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# MIS Data Submission

## DED Updates for 2017-18 Reporting

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March 23, 2017

# Agenda

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- MIS data submission reminders
- Upcoming changes to MIS data submission
  - SB file changes
  - SD file changes
  - SG file changes
  - SF/FA file changes
- Scheduled MIS data submission downtime
- Comments/Questions

# MIS Data Submission Reminders

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- EB/EJ fall submission was due January 31
- 2017 Scorecard will be released March 30
- Transfer Volume and Transfer Velocity DataMart queries have been updated with 2015-2016 transfer data

# MIS Data Submission Changes

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- Effective beginning Summer 2017
- **SB** 1 new element
- **SD** updates to 1 existing element and deletion of 3 existing elements
- **SG** 2 new elements
- **SF/FA** updates to 6 existing elements

# Changes to SB Data Elements

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- New element SB33 will capture student parent/guardian education level data previously reported in SG09
- This change is intended to improve reporting of student parent/guardian education level data which is used to determine first generation students
- The addition of this new data element required a change to the SB file record length

| DED#  | DATA ELEMENT NAME                              | FORMAT    |
|---|--|-----------|
| <b>SB33</b>   | <b>STUDENT-PARENT/GUARDIAN-EDUCATION-LEVEL</b> | <b>XX</b> |
| This element indicates the education level of the student's parent(s) and/or guardian(s). |  |           |

**Position 1 – Parent/Guardian 1:**

| Coding | Meaning  |
|--------|--|
| 1      | Grade 9 or less                                |
| 2      | Grade 10, 11, or 12 but did not graduate       |
| 3      | High school graduate                           |
| 4      | Some college but no degree                     |
| 5      | AA/AS degree                                   |
| 6      | BA/BS degree                                   |
| 7      | Graduate or professional degree beyond a BA/BS |
| Y      | Not applicable, no first parent/guardian       |
| X      | Unknown / Unreported                           |

**Position 2 – Parent/Guardian 2:**

| Coding | Meaning  |
|--------|--|
| 1      | Grade 9 or less                                |
| 2      | Grade 10, 11, or 12 but did not graduate       |
| 3      | High school graduate                           |
| 4      | Some college but no degree                     |
| 5      | AA/AS degree                                   |
| 6      | BA/BS degree                                   |
| 7      | Graduate or professional degree beyond a BA/BS |
| Y      | Not applicable, no second parent/guardian      |
| X      | Unknown / Unreported                           |

# Changes to SD Data Elements

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- SD01 disability definitions have been updated to correspond to Title 5 definitions
- SD01 = S “Speech/Language Impaired” is no longer a valid value and should be reported as SD01 = O “Other Health Conditions and Disabilities”
- SD02, SD03, and SD04 have been deleted based on changes to Title 5

| DED#   | DATA ELEMENT NAME                 | FORMAT   |
|--|-----------------------------------|----------|
| <b>SD01</b>  | <b>STUDENT-PRIMARY-DISABILITY</b> | <b>X</b> |
| This element indicates the type of disability which is the student's primary disability. |                                   |          |

| Coding | Meaning   |
|--------|---|
|        |   |
| M      | Physical Disability                             |
| V      | Blind and Low Vision                            |
| H      | Deaf and Hard of Hearing (DHH)                  |
| D      | Intellectual Disability (ID)                    |
| B      | Acquired Brain Injury (ABI)                     |
| L      | Learning Disability                             |
| P      | Mental Health Disability                        |
| A      | Attention Deficit Hyperactivity Disorder (ADHD) |
| U      | Autism Spectrum                                 |
| O      | Other Health Conditions and Disabilities        |
|        |   |

NOTE: For definitions of the disability categories listed above, refer to Title 5 Sections 56032 to 56044

# Changes to SG Data Elements

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- SG09 has been deleted and student parent/guardian education level is now reported in SB33
- SG12 is a new element to capture students accepted to and participating in a baccalaureate pilot program at the college
- SG13 is a new element to capture students participating in a College and Career Access Pathways (CCAP) program
- The addition of new data elements required a change to the SG file record length

| DED#   | DATA ELEMENT NAME                    | FORMAT       |
|--|--------------------------------------|--------------|
| <b>SG12</b>  | <b>STUDENT-BACCALAUREATE-PROGRAM</b> | <b>X(05)</b> |
| This element indicates whether the student is a participant in a baccalaureate pilot program at the college during the reporting term. |                                      |              |

#### **Coding**

Enter the *Program Control Number (SP04)* of the baccalaureate program at this college in which the student is participating.

