

Integrated Postsecondary Education Data System (IPEDS)

Users Guide for 2016-2017 Web Collection



Prepared by
California Community Colleges Chancellor's Office
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IPEDS Data Collection

What is in this guide?

This guide contains information about the IPEDS data collection. It is divided into the following sections:

Section 1.	The Big Picture <ul style="list-style-type: none">• About IPEDS• Roles and Responsibilities and Getting Help• Descriptions of IPEDS surveys and Key Dates• Highlights of changes for 2016-17
Section 2.	Requirements for using IPEDS <ul style="list-style-type: none">• Registration, userids and passwords• Locking tree
Section 3.	General Administration <p>This section includes instructions for:</p> <ul style="list-style-type: none">• Registration in IPEDS• Performing Edit Checks• Tools• Reports• Locking your data• Help
Section 4.	College/District Data Entry Instructions <p>Each college or district is responsible for entering data for the following surveys: Institutional Characteristics Finance</p>
Section 5.	Chancellor's Office Uploads <p>Information that will be uploaded by the Chancellor's Office in bulk for the following surveys: Completions 12-Month Enrollment Human Resource Survey Fall Enrollment Student Financial Aid Graduation Rate Survey Graduation Rate 200 Survey Outcome Measures Survey</p>

Section 1. Big Picture

About IPEDS

IPEDS is the Integrated Postsecondary Education Data System. It is a system of interrelated surveys conducted annually by the U.S. Department of Education's National Center for Education Statistics (NCES). IPEDS gathers information from every college, university, and technical and vocational institution that participates in Title IV federal student financial aid programs. The Higher Education Act of 1965, as amended, requires that institutions that participate in federal student aid programs report data on enrollments, program completions, graduation rates, faculty and staff, finances, institutional prices, and student financial aid. These data are made available to students and parents through the [College Navigator](#) college search Web site and to researchers and others through the [IPEDS Data Center](#).

Mandatory Reporting for Institutions with Program Participation Agreements

The completion of all IPEDS surveys, in a timely and accurate manner, is mandatory for all institutions that participate in or are applicants for participation in any Federal financial assistance program authorized by Title IV of the Higher Education Act (HEA) of 1965, as amended. The completion of the surveys is mandated by 20 USC 1094, Section 487(a)(17) and 34 CFR 668.14(b)(19).

Title IV, HEA program regulations 34 CFR 668.84, 668.85, and 668.86 provide that the Department may initiate a fine action or other administrative action, such as a limitation, suspension or termination of eligibility to participate in the Title IV, HEA programs, against institutions that do not comply with the requirement to complete and submit the surveys. The regulations permit a fine of up to \$27,500 for each violation of any provision of Title IV, or any regulation or agreement implementing that Title. In determining the amount of a fine, the Secretary considers both the gravity of the offense and the size of the institution (34 CFR 668.92(a)).

Roles and Responsibilities

Data are submitted to IPEDS for California Community Colleges by both the Chancellor's Office and by college/district staff.

Who does what?

	<u>Chancellor's Office:</u>	<u>College / District:</u>
Fall Collection	<ul style="list-style-type: none">• Completions• 12-Month Enrollment	<ul style="list-style-type: none">• Institutional Characteristics
Winter Collection	<ul style="list-style-type: none">• Student Financial Aid• Graduation Rate• Graduation Rate 200• Outcome Measures	
Spring Collection	<ul style="list-style-type: none">• Human Resources• Fall Enrollment	<ul style="list-style-type: none">• Finance• Academic Libraries

Who to contact for help

For more information:	IPEDS help desk:	email: ipedshelp@rti.org 877-225-2568
	CCCCO IPEDS Coordinators:	Mei Cooc Jacob Schluter email:cccipeds@cccco.edu
	IPEDS website:	http://www.nces.ed.gov/ipeds/

Description of IPEDS Surveys

FALL

(IC) Header
Institutional
Identification

(IC) This survey collects institutional names, addresses, telephone numbers and websites. Control and affiliation. Calendar systems and levels of awards offered.

Institutional
Characteristics

(IC) This survey collects admissions requirements, institutional price/cost data for full-time, first-time, degree/certificate-seeking undergraduate students. This information is displayed on the IPEDS [College Navigator](#) website, and used to calculate average net price attendance, as required by HEOA. Tuition and required fees by level or program and room and board charges.

Completions

(C) This survey collects degree completions by level (associate's, bachelor's, master's, doctor's, and certificates) and other formal awards by length of program, by race/ethnicity and gender of recipient, and by 6-digit CIP code. Started in 2001, completers of double majors by degree level, by race/ethnicity and gender of recipient, and by 6-digit CIP code will also be requested.

12_Month
Enrollments

(E12) This Survey collects unduplicated headcount and instructional activity for an entire 12-month period which is needed to compute a standardized, full-time equivalent (FTE) enrollment statistic for the entire academic year. FTE is useful for gauging the size of the educational enterprise at the institution.

WINTER
Student
Financial Aid

(SFA) This survey collects the number and percent of full-time, first-time, degree/certificate-seeking undergraduate students receiving student financial aid, by type of aid. These are displayed on the IPEDS College Navigator website and used to calculate institutional average net price and net price by income, as required by HEOA. Data are collected annually.

Graduation
Rates
200%

(GRS) This survey collects the number of students entering the institution as full-time, first-time, degree or certificate-seeking in a particular year (cohort), number completing within 150% of normal time to program completion; number transferred to other institutions; number of students receiving athletically-related student aid in the cohort and number completing within 150% of normal time. This survey was developed to help institutions comply with requirements of Student Right-to-Know. Data are collected annually.

Graduation
Rates

The primary purpose of the IPEDS GR200 component is to collect more extensive data on graduation rates as required by HEOA. Data will be collected to calculate graduation rates at 200% of normal time for all students at less than 4-year institutions.

Outcome
Measures

The OM component collects award and enrollment data from degree-granting institutions on four undergraduate cohorts at two points in time: six-year and eight-year.

