
California Community Colleges Chancellor's Office
Carl D. Perkins Career and Technical Education Act of 2006 (Perkins IV)
2012-2013 Statewide Advisory Committee Final Report

Directions for Completing the Statewide Advisory Committee Final Report

1. Part I - Budget Information

- a. Complete the 2012-2013 Final Report of Expenditures by Source of Funds.

2. Part II - Data Summary Form

- A. Awarded and Expended Funds -- Report the amount of funds awarded and expended.
- B. Committee Membership -- Report demographics of committee membership through secondary, postsecondary, and business partners.
- C. Committee Member Demographics -- Report applicable ethnicity, gender and discipline of committee members.

3. Part III - Work Products and Narrative

A. Work Products

- a. Attach a list of committee members that includes names, professional affiliations, addresses (including email), and phone numbers.
- b. Provide copies of meeting agendas and minutes.
- c. Work products such as research reports, Power Points, flyers and related information should be attached in electronic format; such as a CD or flash drive.
- d. Do not include hard covers such as 3 ring binders or anything else that can't be placed in a file folder. If you have questions concerning this please contact your monitor.

B. Narrative

- a. Discipline Committees -- Provide a summary of how your discipline will be affected by changes in the industry and your response to these changes.
Service Committees – Provide a summary of how workforce changes will affect your service area.
- b. Discipline Committees -- Review analysis of the Core Indicators for your discipline and make recommendations for improving the performance outcomes of special populations so they are more consistent with those of the general student population.
Service Committees -- Review the analysis of the Core Indicators and make recommendations that will improve the services in your service area to/for special populations.
- c. Provide a list of recommendations and funding ideas that will enhance the relevance of career and technical education to the workplace, and help make it more responsive to the needs of industry.
- d. Provide a list of recommendations and funding enhancements for discipline specific leadership activities for
 - i. Professional development
 - ii. Curriculum development and improvement

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- iii. Student support structures
- iv. Partnership development and improvement
- v. Performance accountability

e. Provide any other information you believe to be relevant related to your advisory committee's work and what it can do to assist community colleges in meeting the rapid changes in the workforce, and transitioning to the new Sector Navigator who will serve your program area.

Submission Information

Please submit three (3) signed copies of the complete final report by **5:00 p.m., Friday, August 30, 2013** and send it to:

Career Education Practices Unit, Attention: Paul Barth, Advisory Committee Final Report Enclosed, Chancellor's Office California Community Colleges, 1102 Q Street, Suite 4554; Sacramento, CA 95811-6549.

2012-2013 Final Report of Expenditures by Source of Funds

Grant Agreement No.:

R12-

District/College:

Contact Person:

Phone:

Fax Number:

Email:

Source of Funds	Perkins I-B, State Leadership		
	Budget	Expenditure	Balance
1000 Instructional Salaries ¹	0	0	0
2000 Non-instructional Salaries ¹	0	0	0
3000 Employee Benefits	0	0	0
4000 Supplies and Materials	0	0	0
5000 Other Operating Expenditures and Services	0	0	0
6000 Capital Outlay	0	0	0
7000 Other Outgo	0	0	0
Total Direct Expenditures ¹	0	0	0
Total Indirect Expenditures ²	0	0	0
Total Expenditures	0	0	0

¹ Administration is limited to 5% of the Total Direct Expenditures.

² Not to exceed 4% of the Total Direct Expenditures.

NOTE: Unexpended funds will be released to the State.

Certification: All expenditures shown on this claim are supported with documentation and comply with applicable State and Federal regulations including the Chancellor's Office, California Community Colleges Instructions Terms and Conditions 2012-2013; the Carl D. Perkins Career and Technical Education Act of 2006 Public Law (P.L.) 109-270); Titles VI and VII, Civil Rights Act of 1964; Title IX, Education Amendments of 1992; Title 5, California Code of Regulations; and the extended State Plan for Career and Technical

(Project Director's Signature)

Date

(Chief Business Officer's/Authorized Designee's Signature)

Date

CCCCO USE ONLY

Project Monitor's Signature

Date

**Perkins IB Statewide Advisory Committee
Final Report Data Summary Form
2012-2013**

Grant No.:	R12-		College/District:		
Project Title:			Project Director:		
Funding Period:	01-07-2012	to	30-06-2013	Phone No.:	
Fax No.:			Email Address:		

A. Awarded and Expended Funds (Fill in unshaded boxes)

Amount of Funds Awarded	\$			
Amount of Funds Expended	\$			

B. Committee Membership (Fill in unshaded boxes)

Number of post-secondary committee members			
Number of secondary committee members			
Number of business/industry members			
Total Committee Members	0		

In the table below, enter the demographics of the Professional staff served. No person should be counted in more than one ethnic or discipline category. Total Ethnicity Served must equal the Total Gender Served.

AS – Asian, Filipino, Pacific Islander
BL – Black, Non-Hispanic
H – Hispanic

AI – American Indian/Alaskan Native

W – White, Non-Hispanic

O – Other (include unknown & non respondent)

C. Committee Member Demographics

Ethnicity of Committee Members							Gender of Committee Members				
Discipline	Ethnicity						Total	Discipline	Gender Total		
	AS	BL	H	AI	W	O			Male	Female	Total
General/Academic Education							0	General/Academic Education			0
Vocational Education							0	Vocational Education			0
Guidance/Counselor							0	Guidance/Counselor			0
Instructional/Student Support							0	Instructional/Student Support			0
Business/Industry partners							0	Business/Industry partners			0
Total	0	0	0	0	0	0	0	Total	0	0	0

The above data and attached narrative report are submitted by:

Project Director Signature: Date:

For CCCCO Use Only:

This information meets the CCCCO Final Reporting Requirements

CCCO Project Monitor Signature: Date: