

**Equal Employment Opportunity Fund Multiple Method Allocation Model  
Certification Form, Fiscal Year 2017-2018**

---

**District Name:** \_\_\_\_\_

**Does the District meet Method #1 (District has EEO Advisory Committee, EEO Plan, and submitted Expenditure/Performance reports for prior year) (All mandatory for funding).**

☐ **Yes**

☐ **No**

**The district met at least 6 of the remaining 8 Multiple Methods? (Please mark your answers.)**

☐ **Yes**

- ☐ Method 2 (Board policies and adopted resolutions)
- ☐ Method 3 (Incentives for hard-to-hire areas/disciplines)
- ☐ Method 4 (Focused outreach and publications)
- ☐ Method 5 (Procedures for addressing diversity throughout hiring steps and levels)
- ☐ Method 6 (Consistent and ongoing training for hiring committees)
- ☐ Method 7 (Professional development focused on diversity)
- ☐ Method 8 (Diversity incorporated into criteria for employee evaluation and tenure review)
- ☐ Method 9 (Grow-Your-Own programs)

☐ **No**

---

**I CERTIFY THAT THIS REPORT FORM IS COMPLETE AND ACCURATE. Please attach meeting agenda showing district EEO Advisory Committee's certification of this report form.**

***Chair, Equal Employment Opportunity Advisory Committee***

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

***Chief Human Resources Officer***

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

***Chief Executive Officer (Chancellor or President/Superintendent)***

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

***President/Chair, District Board of Trustees***

***Date of governing board's approval/certification:*** \_\_\_\_\_, 2018

Name: \_\_\_\_\_

Title: ***President/Chair, Board of Trustees***

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Date Due at the Chancellor's Office: June 1, 2018**

Return to: [legalaffairs@cccco.edu](mailto:legalaffairs@cccco.edu); Office of the General Counsel  
California Community Colleges; 1102 Q Street, Ste. 4400, Sacramento, CA 95811

# Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Form, Fiscal Year 2017-2018

---

This form requires districts to report the various activities that they are implementing to promote Equal Employment Opportunity for each of the 9 Multiple Methods.

When providing explanation(s) and evidence of your district's success in implementing the Multiple Methods, please keep narrative to no more than one page per Multiple Method. If you reference an attachment, please ensure it is attached to your submittal.

## **Nine (9) Multiple Methods**

### ***Mandatory for Funding***

1. District's EEO Advisory Committee, EEO Plan, and submittal of Expenditure/Performance reports for prior year.

### ***Pre-Hiring***

2. Board policies & adopted resolutions
3. Incentives for hard-to-hire areas/disciplines
4. Focused outreach and publications

### ***Hiring***

5. Procedures for addressing diversity throughout hiring steps and levels
6. Consistent and ongoing training for hiring committees

### ***Post-Hiring***

7. Professional development focused on diversity
8. Diversity incorporated into criteria for employee evaluation and tenure review
9. Grow-Your-Own programs

**Does District meet Multiple Method #1 (District has EEO Advisory Committee, EEO Plan, and submitted Expenditure/Performance reports for prior year)?**

- ☐ **Yes**  
☐ **No**

Under the Multiple Method allocation model, districts must minimally have an operational district EEO Advisory Committee, and an updated EEO Plan. Additionally, districts are required to annually report on the use of EEO funds.

- In order to qualify for receipt of the EEO Fund, districts are required to submit a board-adopted EEO plan every three years to the Chancellor's Office. (Title 5, section 53003).
- EEO Plans are considered active for three years from the date of when the district's Board of Trustees approved the plan.
- The districts are required to establish an EEO Advisory Committee to assist in the development and implementation of the EEO Plan. (Title 5, section 53005).
- The districts are required to annually submit a report on the use of Equal Employment Opportunity funds. (Title 5, section 53034).

Please provide an explanation and evidence of meeting this Multiple Method, #1.

**Equal Employment Opportunity Fund Multiple Method Allocation Model  
Certification Form, Fiscal Year 2017-2018**

---

To receive funding for this year's allocation amount, districts are also required to meet 6 of the remaining 8 Multiple Methods.

**Does the District meet Method #2 (Board policies and adopted resolutions)?**

- ☐ **Yes**  
☐ **No**

Please provide an explanation and evidence of meeting this Multiple Method, #2.

**Equal Employment Opportunity Fund Multiple Method Allocation Model  
Certification Form, Fiscal Year 2017-2018**

---

**Does the District meet Method #3 (Incentives for hard-to-hire areas/disciplines)?**

- ☐ **Yes**  
☐ **No**

Please provide an explanation and evidence of meeting this Multiple Method, #3.

**Does the District meet Method #4 (Focused outreach and publications)?**

- ☐ **Yes**  
☐ **No**

Please provide an explanation and evidence of meeting this Multiple Method, #4.

**Equal Employment Opportunity Fund Multiple Method Allocation Model  
Certification Form, Fiscal Year 2017-2018**

---

**Does the District meet Method #5 (Procedures for addressing diversity throughout hiring steps and levels)?**

- ☐ **Yes**  
☐ **No**

Please provide an explanation and evidence of meeting this Multiple Method, #5.

**Does the District meet Method #6 (Consistent and ongoing training for hiring committees)?**

- ☐ **Yes**  
☐ **No**

Please provide an explanation and evidence of meeting this Multiple Method, #6.

**Equal Employment Opportunity Fund Multiple Method Allocation Model  
Certification Form, Fiscal Year 2017-2018**

---

**Does the District meet Method #7 (Professional development focused on diversity)?**

☐ **Yes**

☐ **No**

Please provide an explanation and evidence of meeting this Multiple Method, #7.

**Does the District meet Method #8 (Diversity incorporated into criteria for employee evaluation and tenure review)?**

☐ **Yes**

☐ **No**

Please provide an explanation and evidence of meeting this Multiple Method, #8.

**Equal Employment Opportunity Fund Multiple Method Allocation Model  
Certification Form, Fiscal Year 2017-2018**

---

**Does the District meet Method #9 (Grow-Your-Own programs)?**

☐ **Yes**

☐ **No**

Please provide an explanation and evidence of meeting this Multiple Method, #9.