

**2017-18 PHYSICAL PLANT AND INSTRUCTIONAL SUPPORT BLOCK GRANTS
CERTIFICATION FOR EXPENDITURES**

This district certifies that all funds received for the Block Grants will be spent in accordance with the provisions and guidelines below.

Signature, Chief Executive Officer

Printed Name

Date

DISTRICT: *(Please enter district name)*

2017-18 BLOCK GRANT

[AB 97, Ch. 14/17, Item 6870-101-0001(24)]

\$ *(Enter district allocation amount)*

CERTIFICATION

Districts are to certify that they will spend their Block Grant allocations in accordance with the program(s) guidelines and requirements. This certification and the supporting Project Funding Proposals (PFPs) for Physical Plant expenditures are required as a condition for the receipt and expenditure of the State allocated moneys (funds are allocated to the districts through the general apportionment process). Return the signed certification to:

California Community Colleges
Facilities Planning: Sandy Melching
1102 Q Street, Suite 4550
Sacramento, California 95811-6549

**CALIFORNIA COMMUNITY COLLEGES GUIDELINES FOR
2016-17 STATE FUNDED BLOCK GRANTS**

The 2017 Budget Act [AB 97, Ch. 14/17, Item 6870-101-0001(24)] contains a block grant of \$69,859,000 which can be used for Physical Plant, Instructional Support and Water Conservation projects. The Physical Plant allocation may be used for high priority scheduled maintenance and special repairs (provided districts maintain its operations and maintenance expenditure equal to or greater than the 1995-96 fiscal year level), architectural barrier removal, seismic retrofit, water conservation projects, and hazardous substances abatement projects. The threshold for Physical Plant projects is \$656,000 per project. The Instructional Support allocation may be used for instructional equipment and library materials. The Water Conservation allocation may be used for replacement of water intensive landscaping with drought tolerant landscaping, synthetic turf, provided that the turf is used only in nonathletic areas, and other nonplant materials; drip or low-flow irrigation systems; building improvements to reduce water usage; and installation of meters for wells to allow for monitoring of water usage.

ACCOUNTABILITY

State funds allocated pursuant to the above referenced legislation shall be accounted for in either the Restricted General Fund in the case of instructional equipment or the Capital Outlay Fund in the case of scheduled maintenance, architectural barrier removal, seismic retrofit, water conservation projects and hazardous substances abatement projects. This revenue shall be expended only for those items defined herein. The revenue shall be recorded as State Revenue, Categorical Apportionment (Controlling Account 8620), subordinate classification: Other Categorical Apportionment. The expenditure of this money shall be recorded in accordance with the California Community College's Budget and Accounting Manual.

Districts are to advise the Chancellor's Office of any subsequent changes to the Proposed Spending Plan and Project Funding Proposals.

AUDIT

District expenditures of the moneys shall be reviewed as part of the district's annual contracted audit (pursuant to requirements in the Budget Act). Noncompliance with the block grant terms may result in repayment of funds.

DEFINITIONS

1. "Instructional" shall mean equipment purchased for instruction and/or library/learning resource center activities involving presentations and/or hands-on experience to enhance student learning and skills development.
2. "Equipment" shall mean tangible district property (excluding land and/or buildings and improvements thereon and licensed motor vehicles) of a more or less permanent nature that cannot be easily lost, stolen or destroyed; but which replaces, modernizes or expands an existing instructional program. Furniture and computer software, which is an integral and necessary component for the use of other specific instructional equipment, may be included.
3. "Library Materials" shall mean books, periodicals, related ordering, processing, cataloging or binding costs or services, reference databases, cataloging and/or security systems, maps, documents, microforms, computer software, or prerecorded audio-visual resources for the benefit of student learning.
4. "Purchase" shall mean the acquisition of applicable instructional equipment, library materials through outright purchase, subscription service or lease-purchase agreements and any associated costs (other than district personnel salary or benefits, personal services costs or operating expenses). Only lease/purchase agreements for applicable instructional equipment received on or after July 1, 2017 or that is a continuation of a prior year's Instructional Equipment Program funded lease-purchase agreement shall qualify under this program. When the equipment/materials are not exclusively used for instructional activities, the applicable cost must be prorated to instructional activities and adequately documented and/or justified.
5. "Scheduled Maintenance/Special Repairs" shall mean expenditures related to the non-recurring repair, maintenance or replacement of a community college's infrastructure or building component.
6. For additional information, please refer to Physical Plant and Instructional Support Guidelines.

DISTRICT'S PROPOSED 2017-18 SPENDING PLAN

PROGRAM	MATCH REQUIREMENT State:Local	STATE BLOCK GRANT
INSTRUCTIONAL SUPPORT		
Instructional Equipment	N/A	
Library Materials	N/A	
PHYSICAL PLANT 1/		
Scheduled Maintenance/Special Repairs	N/A	
Architectural Barrier Removal	N/A	
Hazardous Substances	N/A	
Seismic Retrofit	N/A	
WATER CONSERVATION		
Landscaping/Synthetic Turf	N/A	
Drip/Low-flow Irrigation System	N/A	
Building Improvements	N/A	
Well Meter Installation	N/A	
TOTAL 2/		

1/ Project Funding Proposals (PFPs) will need to be completed in FUSION for projects under the Physical Plant category.

2/ Total must equal the total allocation identified in the "2017-18 Physical Plant and Instructional Support Allocations by District" attachment.