

**CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE**

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DATE: February 10, 2017

TO: CTE Deans

FROM: Van Ton-Quinlivan  
Vice Chancellor, Workforce and Economic Development Division

SUBJECT: Cal Grant C and the Full Time Student Success Grant assistance

This is a request to colleges to assist in notifying some CTE students of their potential eligibility for Cal Grant C and the Full Time Student Success Grant assistance.

**BACKGROUND:**

The California Student Aid Commission (CSAC) has informed the Chancellor's Office that roughly 50% of the Cal Grant C award offers for the 2016-17 school year have been paid. Only 6,874 of the 7,761 authorized awards have been offered, and additional awards cannot be offered because potentially eligible students have yet to submit required supplemental information to CSAC. These students are losing up to \$1,147 for the year (\$547 in Cal Grant C aid plus \$600 in financial aid assistance from the CCC Full Time Student Success Grant program).

State law requires that CSAC give priority award consideration to Cal Grant C applicants who are pursuing specific occupational goals. The FAFSA and Dream Act Application do not ask occupational goals questions so the student must submit an on-line supplement form to CSAC to provide that information.

CSAC produces the "C Supplement Recipients Report" for each community college listing potentially eligible Cal Grant C students. CSAC reaches out to potentially eligible students several times prior to and during the school year. However, the CSAC communications are made based on dated contact information received from FAFSAs or Dream Act Applications, the deadline for which is March 2 prior to the start of the award year. Community colleges typically have more up-to-date contact information for students compared to the student rosters produced by CSAC.

**ACTION REQUESTED:**

To assist in identifying those students who can submit the Cal Grant C supplement, we are asking CTE Deans to:

- **contact the campus Financial Aid office and request an copy of CSAC’s “C Supplement Recipient Report” which contains a student roster of potentially eligible Cal Grant C students**
- **send at least one communication, see attached sample letter, to students on that roster using the student’s more up-to-date campus contact information**

The sample letter is attached for your convenience, but please use whatever message you believe will be most effective. The goal is to direct students to the CSAC website where they can complete the on-line supplement and submit it to CSAC.

We thank you for any action you can take on this issue.