

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

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June 17, 2016

To: Chief Executive Officers
Chief Instructional Officers
Chief Business Officers
California Community College Real Estate Education Center Members
Public Information Officers

From: Van Ton-Quinlivan, Vice Chancellor
Workforce and Economic Development Division
& John O' Sullivan, Vice President Finance and Chief Financial Officer
Foundation for California Community Colleges

**Subject: Formal Notification of Intent to Award for the FY 2016-17
Real Estate Education Center Grant, RFA No. 16-002**

This memorandum is a formal notification of the intent to award the Real Estate Education Center Grant, RFA No. 16-002. The Real Estate Education Center Grant is administered by the Foundation for California Community College on behalf of the Workforce and Economic Development Division of the California Community Colleges Chancellor's Office.

Pending the conclusion of the appeal process, as well as the availability of funds, commencement is July 1, 2016. A list of the project applications and their funding status is listed below.

The grant applications were reviewed and competitively scored. Applications were assigned in rank order:

1. Funded (F).
2. Eligible-Not Funded (E-NF) Proposals in this category received the minimum number of points eligible for funding (75 points) but funding was insufficient to fund more than one proposal in that category.
3. Not Eligible (NE). This category includes proposals that did not achieve the minimum number of points on the evaluation.

Applicants have ten business days from the day this letter is posted online, until Friday, July 1, 2016 at 5:00 p.m. to enter a protest. Please refer to Section 3470 of the [Contracts and Grants Manual](#) for information on filing a protest.

If a protest is entered during this period, the grants affected will not be awarded until the protest is resolved. The appeal must specify the grounds of appeal and must be based on the process and/or procedures used in the review and recommendation of application for awards.

The Foundation will contact the district receiving funding to request Face Sheets and any technical changes, including budgets, that are needed to complete the execution of the grant agreement. A copy of the fully executed grant agreement will be mailed to the district.

For audit purposes, funded districts must retain a copy of the grant agreement, the RFA Specifications, and the Foundation's Request for Applications Instructions, Terms and Conditions for three years. Collectively, these documents constitute the legally binding agreement to perform the specified work.

Please provide this memorandum to the Project Director and Proposal Writer with a copy of the attachment. If you have questions, please contact John O'Sullivan, Vice President Finance and Chief Financial Officer via email at josullivan@foundationccc.org.

cc: Division of Economic & Workforce Development Staff
Project Director
Proposal Writer

**Intent to Award
RFA 16-002**

**Real Estate Education Endowment, Part A
Real Estate Education Center Grant**

College District	Status
South Orange County CCD, Saddleback College	F
City College of San Francisco CCD	E-NF