Enter 'YYYYY' if the student is not participating in a baccalaureate program at this college.

| DED#  | DATA ELEMENT NAME          | FORMAT   |
|---|----------------------------|----------|
| <b>SG13</b>   | <b>STUDENT-CCAP-STATUS</b> | <b>X</b> |
| This element indicates whether the student is a participant in a College and Career Access Pathways (CCAP). |                            |          |

| Coding | Meaning                                  |
|--------|--|
| 0      | Not a CCAP student                       |
| 1      | CCAP student                             |
| Y      | The school does not have a CCAP program. |

# Changes to SF/FA Data Elements

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- Data element formatting for SF08, SF09, SF10, SF11, and SF17 have been updated to align with the Federal Institutional Student Information Record (ISIR) specification
- SF21 has been updated to allow reporting of BOG fee waivers based on homeless youth determination (SF21 = “BD”)
- The updates to element formatting required a change to the SF file record layout

| DED#   | DATA ELEMENT NAME             | FORMAT |
|--|-------------------------------|--------|
| SF08   | STUDENT-AID-INCOME-AGI-PARENT | 9(07)  |
| This element indicates the adjusted gross income (AGI) from the student's parent(s) federal income tax form as documented by the Financial Aid Office. |                               |        |
| This element should not include income from non-tax filers. Income for non-tax filers should be reported in the untaxed income element (SF10).         |                               |        |

| Coding   |
|--|
| Round to the nearest dollar.                           |
| Enter 9999999 if the parent's AGI is unknown.          |
| Enter 8888888 if the parent's AGI is 'Not Applicable'. |

| DED#  | DATA ELEMENT NAME              | FORMAT |
|---|--------------------------------|--------|
| SF09  | STUDENT-AID-INCOME-AGI-STUDENT | 9(07)  |
| <p>This element indicates the adjusted gross income (AGI) from the Federal income tax form of the student (and spouse) as documented by the Financial Aid Office.</p> <p>This element should not include income from non-tax filers. Income for non-tax filers should be reported in the untaxed income element (SF11).</p> |                                |        |
| <p><b>Coding</b></p> <p>Round to the nearest dollar.</p> <p>Enter 9999999 if the student's AGI is unknown.</p> <p>Enter 8888888 if the student's AGI is 'Not Applicable'.</p>   |                                |        |

#### Coding

Round to the nearest dollar.

Enter 9999999 if the student's AGI is unknown.

Enter 8888888 if the student's AGI is 'Not Applicable'.

| DED#        | DATA ELEMENT NAME                   | FORMAT       |
|-------------|-------------------------------------|--------------|
| <b>SF10</b> | <b>STUDENT-AID-UNTAX-INC-PARENT</b> | <b>9(08)</b> |

This element indicates the untaxed income of the student's parent(s) as documented by the Financial Aid Office.

This element should include all untaxed income (including earned portion) for non-tax filers and any other income not included in the parent(s) adjusted gross income (AGI).

#### **Coding**

Round to the nearest dollar.

Enter 99999999 if the parent's untaxed income is unknown.

| DED#        | DATA ELEMENT NAME                    | FORMAT       |
|-------------|--------------------------------------|--------------|
| <b>SF11</b> | <b>STUDENT-AID-UNTAX-INC-STUDENT</b> | <b>9(08)</b> |

This element indicates the untaxed income of the student (and spouse) as documented by the Financial Aid Office.

This element should include all untaxed income (including earned portion) for non-tax filers and any other income not included in the student's (and spouse's) adjusted gross income (AGI).

#### **Coding**

Round to the nearest dollar.

Enter 99999999 if the student's untaxed income is unknown.

| DED#  | DATA ELEMENT NAME                               | FORMAT       |
|---|---|--------------|
| <b>SF17</b>   | <b>STUDENT-AID-EXPECTED-FAMILY-CONTRIBUTION</b> | <b>9(06)</b> |
| This element indicates the final expected family contribution (EFC) computed for financial aid eligibility purposes for the award year. |   |              |

| Coding  |
|---|
| Round to the nearest dollar.  |
| Enter 999999 if the expected family contribution (EFC) is unknown.  |
| Note: The EFC reported for each student must be the final EFC in the financial aid records. If the Student received a Pell Grant, the EFC reported must be the actual EFC used to determine the Pell Payment. |

| DED#  | DATA ELEMENT NAME             | FORMAT       |
|---|-------------------------------|--------------|
| <b>SF21</b>   | <b>STUDENT-AID-AWARD-TYPE</b> | <b>X(02)</b> |
| This element indicates the type of financial aid award received and with SF22, makes up the Award sub-record which may occur up to eight times in the Financial Aid record. |                               |              |

| Coding | Board of Governors Enrollment Fee Waiver                       |
|--------|--|
| BA     | BOGW - Method A-? (unknown base)                               |
| B1     | BOGW - Method A-1 based on TANF recipient status               |
| B2     | BOGW - Method A-2 based on SSI recipient status                |
| B3     | BOGW - Method A-3 based on general assistance recipient status |
| BB     | BOGW - Method B based on income standards                      |
| BC     | BOGW - Method C based on financial need                        |
| BD     | BOGW - Method D based on Homeless Youth determination          |

