



California
Community
Colleges

Library and Learning
Resources Programs

2020 and 2021 Annual Library Data Survey Certification

FORM INSTRUCTIONS

- **Complete all fields (page 2 of this document)**
- **Electronically Sign the form**
- **Email the completed and signed form to Zitlali Torres at ztorres@cccco.edu**



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2020 and 2021 Annual Library Data Survey Certification

Today's Date _____

District _____

College _____

LIBRARY CONTACT INFORMATION

Name _____

Title _____

Telephone _____

Email _____

Signatures below certify that the 2020-21 Annual Library Data Survey is accurate and complete and the college is in compliance with California Code of Regulations §55800 Annual Report to Chancellor:

The governing board of each community college shall, on or before October 31st¹ of each year, report to the Chancellor on the condition of libraries, for the preceding fiscal year. The report shall, in addition to other matters deemed appropriate by the governing board or the librarians, contain such statistical and other information as is deemed desirable by the Chancellor. For this purpose, the Chancellor may send instructions and/or forms to obtain the material for a comparative study of library conditions in the state.

Today's Date _____ Title _____

Printed Name _____

Chief Librarian Signature

Today's Date _____ Title _____

Printed Name _____

Chief Instructional Officer Signature

¹ Per Board of Governors Approval, the Annual Report shall be submitted to the Chancellor by October 31st.