



Unemployment Insurance Management System

Total Number of Employees Who Worked During October 2025

Per Ed Code § 1330(c), every community college district participating in the School Employees Fund, administered by the Employee Development Department, is required to submit a report to the Chancellor's Office by November 15. This report must include the number of covered employees (both classified and certified) who were actively working during October 2025.

County: _____

District: _____

1. As of October 2025

Classified _____

Certified _____

2. Prior Year Adjustments

Classified _____

Certified _____

Total Number of Employees _____

Administering Entity: Choose whether a district or county office of education should receive this reimbursement amount? It is required to choose an option: District or County Office of Education.
 District
 County Office of Education

Provide Mailing Address:

CERTIFICATION: I hereby certify that the information reported above are true and correct to the best of knowledge.

Designated Employee

Signature _____ Name _____

Contact:

Name _____ Title _____

E-mail _____ Phone _____

Submit signed completed forms to fiscalstandards@cccco.edu no later than **November 15, 2025**.

Questions? Contact Jubilee Smallwood, Specialist, JSmallwood@cccco.edu, 916-327-6225