The four cohorts of degree/certificate-seeking undergraduates are:

- Full-time, first-time entering (FTFT)
- Part-time, first-time entering (PTFT)
- Full-time, non-first-time entering (FTNFT)
- Part-time, non-first-time entering (PTNFT)

SPRING

Fall Enrollment **(EF)** This component collects Fall data on full- and part-time enrollments by level (undergraduate, first-professional, and graduate), and by race/ethnicity and gender of student. Age and state of residence distributions are also collected Starting in 2001, unduplicated headcount for the prior academic year by level of student, and by race/ethnicity and gender of student will also be requested, as will total number of students in the entering class. Data for calculating fall to fall retention rates for full-time and part-time students are also collected.

Finance **(F)** The purpose of the IPEDS Finance component is to collect basic financial information from items associated with the institution's General Purpose Financial Statements (GPFS). Item areas include:

- Statement of Net Assets
- Revenues and Other Additions
- Expenses and Other Deductions
- Summary of Changes in Net Assets
- Scholarships and Fellowships
- Details of Endowment Assets
- Census Information

Employees by Assigned Position (EAP)

The primary purpose of the **EAP section** is to collect the number of staff by employment status (full time and part time), faculty status, and primary function/occupational activity. The EAP section must be completed first and will partially determine which parts of the Salaries section (if applicable) and the Fall Staff section must be completed. Totals from the EAP section will be carried forward to the Salaries section (if applicable) and the Fall Staff section for comparison purposes and to enhance the error resolution process. (Applicability of the Salaries section and the Fall Staff section will also depend on several other factors such as an institution's degree-granting status, number of full-time staff, etc.)

Salaries section (SA)

The primary purpose of the **Salaries section** is to collect the number of full-time instructional staff by contract length/teaching period, gender, and academic rank. Salary outlays are also collected for full-time instructional staff on 9/10- and 11/12-month contracts/teaching periods. The Salaries section is applicable to degree-granting institutions unless one or more of the following are true:

- All instructional staff are employed on a part time basis
- All instructional staff are military personnel
- All instructional staff contribute their services (e.g., are members of a religious order)
- All instructional staff teach pre-clinical or clinical medicine

Fall Staff (S)(Biennial (odd-numbered years))

The primary purpose of the **Fall Staff section that is applicable to degree-granting institutions and related administrative offices that have 15 or MORE full-time staff** is to collect the number of staff by employment status (full time and part time), primary function/occupational activity, gender, race/ethnicity, faculty status, contract length/teaching period, and academic rank. Data on newly hired full-time permanent staff are also collected

Section 2. Requirements for using IPEDS

Requirements for using IPEDS In order to use IPEDS, your institution must have a designated keyholder, and at least one user ID and password.

Registration **All** institutions will be required to register for 2016-17 data collection cycle.

August 7, 2016 IDs and passwords for the upcoming collection cycle will be distributed to all institutions. Those with designated keyholders and coordinators will receive information via email. All institutions for which there is no designated keyholder will receive a letter directed to the CEO containing registration information

August 7, 2016 **Registration Opens**

August 31, 2016 NCES will review the registration status of each institution. If an institution has not registered as of this date, a letter will be sent to the CEO requesting appointment of a new keyholder.
All keyholders **must** confirm their registration by August 31, 2016.
Following that date, NCES will contact the CEOs of unregistered institutions so that they can either remind the current keyholder to register or appoint a new keyholder. Please note that your CEO will continue to receive reminders by mail or telephone until the keyholder registers

Additional users Passwords for additional users can be obtained through IPEDS by logging in first, then clicking the "Tools" menu selection.

Locking Tree (also called Coordination Tree)

As part of the web-based collection, districts and colleges have options as to how they wish to input and lock data. The configuration of access is called the locking tree.

Access Capability for users

Each user is assigned an access capability from the following options:

If you have.....	Then you can...
Lock Capability	View, modify and lock IPEDS data submittals
View Capability	View IPEDS data but cannot lock or modify data.
Update Capability	Enter and view IPEDS data but cannot lock.

Access Capability for Coordinators

For districts with more than one college, one user may have Coordinator status. A coordinator may have any of the above access capabilities to the schools he/she coordinates. Coordinators also have an additional 2 weeks to review data after the close of the collection period.

State level coordination

The IPEDS Coordinator at the Chancellor's Office has upload and view access to all IPEDS data for CCC's.

How to determine access capability

You may see your access capability by selecting **Reports** from the main IPEDS menu and then selecting **View Access Profile**.

To make changes to the locking tree, you must contact the IPEDS help desk.

Section 3. - General Administration

IPEDS includes several utility functions to assist in entering, reviewing and locking data.

Performing Edit Checks

System edits - How to edit your data -

Once all of your data for a particular survey are entered, the Surveys (summary screen) will show an active **Perform Edits** link. To run Perform Edits, click the active link under Options. The system will display any remaining errors and indicate whether they are 'fatal' (must be corrected) or if they need confirmation. Click on **View Screen** to see the error flag; click on the flag to read the error message. Make corrections, enter explanations, or click confirm as needed. Once all errors are resolved, the Accepted column will display "yes" for each message and the **Lock** button will be activated under Options. **Please note that changing your data may require you to review other pages within the same survey. For example, on the Finance survey, some data are carried forward to other parts. Changing data may affect multiple parts of the survey.**

Additional information is located under the HELP menu option (Important Information)

Tools

Under the "Tools" menu selection, users can add Additional Users and Passwords, use File Export, File Import/Upload, see the Import a Spreadsheet, update Registration form, Lock Surveys and other handy items.

Locking the data

When you have completed entering all of the required data for each survey in the data collection and all edits have been resolved, the institution's keyholder is required to **Lock** each survey individually. To lock the data, click the **Lock** link under survey Options. The system will prompt you for confirmation of your action. Once you have locked your survey data, you will receive an email confirming that the data are locked and you will no longer be able to update your data. You will still be able to view and print (or download) any survey data that are locked. Should you discover an error in your data, contact the survey Help Desk at 1-877-225-2568. The HELP Desk will unlock your data allowing you to correct the error unless a coordinator has subsequently locked your data. Once you have corrected the error you will need to "re-lock" the data.