# Student Success Data Elements

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Reporting Timeline for Noncredit Data Elements:

Optional for Academic Year 2016-17

Mandatory beginning Summer 2017

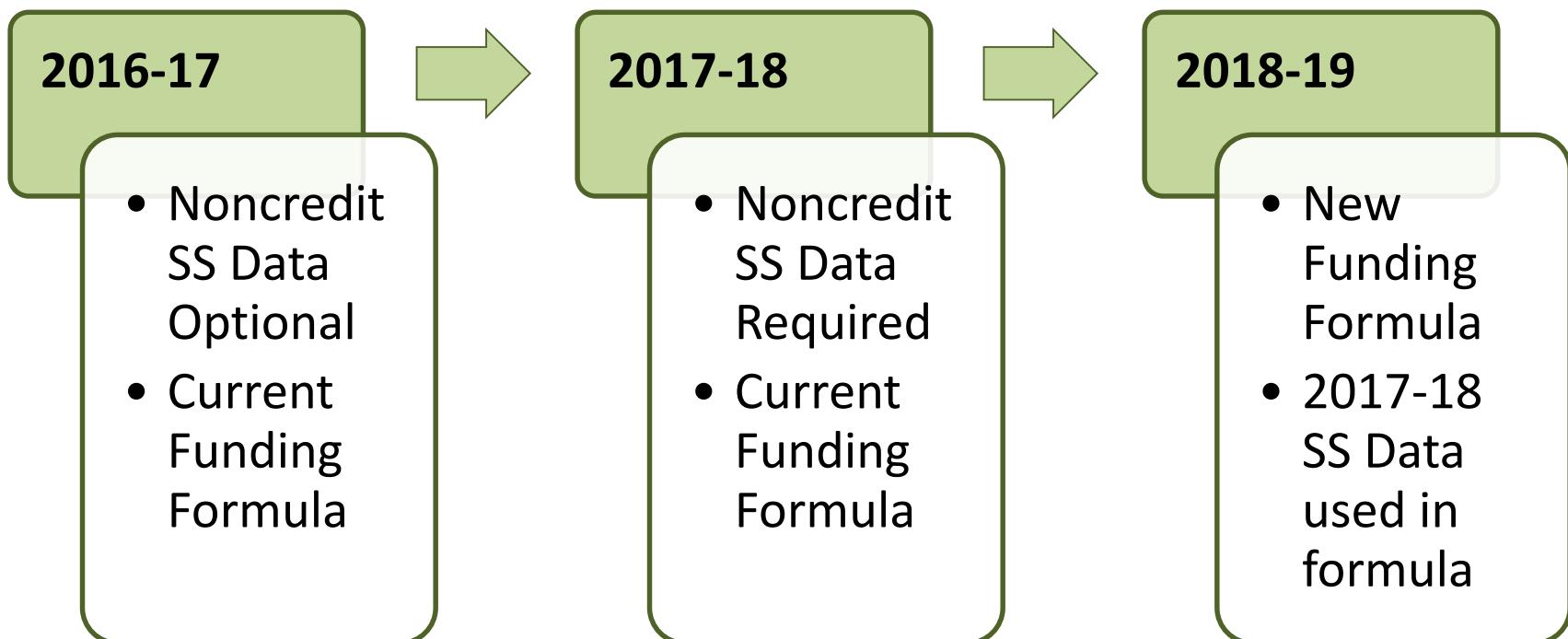
Funding Timeline for new Noncredit Data Elements:

Current formula for Fiscal Years 2015-16 through 2017-18

New funding formula for Fiscal Year 2018-19 based on  
2017-18 data

# Noncredit Timeline

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# Data Submission Downtime Schedule

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- The MIS Data Submission website will be down for three maintenance windows during the 2017 calendar year.
- May 15, 2017 to May 26, 2017
- August 10, 2017 to August 24, 2017
- December 15, 2017 to January 3, 2018

# Questions/Comments

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Thank You