

Proposed Revisions to Title 5 Regulations Related to Supervised Tutoring (Second Reading)

This document contains underlined and stricken text, which may require adjustments to screen reader settings. Underlined text denotes additions to existing regulations; ~~stricken~~ text denotes deletions from existing regulations. This document also contains double underline and ~~double stricken~~ to indicate a new change to the text for second reading.

SECTION 58160 OF ARTICLE 5, OF SUBCHAPTER 2, OF CHAPTER 9 OF DIVISION 6 OF TITLE 5 OF THE CALIFORNIA CODE OF REGULATIONS IS AMENDED TO READ:

Section 58160. State Apportionment for Noncredit Courses, NonCredit Classes, and Support Services. Noncredit Course Funding.

(a) ~~In order to be eligible to be claimed for state apportionment, a non credit course must be approved pursuant to sections 55002 and 55150 and fall into one of the following statutory categories: In addition to the support services eligible for state apportionment listed below, the noncredit courses and classes indicated below constitute an exclusive list of noncredit courses and classes that are eligible for state apportionment funding. The following is an exclusive list of noncredit courses, noncredit classes, and support services that are eligible for state apportionment funding:~~

- (1) Parenting, including parent cooperative preschools, classes in child growth and development and parent-child relationships, elementary and secondary basic skills courses and other courses such as remedial academic courses in reading, mathematics, and language arts;
- (2) Elementary and secondary foundational skills and other courses and classes such as pretransfer-level academic courses or classes in reading, mathematics, and language arts. courses in English as a second language, including vocational English as a second language;
- (3) English as a second language courses, including vocational English as a second language, short term vocational courses and programs with high employment potential;
- (4) Classes and courses for immigrants eligible for educational services in citizenship, English as a second language, and workforce preparation classes in the foundational skills of speaking, listening, reading, writing, mathematics, decision-making and problem-solving skills, and other classes required for preparation to participate in job-specific technical training. workforce preparation courses in the basic skills of speaking, listening, reading, writing, mathematics, decisionmaking, problem solving skills, and other courses required for preparation to participate in job specific technical training;
- (5) Courses in citizenship for immigrants;
- (5 6) Education programs for persons with substantial disabilities. courses in citizenship for immigrants;

(6 7) Short-term vocational programs with high employment potential, parenting, including parent cooperative preschools, courses in child growth and development and parent child relationships;

(7 8) Education programs for older adults, courses and programs for persons with substantial disabilities;

(8 9) Education programs for home economics, courses and programs for older adults;

(9 10) Health and safety education, courses and programs in home economics; and

(10 11) Supervised tutoring for foundational skills and for degree-applicable and transfer-level courses. District resources for supervised tutoring, including allocations of state apportionment funding, must give first priority to maximizing the probability that a student will enter and complete coursework in English and mathematics within a one-year timeframe of their initial attempt in each discipline that satisfies a requirement of the student's intended certificate, or associate degree, or a requirement for transfer within the student's intended major. The district shall not claim state apportionment for supervised tutoring services that is being paid from state categorical funds, courses in health and safety education.

(b) The provisions of sections 58050, 58051, 58051.5, 58130 and related provisions of this chapter also apply in determining whether a non-credit course is eligible for funding.

(b) Districts shall provide access to supervised tutoring for students who need or desire extra academic support when enrolled in transfer-level mathematics or English coursework to maximize the probability that a student will enter and complete coursework in English and mathematics within a one-year timeframe of their initial attempt.

The district shall not claim state apportionment for supervised tutoring services that is being paid from state categorical funds.

(c) In order to be eligible for enhanced funding pursuant to Education Code sections 84750.5 and 84760.5, a career development or college preparation noncredit course must be part of a program or sequence of courses chaptered in the chancellor's curriculum inventory system pursuant to section 55151.

(d) Courses of the type described in section 55151 may not be claimed for enhanced funding if they are not part of a program or sequence of courses which is chaptered by the Chancellor pursuant to that section, but such courses may continue to be offered and be claimed for basic non-credit funding, provided that each individual course has been chaptered by the Chancellor pursuant to section 55150 and falls into one of the categories described in subdivision (a).

Note: Authority cited: Sections 66700, 70901, 78401 and 84757 84760.5, Education Code.

Reference: Sections 70901, 84500, 84750.5, 84757 and 84760.5, Education Code.

SECTION 58168 OF ARTICLE 5, OF SUBCHAPTER 2, OF CHAPTER 9 OF DIVISION 6 OF TITLE 5 OF THE CALIFORNIA CODE OF REGULATIONS IS AMENDED TO READ:

Section 58168. Criteria for Supervised Tutoring.

