of the reappropriation. *For the purposes of this survey, "unbudgeted" refers to money that is unencumbered, uncommitted, and unspent. Please coordinate with the district's Strong Workforce Program management to verify unencumbered and uncommitted balances.*

For Student Success Completion Grant, districts should confirm the amount of unspent fiscal year 2022-23 funds as of June 30, 2024. Please ensure accuracy, as the verified unspent amount will be the amount returned as part of the reappropriation. *For the purposes of this survey, "unspent" refers to money that is unencumbered and unspent.*

The Chancellor's Office requires 100% participation to ensure complete and accurate information is reported for 2024 Budget. **Each district must submit a single response to the survey by Thursday, July 25, 2024. If a response is not received by this date, the Chancellor's Office will proceed with the available information.**

For questions, please contact Lorena Romero at Lromero@ccccco.edu.

District Contact Information

1. District
2. Respondent's Name (First/Last)
3. Position/Title
4. Email address
5. Phone number

Strong Workforce Program – Local

1. Referencing the attached memo, is the unbudgeted amount correct? *For the purposes of this survey, "unbudgeted" refers to money that is unencumbered, uncommitted, and unspent. Please coordinate with the district's Strong Workforce Program management to verify unencumbered and uncommitted balances.*
 - i. Yes or No
 - ii. Logic: If 'No' is selected, please input the correct unbudgeted amount.

Strong Workforce Program – Regional (This section will populate for the 8 regional host districts)

2. Referencing the attached memo, is the unbudgeted amount correct? *For the purposes of this survey, “unbudgeted” refers to money that is unencumbered, uncommitted, and unspent. Please coordinate with the district’s Strong Workforce Regional Consortia Program management to verify unencumbered and uncommitted balances.*
 - i. Yes or No
 - ii. Logic: If ‘No’ is selected, please input the correct unbudgeted amount.

Student Success Completion Grant Funds (This section will only populate for 12 college/districts)

1. Referencing the attached memo, is the unspent amount correct? *For the purposes of this survey, “unspent” refers to money that is unencumbered and unspent.*
 - i. Yes or No
 - ii. Logic: If ‘No’ is selected, please input the correct unbudgeted amount.

District	2020-21 Strong Workforce Program (LOCAL) Unbudgeted Amount	2020-21 Strong Workforce Program (REGIONAL HOSTS ONLY) Unbudgeted Amount
Butte	-	\$681,546
Cabrillo	\$2	781,964
Chabot-Las Positas	5	
Citrus	174	
Glendale	2	
Grossmont-Cuyamaca	-	444,233
Imperial	2	
Kern	66,180	
Lassen	4,177	
Los Angeles	417,575	
Los Rios	432,748	
Merced	1	
Monterey Peninsula	1	
Mt. San Jacinto	1	
Napa Valley	60,702	
North Orange	2	
Palomar	757,287	
Pasadena Area	14,391	1,349,624
Rancho Santiago	347,666	771,963
Rio Hondo	1	
Riverside	1	440,601
San Bernardino	41,914	
San Francisco	1,494	
San Joaquin Delta	16,468	
Santa Barbara		352,351
Santa Clarita	2	
Shasta-Tehama-Trinity	1	
Sierra	2	
Solano	651,940	
State Center	132,756	512,452
Ventura County	1	
Victor Valley	44,317	
Yosemite	160,521	
	3,150,334	5,334,734

College/District	2022-23 Student Success Completion Grant Unspent Amount
Cerritos	\$11,901,406
Compton	\$713,585
El Camino	\$1,324,748
Lake Tahoe	\$128,981
Ohlone	\$1,513,657
Palomar	\$2,410,832
Peralta	\$2,143,700
San Bernardino	\$332,300
San Francisco	\$50,000
Santa Clarita	\$1,030,894
Siskiyou	\$96,205
Southwestern	\$1,246,099
	\$22,892,407