Help

Under the 'Help' selection, users can find Important information; find Instructions on how to fill out each Report, Procedures for Responding to the 2016-2017 IPEDS Surveys, a section that has FAQs, a section that has Tutorials and a Glossary.
IPEDS Help Desk: 1-877-225-2568

Section 4. College/District Data Entry Instructions

Each college/district is responsible for entering data for the following surveys:

Fall Collection Institutional Characteristics Survey

IC Header

Institutions are responsible for answering all questions and for entering all data on the IC survey.

It is extremely important to answer the IC survey questions appropriately.

These questions determine which other survey screens are made available to the user in the web-based system.

At the website below, the Institution Characteristics Survey (Institutional Characteristics – Academic Year Tuition Report) is provided so that IPEDS data providers can get an early look at the data collection items for the Fall 2016 Web-Based Data Collection. Screen formats for data entry of these data items may differ from what is shown in these files.

The fall data collection survey forms are portable data files that can be downloaded and viewed using [Adobe Acrobat](#).

<https://surveys.nces.ed.gov/ipeds/>

Winter/Spring Collection

Finance Survey- Mandatory for all institutions (Institutions enter their own data).

For Spring 2017 reporting of FY2016 finance data, public institutions will have (2) options:

- GASB reporting standards; and
- FASB reporting standards.

Please be sure to complete the proper form according to the accounting standards used to create your audited financial statement.

At the website below, the Finance Surveys is provided so that IPEDS data providers can get an early look at the data collection items for the Spring 2017 Web-Based Data Collection. Screen formats for data entry of these data items may differ from what is shown in these files.

The fall data collection survey forms are portable data files that can be downloaded and viewed using [Adobe Acrobat](#).

<https://surveys.nces.ed.gov/ipeds/>

Section 5. - Chancellor's Office Uploads

MIS Data will be uploaded by the Chancellor's Office in bulk for the following surveys:

Surveys

For all of the IPEDS surveys, the California Community Colleges Chancellor's Office submits as much of the data as possible based on the MIS data submitted to this office.

For the Fall data collection period, this will include:

- Completions Survey - from Student Program Award Data File (SP) due on September 1 for the prior academic year.
- 12-month Enrollment Survey – from prior academic year MIS term-end data.

For the Winter data collection period, this will include:

- Graduation Rate Survey – from cohort files created by the Chancellor's Office from a variety of data sources
- Graduation Rate 200 Survey– from cohort files created by the Chancellor's Office from a variety of data sources
- Student Financial Aid - from the Student Financial Aid Data File (SF) due on October 1 for the prior year

For the Spring data collection period, this will include:

- Fall Enrollment - from the Student Basic Data File (SB) and the Student Enrollment Data File (SX) due at the end of each term.
- Human Resource Survey – Employee Demographic Data File (EB) and Employee Assignment Data File (EJ) due November 1 for the Fall term.

The specifications and methodology for how the upload files are created are on the following pages.

When and how will these uploads be done?

The Chancellor's Office uploads are based upon the MIS submission. In order to have your data included in IPEDS, your MIS submission must be current.

1st bulk upload will be within the first two weeks of the collection period. One additional upload (possibly more) will take place later in the data collection period for later MIS submissions.

Each upload includes only new or resubmissions since the previous upload.

Email will be sent out regarding the dates of the upload at the beginning of each collection period.

The final upload will take place the Monday prior to the close of the collection period for keyholders. Very late MIS submissions will result in colleges/districts performing the IPEDS data entry directly.

Section 5. - Chancellor's Office Uploads, Continued

Resubmission of data

After the Chancellor's Office does the upload, schools will have the opportunity through IPEDS to review what has been submitted. Occasionally, this review reveals errors in the data that has been submitted to the Chancellor's Office and will require colleges to resubmit the MIS data. Data should not be corrected directly into IPEDS without resubmitting to the Chancellor's Office unless there is a compelling reason to do so (i.e. limited time frame).

Resubmissions will be included in the next upload done by the Chancellor's Office. Notifications will be sent out after the performance of each upload.

Upload Screen Specifications

On the following pages are the specifications the Chancellor's Office used when producing your data to upload to IPEDS:

Fall Collection Period
 Completions Survey
 12-month Enrollment Survey

Winter Collection Period
 Student Financial Aid
 Graduation Rate Survey
 Graduation Rate 200
 Outcome Measures

Spring Collection Period
 Enrollment Survey
 Human Resources Survey

Completions Survey Specifications

Awards conferred between JULY 1, 2015 (1) and JUNE 30, 2016					
<ul style="list-style-type: none"> Report Hispanic/Latino individuals of any race as Hispanic/Latino Report race for non-Hispanic/Latino individuals only (4) 					
(2)	Men	Men (PY)	Women	Women (PY)	Total (men+women)
<u>Nonresident alien</u>	<input type="text"/>		<input type="text"/>		
<u>Hispanic/Latino</u>	<input type="text"/>		<input type="text"/>		
(3) <u>American Indian or Alaska Native</u>	<input type="text"/>		<input type="text"/>		
<u>Asian</u>	<input type="text"/>		<input type="text"/>		
<u>Black or African American</u>	<input type="text"/>		<input type="text"/>		
<u>Native Hawaiian or Other Pacific Islander</u>	<input type="text"/>		<input type="text"/>		
<u>White</u>	<input type="text"/>		<input type="text"/>		
<u>Two or more races</u>	<input type="text"/>		<input type="text"/>		
<u>Race and ethnicity unknown</u>	<input type="text"/>		<input type="text"/>		
TOTAL AWARDS					
Is this program offered as a distance education program?					
(Note: If more than one program is reported under this CIP code, check 'YES' if ANY of the programs are offered as a distance education program.)					
	<input type="radio"/> No				
(5)	<input type="radio"/> Yes				

This screen contains number of students who earned an award by gender and race/ethnicity, and whether the program is a distance education program:

1. CIP Code is mapped from SP01 (Top Code) using the protocol outlined at: [Crosswalk of TOP Codes to 2010 CIP codes](#) (updated 08/04/10)
2. For each gender and race/ethnicity combination, get number of received awards in Academic Year 2015-2016, where SP02 = A, S, L, T, F, E, B, O.
3. STD10 and SB06 - If SB06 = 5, then race is non-resident alien, otherwise, race = STD10
4. SB04 = M is MEN or F is WOMEN (if SB04 = X, then award is not counted)
5. Default to 'No'

Completions Survey Specifications

All Completers					
Number of students by gender and race and ethnicity earning an award between July 1, 2015 and June 30, 2016. Count each student only once, regardless of how many awards he/she earned. The intent of this screen is to collect an unduplicated count of total numbers of <i>completers</i> . <ul style="list-style-type: none"> Report Hispanic/Latino individuals of any race as Hispanic/Latino Report race for non-Hispanic/Latino individuals only 					
	Men		Women		
	Number of Students	Total Awar	Number of Students	Total Awards	Total Students
<u>Nonresident alien</u>	1 <input style="width: 50px;" type="text"/>	2 <input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>
<u>Hispanic/Latino</u>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>
<u>American Indian or Alaska Native</u>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>
<u>Asian</u>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>
<u>Black or African American</u>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>
<u>Native Hawaiian or Other Pacific Islander</u>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>
<u>White</u>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>
Two or more races	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>
<u>Race and ethnicity unknown</u>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>
TOTAL	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>
PY TOTAL	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>

1. For each gender and race/ethnicity combination, get unduplicated count of award recipients (i.e., distinct COLLEGE_ID and STUDENT_ID).
2. Populated from previous screen.

Completions Survey Specifications

Completers by Level

Institutions must report the following information. This screen will be shown for each of the following award categories for which completions have been reported:

- Less than 1-year certificates
- At least 1 but less than 4-year certificates
- Associate's degrees
- Bachelor's degrees
- Master's degrees
- Doctor's degrees
- Postbaccalaureate and post-master's certificates

[Award Level]

Number of students by gender, by race and ethnicity, and by age earning this award between July 1, 2015 and June 30, 2016. Each student should be counted once per award level. For example, if a student earned a master's degree and a doctor's degree, he/she should be counted once in master's and once in doctor's. A student earning two master's degrees should be counted only once.

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

	Number of Students	Total Awards
By Gender		
Men	<input type="text"/>	
Women	<input type="text"/>	
TOTAL		
PY TOTAL		
By Race/Ethnicity		
<u>Nonresident alien</u>	<input type="text"/>	
<u>Hispanic/Latino</u>	<input type="text"/>	
<u>American Indian or Alaska Native</u>	<input type="text"/>	
<u>Asian</u>	<input type="text"/>	
<u>Black or African American</u>	<input type="text"/>	
<u>Native Hawaiian or Other Pacific Islander</u>	<input type="text"/>	
<u>White</u>	<input type="text"/>	
Two or more races	<input type="text"/>	
<u>Race and ethnicity unknown</u>	<input type="text"/>	
TOTAL		

For each of the following award levels, count of students by gender, ethnicity, and age at award earned:

- a. Less than 1-year certificates: SP02 = L, E, B, O
- b. At least 1 but less than 4-year certificates: SP02 = T, F
- c. Associate's degrees: SP02 = A, S

12-Month Enrollment

12-month Unduplicated Count by Race/Ethnicity and Gender July 1, 2015 - June 30, 2016	
Reporting Reminders: <ul style="list-style-type: none"> Report Hispanic/Latino individuals of any race as Hispanic/Latino Report race for non-Hispanic/Latino individuals only Even though Teacher Preparation certificate programs may require a bachelor's degree for admission, they are considered subbaccalaureate undergraduate programs, and students in these programs are undergraduate students. 	
Men	
Students enrolled for <u>credit</u>	<u>Undergraduate students</u>
<u>Nonresident alien</u>	<input type="text"/>
<u>Hispanic/Latino</u>	<input type="text"/>
<u>American Indian or Alaska Native</u>	<input type="text"/>
<u>Asian</u>	<input type="text"/>
<u>Black or African American</u>	<input type="text"/>
<u>Native Hawaiian or Other Pacific Islander</u>	<input type="text"/>
<u>White</u>	<input type="text"/>
Two or more races	<input type="text"/>
<u>Race and ethnicity unknown</u>	<input type="text"/>
Total men	
Total men prior year	
Women	
Students enrolled for <u>credit</u>	<u>Undergraduate students</u>
<u>Nonresident alien</u>	<input type="text"/>
<u>Hispanic/Latino</u>	<input type="text"/>
<u>American Indian or Alaska Native</u>	<input type="text"/>
<u>Asian</u>	<input type="text"/>
<u>Black or African American</u>	<input type="text"/>
<u>Native Hawaiian or Other Pacific Islander</u>	<input type="text"/>
<u>White</u>	<input type="text"/>
Two or more races	<input type="text"/>

1. Enrollment from Summer 2015 to Spring 2016
STD7 = A, B, C, D, E
2. All CCC students are undergraduates
3. SB04 = M is MEN, F is WOMEN
(note: SB04 = X records are not included in IPEDS reporting)

Race/ethnicity is classified as:

MIS Data field	Field value	IPEDS
Student Citizenship	5	Nonresident alien
Student IPEDS Ethnicity	B	Black or African American
	N	American Indian or Alaska Native
	A	Asian
	P	Native Hawaiian or other Pacific Islander
	H	Hispanic/Latino
	W	White, non-Hispanic
	X	Unknown
	T	Two or more races