(a) Supervised Tutoring, when provided by the college, shall be is considered a method of instruction that involves a student tutor who has been successful in a particular subject or discipline, or who has demonstrated a particular skill, and who has The student tutor received specific training in tutoring methods and who may assists one or more students in need of special who provides supplemental instruction in the a subject or skill. Student attendance in tutoring is eligible for apportionment only in a noncredit course offered under the provisions of Education Code section 84757(a)(2).

(b) Supervised tutoring must be coordinated conducted through a designated learning center and may be conducted either in person or virtually.

(c) Supervised tutoring instruction conducted under this section must be supervised by faculty a person members who meet the minimum qualifications prescribed by section 53410 or 53415, and

(d) Tutors must be approved by a faculty member from the discipline or disciplines in which the student will tutor. Any district policy or process governing the hiring of student tutors shall include collegial consultation as an academic and professional matter pursuant to section 53200, subdivision (c).

(e) Student tutors must successfully complete training in tutoring methods, and the use of appropriate written and mediated instructional materials, including supervised practice tutoring, and demonstrate appropriate levels of proficiency in the subject(s), course(s), or skill(s) being tutored. This requirement may be waived by the chief instructional or student services officer district on the basis of advanced degrees or equivalent training.

(f) Students receiving tutoring must be enrolled in a noncredit course carrying Taxonomy of Programs number 4930.09, which is entitled "Supervised Tutoring."

(g) Student tutors may be paid for their tutoring services but do not receive concurrent academic credit.

(h) Classified staff may provide operational direction or support for supervised tutoring consistent with district policy.

Note: Authority cited: Sections 66700, and 70901, and 84757 Education Code. Reference: Section 70901 and 84757 Education Code.

SECTION 58170 OF ARTICLE 5, OF SUBCHAPTER 2, OF CHAPTER 9 OF DIVISION 6 OF TITLE 5 OF THE CALIFORNIA CODE OF REGULATIONS IS REPEALED.

Section 58170. Apportionment for Tutoring.

Apportionment may be claimed for individual student tutoring only if all the following conditions are met:

- (a) The individual student tutoring is conducted through a designated learning center.
- (b) The designated learning center is supervised by a person who meets the minimum qualifications prescribed by section 53415.
- (c) All tutors successfully complete instruction in tutoring methods and the use of appropriate written and mediated instructional materials, including supervised practice tutoring. This requirement may be waived by the chief instructional or student services officer on the basis of advanced degrees or equivalent training. Academic credit and apportionment for coursework in tutoring methods for purposes of this section shall be limited to two semester or three quarter units of credit, or 96 non-credit hours. All tutors shall be approved by a faculty member from the discipline or disciplines in which the student will tutor.
- (d) All students receiving individual tutoring have enrolled in a non-credit course carrying Taxonomy of Programs number 4930.09, which is entitled "Supervised Tutoring."
- (e) Students enroll in the Supervised Tutoring course, through registration procedures established pursuant to section 58108, after referral by the student, a counselor or an instructor on the basis of an identified learning need.
- (f) An attendance accounting method is established which accurately and rigorously monitors positive attendance.
- (g) Student tutors may be remunerated but may not be granted academic credit for tutoring beyond that stipulated in (c) above.
- (h) The district shall not claim state apportionment for tutoring services for which it is being paid from state categorical funds.

Note: Authority cited: Sections 70901 and 84500, Education Code. Reference: Sections 70901, 84500 and 87356, Education Code.

SECTION 53415 OF ARTICLE 2, OF SUBCHAPTER 5, OF CHAPTER 4 OF DIVISION 6 OF TITLE 5 OF THE CALIFORNIA CODE OF REGULATIONS IS AMENDED TO READ:

Section 53415. Minimum Qualifications for Learning Assistance or Learning Skills Coordinators or Instructors, and Tutoring Coordinators.

The minimum qualifications for service as a learning assistance or learning skills coordinator or instructor, or tutoring coordinator, shall be either (a) or (b) below:

- (a) the minimum qualifications to teach any master's level discipline in which learning assistance or tutoring is provided at the college where the coordinator instructor is employed; or
- (b) a master's degree in education, educational psychology, or instructional psychology, or other master's degree with emphasis in adult learning theory.

Minimum qualifications do not apply to tutoring or learning assistance for which no apportionment is claimed.

Note: Authority cited: Sections 70901 and 87356, Education Code. Reference: Sections 70901 and 87356, Education Code.