

## **Higher Education Student Housing Grant Program Program Overview and Application Instructions**

On September 23, 2021, the Governor signed [Senate Bill 169](#) (Chapter 262, Statutes of 2021), which established the Higher Education Student Housing Grant Program to increase the current stock of affordable student housing across the three public higher education segments in California, for purposes of supporting low-income students and addressing the most significant non-tuition aspect of students' total cost of attendance. This program provides one-time grants to applicants for the construction of student housing or for the acquisition and renovation of commercial properties into student housing.

This program is intended to provide a total of \$2 billion General Fund over a three-year period, with \$500 million available in fiscal year 2021-22. Of the total amount provided over the three-year period, 50 percent is available for the California Community Colleges (CCC); 30 percent is available for the California State University (CSU); and 20 percent is available for the University of California (UC), which may include Hastings College of the Law. However, these per-segment percentages may be adjusted to accommodate and prioritize intersegmental projects serving low-income students.

In addition, California community colleges may submit requests for planning grants for campuses that are exploring or determining if it is feasible to offer affordable student housing. Up to \$25 million of total program funding is available for this purpose.

**How to Apply:** For the first round of funding from funds available in 2021-22, applicants must submit initial proposals for 1) the construction of student housing, 2) the acquisition and renovation of commercial properties into student housing, or 3) community college planning grants, **by October 31, 2021**. Proposals must be submitted via email to [StudentHousingGrants@dof.ca.gov](mailto:StudentHousingGrants@dof.ca.gov). Applicants must submit a Capital Outlay Budget Change Proposal (COBCP) form and the Supplemental Application, and may attach supporting documentation as part of their submission.

The Department of Finance will review proposals, which, by March 1, 2022, shall be provided to the Joint Legislative Budget Committee, along with a list of projects proposed to be funded in the annual Budget Act or other legislation.

The Department of Finance will establish additional proposal deadlines. Any proposals submitted by the initial deadline of October 31, 2021, but not funded in the initial round, will be considered in subsequent proposal filing rounds without the need to resubmit the proposal.

Applicants seeking clarification on program requirements may reach out to their respective system offices—the UC Office of the President, the CSU Chancellor's Office, and the CCC Chancellor's Office—for assistance.

## Detailed Application Instructions for Specified COBCP Fields

- 1. Fields with Strikethrough Text:** These fields are not required to be completed for purposes of this program.
- 2. Fiscal Year:** Enter the fiscal year for which funding is requested (in most cases, this will be 2021-22).
- 3. Business Unit:** Enter 6870 for CCC, 6610 for CSU, 6440 for UC, and/or 6600 for Hastings College of the Law.
- 4. Department:** Enter the segment(s) and campus(es).
- 5. Priority No.:** If the applicant is submitting more than one proposal, please indicate their relative priority.
- 6. Project Title:** Indicate in this field whether the proposal is for a Student Housing Grant or a CCC Planning Grant. If the proposal is for a Student Housing Grant, indicate "NC" for new construction or "A/R" for acquisition/renovation of commercial property.
- 7. Total Request and Total Project Cost:** The entries in these fields may be identical if the proposal is for full state funding of a Student Housing Grant. For CCC Planning Grants, Total Request should reflect the estimated planning grant cost, and the Total Project Cost can reflect the estimated project construction cost, if available.
- 8. Phase(s) to be Funded:** The intent of the program is to provide up-front funding, generally for the entirety of selected Student Housing Grant projects. However, to the extent that initial phases of a Student Housing Grant project proposal have already been completed, please indicate in this field the remaining phases to be funded by the Student Housing Grant. For a CCC Planning Grant, indicate in this field the specific planning activity or activities to be funded, as permitted by subdivision (c) of Education Code Section 17202.
- 9. Budget Request Summary:** Provide a description of the project proposal. For a Student Housing Grant, include concurrence with each element of the required information pursuant to subdivision (f) of Education Code Section 17201 in this field, and provide details as necessary. For a CCC Planning Grant, indicate in this field that the applicant understands the requirements described in subdivision (f) of Education Code Section 17201 would apply to the potential future project.  
Also include any information to demonstrate project features that may be helpful in evaluating the proposal in terms of potential project selection criteria outlined pursuant to subdivision (g) of Education Code Section 17201.
- 10. CCCI:** If the proposal is for a Student Housing Grant, enter the [California Construction Cost Index \(CCCI\)](#) that aligns with when the estimate for the project was made, along with the applicable month and year. If the proposal is for a CCC Planning Grant, the applicant does not need to complete this field.

**11. Purpose of the Project:** For a Student Housing Grant, indicate in this field the required proposal information pursuant to subdivision (c) of Education Code Section 17201, and describe plans for how this facility will be maintained and operated. For a CCC Planning Grant, respond to this section by identifying proposal background and program need.

**12. Consistency with Government Code Section 65041.1:** If the proposal is for a Student Housing Grant, complete each field in this section. If the proposal is for a CCC Planning Grant, complete these fields as feasible.