12-Month Enrollment

12-month Instructional Activity July 1, 2015 - June 30, 2016			
Instructional Activity Reporting Reminder: <ul style="list-style-type: none"> Instructional activity is used to <u>calculate</u> an IPEDS FTE based on the institution's reported calendar system. 			
FTE Reporting Reminder: <ul style="list-style-type: none"> Institutions need not report their own calculations of undergraduate FTE unless IPEDS FTE <u>calculations</u> would be misleading for comparison purposes among all IPEDS reporting institutions. 			
	2015-16 total activity	Prior year data	
Instructional Activity			
Undergraduate level:			
? Contact hour activity		1	
Credit hour activity			
Calendar system (as reported on the prior year IC Header survey component):			
If the IPEDS <u>calculated</u> FTE estimates below are not reasonable, AND you have reported the correct instructional activity hours above, enter your best FTE estimate in the "Institution reported FTE" column below and save the page. This option should be used ONLY if the calculated estimate is not reasonable for your institution and IPEDS comparisons.			
Please provide your best estimate of undergraduate FTE for the 12-month reporting period if the calculated FTE estimate below is not reasonable for IPEDS comparison purposes:			
	Calculated FTE 2015-16	Institution reported FTE 2015-16	Prior year FTE 2014-15
Undergraduate student FTE		2	

1. Zero

2. Enrollment from Summer 2015 to Spring 2016.

Sum of SX03 when SXD2 = T, D, C, P, S and SX03 > 0 and < 50

or

Sum of SXD3 when SXD2 = T, D, C, P, S and SX03 = 0 or SX03 >= 50.

Human Resources Survey Specifications

Human Resources Screening Questions

Does your institution have any part-time staff?

*If you answer **Yes** to this question, you will be provided the screens to report part-time staff.*

☐ Yes
 ☐ No

Does your institution have 15 or more full-time staff?

☐ Yes
 ☐ No

Do ALL of the instructional staff at your institution fall into any of the following categories?

*If you answer **Yes** to any of the questions below, you will **NOT** be required to report **Part G - Salaries** for instructional staff. However, Part G will still be required for reporting data for full-time non-instructional staff.*

<input type="radio"/>	No	<input type="radio"/>	Yes	Are ALL of the instructional staff military personnel?
<input type="radio"/>	No	<input type="radio"/>	Yes	Do ALL of the instructional staff contribute their services (e.g., members of a religious order)?
<input type="radio"/>	No	<input type="radio"/>	Yes	Do ALL of the instructional staff teach pre-clinical or clinical medicine?

You may use the space below to provide context for the data you've reported above.

To be included in this survey, employees must have:

EJ02 = A, C or Y and
 EJ08 not Equal to 888.88.
 EB03 not Equal to X.

Part A - Employees who are tenured by academic rank, gender, & race/ethnicity
Number of full-time instructional staff

Part A1 - Full-time Instructional Staff

Number of Full-time Instructional Staff
 With Faculty Status
 Tenured
 As of November 1

•Report Hispanic/Latino individuals of any race as Hispanic/Latino
 •Report race for non-Hispanic/Latino individuals only
 •Include both Primarily Instruction and Instruction Combined with Research and/or Public Service
 •Include both non-medical and medical staff

Gender and race/ethnicity

	Academic Rank					No academic rank	Total
	Professors	Associate professors	Assistant professors	Instructors	Lecturers		
Men							
Nonresident alien							
Hispanic/Latino							
American Indian or Alaska Native							
Asian							
Black or African American							
Native Hawaiian or Other Pacific Islander							
White							
Two or more races							
Race and ethnicity unknown							
Total men							
Women							
Nonresident alien							
Hispanic/Latino							
American Indian or Alaska Native							
Asian							
Black or African American							
Native Hawaiian or Other Pacific Islander							
White							
Two or more races							
Race and ethnicity unknown							
Total women							
Total (men+women)							

1. Full-time = sum of EJ08 > 68%
2. Tenure = EB08 = R and EB07=2
3. Gender =EB03 = M, F
4. Ethnicity – if EB05=5, then race is non-resident alien; otherwise EBD01

**Part A - Employees who are on tenured track
by academic rank, gender, & race/ethnicity
Number of full-time instructional staff**

Part A1 - Full-time Instructional Staff

Number of Full-time Instructional Staff With <u>Faculty Status</u> <u>On Tenure Track</u>						
As of November 1, 2013						
•Report Hispanic/Latino individuals of any race as Hispanic/Latino •Report race for non-Hispanic/Latino individuals only •Include both Primarily instruction and instruction Combined with Research and/or Public Service •Include both non-medical and medical staff						
Gender and race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	No academic rank Total
Men						
<u>Nonresident alien</u>						
<u>Hispanic/Latino</u>						
<u>American Indian or Alaska Native</u>						
<u>Asian</u>						
<u>Black or African American</u>						
<u>Native Hawaiian or Other Pacific Islander</u>						
<u>White</u>						
<u>Two or more races</u>						
<u>Race and ethnicity unknown</u>						
Total men						
Women						
<u>Nonresident alien</u>						
<u>Hispanic/Latino</u>						
<u>American Indian or Alaska Native</u>						
<u>Asian</u>						
<u>Black or African American</u>						
<u>Native Hawaiian or Other Pacific Islander</u>						
<u>White</u>						
<u>Two or more races</u>						
<u>Race and ethnicity unknown</u>						
Total women						
Total (men+women)						

1. On tenure track = EB08 = C and EB07=2

**Part A - Employees who are not on tenured track
with multi-year contract
 by academic rank, gender, & race/ethnicity
 Number of full-time instructional staff**

Part A1 - Full-time Instructional Staff

Number of Full-time Instructional Staff With Faculty Status Not on Tenure Track - Multi-Year or Continuing or At-will Contract As of November 1, 2013							
•Report Hispanic/Latino individuals of any race as Hispanic/Latino •Report race for non-Hispanic/Latino individuals only •Include both Primarily Instruction and Instruction Combined with Research and/or Public Service •Include both non-medical and medical staff							
Gender and race/ethnicity	Academic Rank					No academic rank	Total
	Professors	Associate professors	Assistant professors	Instructors	Lecturers		
Men							
Nonresident alien							
Hispanic/Latino							
American Indian or Alaska Native							
Asian							
Black or African American							
Native Hawaiian or Other Pacific Islander							
White							
Two or more races							
Race and ethnicity unknown							
Total men							
Women							
Nonresident alien							
Hispanic/Latino							
American Indian or Alaska Native							
Asian							
Black or African American							
Native Hawaiian or Other Pacific Islander							
White							
Two or more races							
Race and ethnicity unknown							
Total women							
Total (men+women)							

We don't have any faculty on multi-year contract.

