Statewide Sector Navigator RFA – FAQs   February 6, 2018

1. **Where could we get a copy of the presentation?**

   A copy of the presentation is saved at:
   http://extranet.cccco.edu/Divisions/WorkforceandEconDev/WEDDRFAs/RFAStatewideSectorNavigators201819.aspx

2. **Will there be ongoing 360 evaluations?**

   Yes, the Chancellor's Office will continue with the 360-degree feedback process for sector navigators and other key talent roles.

3. **Is this [RFA] going to be competitively read?**

   Yes, this RFA follows the same competitive RFA process.

4. **How does a term limit ensure relevant industry contacts and experience?**

   Page 5 of the SN RFA states: "The purpose of this term limit is to help ensure that the Sector Navigator possesses relevant industry contacts and experience, to facilitate alignment between community college programs and emerging trends and workforce needs, and to promote continuous innovation within community college programs."

5. **Are there any minimum qualifications for SN similar to prior RFA for DSNs?**

   The minimum qualifications for this position are specified in the RFA.

6. **Is the fiscal agent or district responsible for collecting these SWP metrics?**

   Yes, a quarterly report is required and will ask for movement on metrics, and activities that support metric movement.

7. **Is an RFA for DSN forthcoming?**

   Yes, the Key Talent Administration Sector Strategy DSN RFA will be out in the next two weeks, and is planned to come before the BOG in May 2018.

8. **Is it favorable or not to have DSN and SN at same institution?**

It is neither favorable, nor unfavorable to have both talent at the same institution.

9. **There are currently two SNs in my district. Does that mean that both of us cannot be in this district in this next round?**

   Any college district is eligible to apply for this grant through the RFA process and are encouraged to do so. There are no restrictions in this case.

10. **I thought the DSN RFA would be released after the SN and statewide fiscal agent was identified.**

    The statewide fiscal agent is part of the DSN RFA.

11. **The RFA says that there cannot be more than 1 SN in any district. Is this always the case?**

    We encourage multiple districts to apply for a grant, but there is flexibility if one district wishes to apply for more than one slot.

12. **Who is eligible to apply?**

    Candidates wanting to submit an RFA must meet the requirements found throughout the RFA draft.

13. **Can you confirm that term limits will not apply to DSNs?**

    The term limit applies to the SN RFA only.

14. **Are DSNs going to apply through "mini-grants," and will they be competitive? When can we expect the mini-grant applications to come out?**

    Once a fiscal agent is identified through the Key Talent Administration Sector Strategy RFA, then the mini-grant process will begin. Yes, DSNs will apply for mini-grant instead of the RFA process.

15. **What is the compensation structure for sector navigators?**

    The grant amount for each SN role is listed on the RFA. The district assuming the grant will set the specific compensation level.

16. **I would love to serve on a FASHION/APPAREL TECHNICAL DESIGN/ APPAREL TECHNOLOGY/ FASHION MERCHANDISING AND BUYING and/ or APPAREL MANUFACTURING section but I believe this was designated to Retail, Hospitality & Tourism. Is this still the case?**

    Yes, this is correct. The sector names are listed on the SN RFA.

17. **The RFA reads Funding Fiscal Year 17/18 & 18/19… we are currently in the 17/18 funding year cycle. Is this correct? Is this only a two year grant? I see that it is renewable up to five years per the CCCCO but is this one particular two year?**

    The grant is for one-year and is renewable up to four additional years. A cycle of funding lasts for five years beginning in the new fiscal year.

18. **What is the process to apply ? I looked at the link and it looks like there must be a grant proposal submitted?**

    Please follow the grant application instructions located throughout the SN RFA.

19. **How are the term limit years counted? Is it two full funding cycles or is it a part of a full funding cycle that counts as exceeding the term limits?**

    Pages 6 & 7 of the SN RFA states: "Two-term limit: Consistent with the term limits set forth on page 5, no individual may fill a Sector Navigator role after having held EWD statewide responsibility role for a sector (whether as a Statewide Initiative Director or Sector Navigator) over two EWD reauthorization cycles. Any application proposing such persons will be disqualified from consideration. Any person who started in the 2008-2009 fiscal year or earlier will be deemed to have served a full reauthorization cycle."

20. **What is considered statewide work?**

    The SN is considered a statewide role because the workplan scope covers the entire state, in this case for a particular statewide sector.

21. **I have several people offering to provide me with letters of endorsement. I'm wondering if, outside of the RFA packet, there is a process for submitting these or are they allowed?**

    There is not a restriction in this RFA. Please follow the page limitations for other parts of the application.

22. **When the Management Narrative section refers to the Key Talent, is it just the Sector Navigator or all Key Talent?**

    The term "Key Talents" in the Management Narrative section of the RFA refers to the Sector Navigator candidate. The candidate can be anyone who meets the qualifications found in the RFA.

23. **Some Sector Navigators have used the term "virtual DSN" to apply to members of a sector team. Is this term recognized by the Chancellor's Office and considered an agreed upon term and strategy for onboarding DSN's as part of a sector team?**

    The term "virtual DSN" is a strategy that the Chancellor's Office does not recognize.

24. **The Sector Navigator RFA mentions more than once, alignment with LaunchBoard metrics. The most recent platform to capture metrics is NOVA, effectively replacing LaunchBoard. NOVA has strict hierarchal access to the system and as such, not every SN RFA applicant will have access to or be familiar with the metrics mentioned within the SN RFA. Will a list of these metrics be made available to the applicants for the SN RFA?**

    Yes, metrics are listed in Appendix D.

25. **In a multi-college district, can the cover letter be signed by the college president?**

    Page 21 of the Sector Navigator RFA states: "The cover letter must be signed by the District's Chief Executive Officer or authorized designee;"

26. **Will you please share the former sector navigator applications for prior applicants or the current Sector Navigator? I believe these are available as public record - do you have a link or other way to access this information?**

    Prior year RFAs are archived at:
    http://extranet.cccco.edu/Divisions/WorkforceandEconDev/WEDDRFAs/RFAsbyFiscalYear.aspx

27. **With the July 1, 2018 start date followed by the September 30, 2018 reporting period, are there any expectations as to specific deliverables for the first reporting period that the Sector Navigator should prepare to address?**

    The deliverables should address the focus created by the RFA. Part of this is onboarding at which time a candidate would receive more guidance.

28. **Will letters of endorsement be allowed with the Sector Navigator RFA?**

There is not a restriction on letters of endorsement for the SN RFA.

29. **In the Sector Navigator RFA, section 9, item e., it lists Coordination Meetings. For budget planning purposes to be included in the RFA, where are these meetings held, for how long and who is the coordinator?**

    Refer to page 20, 9c: "SNs are expected to attend quarterly Extended Operations and Deep Dive meetings. DSNs are expected to attend the Sector Navigator organized coordination meetings taking place no less than twice a month (virtual) along with annual/biannual in-person retreat. These conferences/meetings are mandatory and so must be clearly budgeted within the application detail sheet."

30. **Can you share any information as to the qualifiers for SN RFA readers?**

    The Chancellor's Office follows a strict process for reading RFAs, and readers are a cross-section.