



High-Level Summary of Key Activities and Next Steps in Common Course Numbering (CCN) Development

October 2024 through December 2024 Update

Technology Coordination:

Ongoing work to address issues with the Banner system and multi-college district integration, as well as continued configuration of COCI to accept Phase I courses, with broader integration resuming in December.

ASSIST Guidance and Support: Communication efforts will inform the process for entering CCN courses into ASSIST. Scheduled office hours were held on November 13 and 14 to assist articulation officers with CCN updates.

AI Integration Exploration: AI-assisted course clustering discussions at the Development Workgroup meeting on November 7. The potential integration of AI methods into the CCN process is under consideration to improve efficiency and accuracy.

Progress on Course Development and Templates:

- Phase I: 99% of California community colleges have submitted Common Course Numbered (CCN) Phase I course outlines to the Chancellor's Office Curriculum Inventory (COCI), demonstrating significant progress. Colleges with missing submissions are being contacted and offered assistance.
- Phase II: Over 35 CCN templates for 23 courses are under development, with strong faculty involvement across segments. Faculty feedback through surveys is being used to refine the templates.

Key Highlights from Articulation Discussion: An intersegmental meeting on articulation and CCN was held on December 20, 2024, with representatives from UC, CSU, CCC, AICCU, and CCCCCO.

- The group discussed the challenges of course-to-course articulation and major preparation, which occur at the campus and department levels.
- The CCN Templates were originally designed to reduce duplication and create systemwide standards, but discussions around policy and procedures needs to continue.
- The current lack of uniform articulation impacts students' credit mobility and attainment of baccalaureate degrees, underscoring the need for further exploration of the CCN Template approach.

What's Next:

1. Finalize Phase III Course List: Focus will be on General Education (GE) courses, with careful consideration given to complex STEM sequences and Ethnic Studies.
2. Develop Student-Facing Catalog Language: A clear, student-friendly paragraph will be created to explain CCN changes in college catalogs. Feedback will be gathered from CSSOs, statewide Academic Senate.
3. Enhance Intersegmental Collaboration: More formal engagement with CSU and UC entities will be prioritized.
4. As Phase III begins, the roles and structures of the Development and Technology Workgroups are being reassessed to meet new priorities, including articulation and student communication strategies.
5. Improve Communication Infrastructure: Centralized resources and messaging will be developed for faculty, administrators, and students. FAQs, presentations, and other materials will be updated to address common feedback and concerns.
6. Plan for Statewide Outreach and Branding: Branding strategies and media outreach will be explored to raise awareness and ensure a unified approach across segments.

This document outlines the ongoing efforts and key steps moving forward to ensure the success of the CCN initiative, focusing on course development, articulation, intersegmental collaboration, and the integration of technology to enhance efficiency and student outcomes.