**Part A - Employees who are not on tenured track
with annual contract
 by academic rank, gender, & race/ethnicity
 Number of full-time instructional staff**

Part A1 - Full-time Instructional Staff

Number of Full-time Instructional Staff With Faculty Status <u>Not on Tenure Track - Annual Contract</u>						
As of November 1, 2013						
•Report Hispanic/Latino individuals of any race as Hispanic/Latino •Report race for non-Hispanic/Latino individuals only •Include both Primarily Instruction and Instruction Combined with Research and/or Public Service •Include both non-medical and medical staff						
Gender and race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	No academic rank Total
Men						
Nonresident alien						
Hispanic/Latino						
American Indian or Alaska Native						
Asian						
Black or African American						
Native Hawaiian or Other Pacific Islander						
White						
Two or more races						
Race and ethnicity unknown						
Total men						
Women						
Nonresident alien						
Hispanic/Latino						
American Indian or Alaska Native						
Asian						
Black or African American						
Native Hawaiian or Other Pacific Islander						
White						
Two or more races						
Race and ethnicity unknown						
Total women						
Total (men+women)						

1. Not on tenure track = EB08=T, sum of EJ08 > 68%, EB07 = 2, and EB11 = 2 or 3

**Part A - Employees who are not on tenured track
with less than annual contract
by academic rank, gender, & race/ethnicity
Number of full-time instructional staff**

Part A1 - Full-time Instructional Staff

Number of Full-time Instructional Staff With Faculty Status <u>Not on Tenure Track - Less Than Annual Contract</u> As of November 1, 2013							
Gender and race/ethnicity	Academic Rank					No academic rank	Total
	Professors	Associate professors	Assistant professors	Instructors	Lecturers		
Men							
<u>Nonresident alien</u>							
<u>Hispanic/Latino</u>							
<u>American Indian or Alaska Native</u>							
<u>Asian</u>							
<u>Black or African American</u>							
<u>Native Hawaiian or Other Pacific Islander</u>							
<u>White</u>							
<u>Two or more races</u>							
<u>Race and ethnicity unknown</u>							
Total men							
Women							
<u>Nonresident alien</u>							
<u>Hispanic/Latino</u>							
<u>American Indian or Alaska Native</u>							
<u>Asian</u>							
<u>Black or African American</u>							
<u>Native Hawaiian or Other Pacific Islander</u>							
<u>White</u>							
<u>Two or more races</u>							
<u>Race and ethnicity unknown</u>							
Total women							
Total (men+women)							

1

1. Not on tenure track = EB08=T, sum of EJ08 > 68%, EB07 = 2, and EB11 = 1

**Part A - Employees without faculty status
by gender & race/ethnicity
Number of full-time instructional staff**

Part A1 - Full-time Instructional Staff

Number of Full-time Instructional Staff Without Faculty Status As of November 1, 2013	
•Report Hispanic/Latino individuals of any race as Hispanic/Latino •Report race for non-Hispanic/Latino individuals only •Include both Primarily Instruction and Instruction Combined with Research and/or Public Service •Include both non-medical and medical staff	
Gender and race/ethnicity	Without Faculty Status
Men	
<u>Nonresident alien</u>	<input type="text"/>
<u>Hispanic/Latino</u>	<input type="text"/>
<u>American Indian or Alaska Native</u>	<input type="text"/>
<u>Asian</u>	<input type="text"/>
<u>Black or African American</u>	<input type="text"/>
<u>Native Hawaiian or Other Pacific Islander</u>	<input type="text"/>
<u>White</u>	<input type="text"/>
<u>Two or more races</u>	<input type="text"/>
<u>Race and ethnicity unknown</u>	<input type="text"/>
Total men	
Women	
<u>Nonresident alien</u>	<input type="text"/>
<u>Hispanic/Latino</u>	<input type="text"/>
<u>American Indian or Alaska Native</u>	<input type="text"/>
<u>Asian</u>	<input type="text"/>
<u>Black or African American</u>	<input type="text"/>
<u>Native Hawaiian or Other Pacific Islander</u>	<input type="text"/>
<u>White</u>	<input type="text"/>
<u>Two or more races</u>	<input type="text"/>
<u>Race and ethnicity unknown</u>	<input type="text"/>
Total women	
Total (men+women)	

1

- Without faculty status = EB08 = A or P, EB07=2, and sum of EJ08 > 68%

**Part A - Employees by tenure status, medical school status, and function
Number of full-time instructional staff**

Part A2 - Full-time Instructional Staff

Number of Full-time Instructional Staff As of November 1, 2013								
•Report Primarily Instruction and Instruction combined with Research and/or Public Service separately, as indicated below.								
•Report Non-medical and Medical School staff separately, as indicated below.								
	1	Tenured	On Tenure Track	With Faculty status			Without Faculty status	Total
				Multi-year, continuing, at-will contract	Annual contract	Less-than-annual contract		
Non-medical staff								
Primarily Instruction								
Exclusively credit	3							
Exclusively not-for-credit								
Combined credit/not-for-credit								
Instruction/research/public service staff								
Medical staff								
Primarily Instruction								
Exclusively credit								
Exclusively not-for-credit								
Combined credit/not-for-credit								
Instruction/research/public service staff								
Total carried forward from previous screens								

1. Tenured: EB08=R; On Tenure Track: EB08 = C; Not on Tenure Track: EB08=T; Without Faculty status: EB08=A or P
2. Instruction: EB07=2
3. Exclusively credit: instructional staff assigned exclusively credit classroom instruction = EJ01=CA, CL, CN, CO, CP, CR
Exclusively not-for-credit: instructional staff assigned exclusively noncredit classroom instruction EJ01=NA, NL, NN, NO, NP, NR
Combined credit/not-for-credit: instructional staff assigned both credit and noncredit classroom instructions.
4. Instruction/research/public service staff: EB07=2, EJ01=A*, S*, I*

**Part A - Employees by gender and race/ethnicity
Number of full-time instructional staff**

Part A3 - Full-time Instructional Staff - Totals

Total number of Full-time Instructional Staff As of November 1, 2013			
Race/ethnicity	Total men	Total women	Total (men+women)
Nonresident alien			
Hispanic/Latino			
American Indian or Alaska Native			
Asian			
Black or African American			
Native Hawaiian or Other Pacific Islander			
White			
Two or more races			
Race and ethnicity unknown			
Total			

This is generated from earlier screens.

