



California Community Colleges

K12 SWP CTE Pathway/Program Work Plan Template

The Work Plan template is offered as a planning tool. **Your final work plan will be entered directly into the NOVA platform.**

As stated in the RFA, applicants are asked to identify only the K14 Pathway Strategy (or Strategies) that the project will focus on using K12 SWP funds. Applications that focus on one or two Strategies are scored with equal consideration as applicants that focus on three or four Strategies. There is no penalty to applications that focus on one Strategy. The CTE Pathway/Program Work Plan is worth 60 total points. Your application will be scored on only the Strategy(ies) selected.

Important reminders to completing the K12 SWP Work Plan:

- Be certain that it supports your stated Project Objective(s).
- Include the leading metrics that will be requested in the progress reports.



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K14 Pathway Quality Strategy: 1. Curriculum and Instruction	
1. Describe work to be funded by K12 SWP.	<i>Provide an overview of the work related to this strategy and how the work will help reach your Project Objectives.</i>
2. List project activities and expected outcomes.	<i>Identify the tasks and activities of your proposed project and the expected outcomes.</i>
3. Identify partner roles and responsibilities.	<i>For each partner supporting this strategy (including higher education partners, collaborative partners, and K–12 partner agencies), describe the roles and responsibilities related to the project activities.</i>
4. Identify number of students and/or teachers to be served and the way in which they will be served and justification for requested funds and plans for sustaining the effort (Return on Investment).	<i>Identify the target number of students and/or teachers to be served by this strategy, justification for requests, and plans for sustaining the effort.</i>
5. Describe activities designed to improve access to and completion of high-skill/high-wage CTE opportunities for disproportionately impacted students.	<i>Include activities that are designed to intentionally improve outreach and increase targeted academic supports, such as tutoring, mentoring by professionals, and work-based learning.</i>



K14 Pathway Quality Strategy: 2. College and Career Exploration

<p>1. Describe work to be funded by K12 SWP.</p>	<p><i>Provide an overview of the work related to this strategy and how the work will help reach your Project Objectives.</i></p>
<p>2. List project activities and expected outcomes.</p>	<p><i>Identify the tasks and activities of your proposed project and the expected outcomes.</i></p>
<p>3. Identify partner roles and responsibilities.</p>	<p><i>For each partner supporting this strategy (including higher education partners, collaborative partners, and K–12 partner agencies), describe the roles and responsibilities related to the project activities.</i></p>
<p>4. Identify number of students and/or teachers to be served and the way in which they will be served and justification for requested funds and plans for sustaining the effort (Return on Investment).</p>	<p><i>Identify the target number of students and/or teachers to be served by this strategy, justification for requests, and plans for sustaining the effort.</i></p>
<p>5. Describe activities designed to improve access to and completion of high-skill/high-wage CTE opportunities for disproportionately impacted students.</p>	<p><i>Include activities that are designed to intentionally improve outreach and increase targeted academic supports, such as tutoring, mentoring by professionals, and work-based learning.</i></p>



K14 Pathway Quality Strategy: 3. Postsecondary Transition and Completion	
1. Describe work to be funded by K12 SWP.	<i>Provide an overview of the work related to this strategy and how the work will help reach your Project Objectives.</i>
2. List project activities and expected outcomes.	<i>Identify the tasks and activities of your proposed project and the expected outcomes.</i>
3. Identify partner roles and responsibilities.	<i>For each partner supporting this strategy (including higher education partners, collaborative partners, and K–12 partner agencies), describe the roles and responsibilities related to the project activities.</i>
4. Identify number of students and/or teachers to be served and the way in which they will be served and justification for requested funds and plans for sustaining the effort (Return on Investment).	<i>Identify the target number of students and/or teachers to be served by this strategy, justification for requests, and plans for sustaining the effort.</i>
5. Describe activities designed to improve access to and completion of high-skill/high-wage CTE opportunities for disproportionately impacted students.	<i>Include activities that are designed to intentionally improve outreach and increase targeted academic supports, such as tutoring, mentoring by professionals, and work-based learning.</i>



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K14 Pathway Quality Strategy: 4. Work-Based Learning	
1. Describe work to be funded by K12 SWP.	<i>Provide an overview of the work related to this strategy and how the work will help reach your Project Objectives.</i>
2. List project activities and expected outcomes.	<i>Identify the tasks and activities of your proposed project and the expected outcomes.</i>
3. Identify partner roles and responsibilities.	<i>For each partner supporting this strategy (including higher education partners, collaborative partners, and K–12 partner agencies), describe the roles and responsibilities related to the project activities.</i>
4. Identify number of students and/or teachers to be served and the way in which they will be served and justification for requested funds and plans for sustaining the effort (Return on Investment).	<i>Identify the target number of students and/or teachers to be served by this strategy, justification for requests, and plans for sustaining the effort.</i>
5. Describe activities designed to improve access to and completion of high-skill/high-wage CTE opportunities for disproportionately impacted students.	<i>Include activities that are designed to intentionally improve outreach and increase targeted academic supports, such as tutoring, mentoring by professionals, and work-based learning.</i>