

**CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE**

1102 Q STREET, SUITE 4550  
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(916) 445-8752  
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October 12, 2015

**TO:** Chief Informational Officers  
Deputy Sector Navigators  
Sector Navigators  
Regional Consortia Chairs  
Technical Assistance Providers – Centers of Excellence

**FROM:** Van Ton-Quinlivan, Vice Chancellor  
Workforce and Economic Development Division

**SUBJECT:** Formal notification of Intent to award the Statewide Technical Assistance Provider for Labor Market Research (RFA #15-196)

This memorandum is a formal notification of the intent to award the Statewide Technical Assistance Provider Grant for Labor Market Research for the Workforce and Economic Development Division of the California Community Colleges Chancellor's Office.

The Board of Governors will be meeting on November 16-17, 2015 to review this and other grants before them. Pending its approval, as well as available funds, commencement is November 18, 2015. A list of the project applications and their funding status is attached.

The grant applications were reviewed and competitively scored. Applications were assigned in rank order:

1. Funded (F).
2. Eligible-Not Funded (E-NF) Proposals in this category received the minimum number of points eligible for funding (75 points) but funding was insufficient to fund more than one proposal in that category.
3. Not Eligible (NE). This category includes proposals that did not achieve the minimum number of points on the evaluation.

Applicants have 14 business days from the day this letter is posted online, until Tuesday, October 26, 2015 at 5:00 p.m. to enter a protest.

Please refer to Section 3470 of the Contracts and Grants Manual for information on filing a protest.

<http://extranet.cccco.edu/Portals/1/WED/WEDDRFA/RFAResources/2008ContractsandGrantsManual.pdf>

If a protest is entered during this period, the grants affected will not be awarded until the protest is resolved. The appeal must specify the grounds of appeal and must be based on the process and/or procedures used in the review and recommendation of application for awards.

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The Chancellor's Office will contact the districts receiving funding to request Face Sheets and any technical changes, including budgets, that are needed to complete the execution of the grant agreement. A copy of the fully executed grant agreement will be mailed to the district.

For audit purposes, funded districts must retain a copy of the grant agreement, the RFA Specifications, and the Economic and Workforce Development Request for Applications Instructions, Terms and Conditions for three years. Collectively, these documents constitute the legally binding agreement to perform the specified work.

Please provide this memorandum to the Project Monitor and Proposal Writer with a copy of the attachment.

If you have questions, please contact Nick Esquivel via email at [nesquivel@cccco.edu](mailto:nesquivel@cccco.edu).

Attachment: List of Applicants and Funding Status

cc: Division of Economic & Workforce Development Staff

**Intent to Award RFA 15-196**

**Statewide Technical Assistance Provider for Labor Market Research**

College District	Status
Los Rios Community College District	F