Part B - Employees by occupational category, gender and race/ethnicity
Number of full-time non-instructional staff

This crosswalk is used to generate the 2010SOC categories. Please refer to the crosswalk for the remaining screens related to the HR survey.

IPEDS_Categories	Occupation	EB07	EJ03	TOP_CSS_STATUS	2010SOC
Management Categories	1	1			11
Office and Admin Support Occupations	2	4			43
Office and Admin Support Occupations	2	3		T	43
Office and Admin Support Occupations	2	5		T	43
Office and Admin Support Occupations	2	6		T	43
Office and Admin Support Occupations	2	7		T	43
Office and Admin Support Occupations	2	8		T	43
Office and Admin Support Occupations	2	3	6200	C	43
Office and Admin Support Occupations	2	3	7000	C	43
Office and Admin Support Occupations	2	3	7010	C	43
Office and Admin Support Occupations	2	3	7090	C	43
Office and Admin Support Occupations	2	3	7100	C	43
Office and Admin Support Occupations	2	3	7200	C	43
Office and Admin Support Occupations	2	3	7210	C	43
Office and Admin Support Occupations	2	3	7220	C	43
Office and Admin Support Occupations	2	3	7290	C	43
Office and Admin Support Occupations	2	3	7300	C	43
Office and Admin Support Occupations	2	3	7310	C	43
Office and Admin Support Occupations	2	3	7320	C	43
Office and Admin Support Occupations	2	5	6200	C	43
Office and Admin Support Occupations	2	5	7000	C	43
Office and Admin Support Occupations	2	5	7010	C	43
Office and Admin Support Occupations	2	5	7090	C	43
Office and Admin Support Occupations	2	5	7100	C	43
Office and Admin Support Occupations	2	5	7200	C	43
Office and Admin Support Occupations	2	5	7210	C	43
Office and Admin Support Occupations	2	5	7220	C	43
Office and Admin Support Occupations	2	5	7290	C	43
Office and Admin Support Occupations	2	5	7300	C	43
Office and Admin Support Occupations	2	5	7310	C	43
Office and Admin Support Occupations	2	5	7320	C	43
Office and Admin Support Occupations	2	6	6200	C	43
Office and Admin Support Occupations	2	6	7000	C	43
Office and Admin Support Occupations	2	6	7010	C	43
Office and Admin Support Occupations	2	6	7090	C	43
Office and Admin Support Occupations	2	6	7100	C	43
Office and Admin Support Occupations	2	6	7200	C	43

Office and Admin Support Occupations	2	6	7210	C	43
Office and Admin Support Occupations	2	6	7220	C	43
Office and Admin Support Occupations	2	6	7290	C	43
Office and Admin Support Occupations	2	6	7300	C	43
Office and Admin Support Occupations	2	6	7310	C	43
Office and Admin Support Occupations	2	6	7320	C	43
Office and Admin Support Occupations	2	7	6200	C	43
Office and Admin Support Occupations	2	7	7000	C	43
Office and Admin Support Occupations	2	7	7010	C	43
Office and Admin Support Occupations	2	7	7090	C	43
Office and Admin Support Occupations	2	7	7100	C	43
Office and Admin Support Occupations	2	7	7200	C	43
Office and Admin Support Occupations	2	7	7210	C	43
Office and Admin Support Occupations	2	7	7220	C	43
Office and Admin Support Occupations	2	7	7290	C	43
Office and Admin Support Occupations	2	7	7300	C	43
Office and Admin Support Occupations	2	7	7310	C	43
Office and Admin Support Occupations	2	7	7320	C	43
Office and Admin Support Occupations	2	8	6200	C	43
Office and Admin Support Occupations	2	8	7000	C	43
Office and Admin Support Occupations	2	8	7010	C	43
Office and Admin Support Occupations	2	8	7090	C	43
Office and Admin Support Occupations	2	8	7100	C	43
Office and Admin Support Occupations	2	8	7200	C	43
Office and Admin Support Occupations	2	8	7210	C	43
Office and Admin Support Occupations	2	8	7220	C	43
Office and Admin Support Occupations	2	8	7290	C	43
Office and Admin Support Occupations	2	8	7300	C	43
Office and Admin Support Occupations	2	8	7310	C	43
Office and Admin Support Occupations	2	8	7320	C	43
Business and Financial Operations Occupations	3	3	6600	C	13
Business and Financial Operations Occupations	3	3	6700	C	13
Business and Financial Operations Occupations	3	3	6710	C	13
Business and Financial Operations Occupations	3	3	6720	C	13
Business and Financial Operations Occupations	3	3	6730	C	13
Business and Financial Operations Occupations	3	3	6740	C	13
Business and Financial Operations Occupations	3	3	6750	C	13
Business and Financial Operations Occupations	3	3	6760	C	13
Business and Financial Operations Occupations	3	3	6770	C	13
Business and Financial Operations Occupations	3	3	6460	C	13
Business and Financial Operations Occupations	3	3	7390	C	13
Business and Financial Operations Occupations	3	3	7900	C	13
Business and Financial Operations Occupations	3	5	6600	C	13
Business and Financial Operations Occupations	3	5	6700	C	13
Business and Financial Operations Occupations	3	5	6710	C	13
Business and Financial Operations Occupations	3	5	6720	C	13

Computer, Engineering, and Science Occupations	4	5	6150	C	15
Computer, Engineering, and Science Occupations	4	5	6780	C	15
Computer, Engineering, and Science Occupations	4	6	6150	C	15
Computer, Engineering, and Science Occupations	4	6	6780	C	15
Computer, Engineering, and Science Occupations	4	7	6150	C	15
Computer, Engineering, and Science Occupations	4	7	6780	C	15
Computer, Engineering, and Science Occupations	4	8	6150	C	15
Computer, Engineering, and Science Occupations	4	8	6780	C	15
Community Service, Legal, Arts, and Median Occupations	5	3	6130	C	27
Community Service, Legal, Arts, and Median Occupations	5	3	6800	C	21
Community Service, Legal, Arts, and Median Occupations	5	3	6810	C	21
Community Service, Legal, Arts, and Median Occupations	5	3	6820	C	21
Community Service, Legal, Arts, and Median Occupations	5	3	6830	C	21
Community Service, Legal, Arts, and Median Occupations	5	3	6840	C	21
Community Service, Legal, Arts, and Median Occupations	5	3	6890	C	21
Community Service, Legal, Arts, and Median Occupations	5	3	6410	C	21
Community Service, Legal, Arts, and Median Occupations	5	3	6300	C	21
Community Service, Legal, Arts, and Median Occupations	5	3	6310	C	21
Community Service, Legal, Arts, and Median Occupations	5	3	6320	C	21
Community Service, Legal, Arts, and Median Occupations	5	3	6330	C	21
Community Service, Legal, Arts, and Median Occupations	5	3	6340	C	21
Community Service, Legal, Arts, and Median Occupations	5	3	6390	C	21
Community Service, Legal, Arts, and Median Occupations	5	3	6400	C	21
Community Service, Legal, Arts, and Median Occupations	5	3	6420	C	21
Community Service, Legal, Arts, and Median Occupations	5	3	6430	C	21
Community Service, Legal, Arts, and Median Occupations	5	3	6450	C	21
Community Service, Legal, Arts, and Median Occupations	5	3	6470	C	21
Community Service, Legal, Arts, and Median Occupations	5	3	6480	C	21
Community Service, Legal, Arts, and Median Occupations	5	3	6490	C	21
Community Service, Legal, Arts, and Median Occupations	5	5	6130	C	27

Community Service, Legal, Arts, and Median Occupations	5	5	6800	C	21
Community Service, Legal, Arts, and Median Occupations	5	5	6810	C	21
Community Service, Legal, Arts, and Median Occupations	5	5	6820	C	21
Community Service, Legal, Arts, and Median Occupations	5	5	6830	C	21
Community Service, Legal, Arts, and Median Occupations	5	5	6840	C	21
Community Service, Legal, Arts, and Median Occupations	5	5	6890	C	21
Community Service, Legal, Arts, and Median Occupations	5	5	6410	C	21
Community Service, Legal, Arts, and Median Occupations	5	5	6300	C	21
Community Service, Legal, Arts, and Median Occupations	5	5	6310	C	21
Community Service, Legal, Arts, and Median Occupations	5	5	6320	C	21
Community Service, Legal, Arts, and Median Occupations	5	5	6330	C	21
Community Service, Legal, Arts, and Median Occupations	5	5	6340	C	21
Community Service, Legal, Arts, and Median Occupations	5	5	6390	C	21
Community Service, Legal, Arts, and Median Occupations	5	5	6400	C	21
Community Service, Legal, Arts, and Median Occupations	5	5	6420	C	21
Community Service, Legal, Arts, and Median Occupations	5	5	6430	C	21
Community Service, Legal, Arts, and Median Occupations	5	5	6450	C	21
Community Service, Legal, Arts, and Median Occupations	5	5	6470	C	21
Community Service, Legal, Arts, and Median Occupations	5	5	6480	C	21
Community Service, Legal, Arts, and Median Occupations	5	5	6490	C	21
Community Service, Legal, Arts, and Median Occupations	5	6	6130	C	27
Community Service, Legal, Arts, and Median Occupations	5	6	6800	C	21
Community Service, Legal, Arts, and Median Occupations	5	6	6810	C	21
Community Service, Legal, Arts, and Median Occupations	5	6	6820	C	21
Community Service, Legal, Arts, and Median Occupations	5	6	6830	C	21
Community Service, Legal, Arts, and Median Occupations	5	6	6840	C	21
Community Service, Legal, Arts, and Median Occupations	5	6	6890	C	21

Occupations					
Community Service, Legal, Arts, and Median Occupations	5	6	6410	C	21
Community Service, Legal, Arts, and Median Occupations	5	6	6300	C	21
Community Service, Legal, Arts, and Median Occupations	5	6	6310	C	21
Community Service, Legal, Arts, and Median Occupations	5	6	6320	C	21
Community Service, Legal, Arts, and Median Occupations	5	6	6330	C	21
Community Service, Legal, Arts, and Median Occupations	5	6	6340	C	21
Community Service, Legal, Arts, and Median Occupations	5	6	6390	C	21
Community Service, Legal, Arts, and Median Occupations	5	6	6400	C	21
Community Service, Legal, Arts, and Median Occupations	5	6	6420	C	21
Community Service, Legal, Arts, and Median Occupations	5	6	6430	C	21
Community Service, Legal, Arts, and Median Occupations	5	6	6450	C	21
Community Service, Legal, Arts, and Median Occupations	5	6	6470	C	21
Community Service, Legal, Arts, and Median Occupations	5	6	6480	C	21
Community Service, Legal, Arts, and Median Occupations	5	6	6490	C	21
Community Service, Legal, Arts, and Median Occupations	5	7	6130	C	27
Community Service, Legal, Arts, and Median Occupations	5	7	6800	C	21
Community Service, Legal, Arts, and Median Occupations	5	7	6810	C	21
Community Service, Legal, Arts, and Median Occupations	5	7	6820	C	21
Community Service, Legal, Arts, and Median Occupations	5	7	6830	C	21
Community Service, Legal, Arts, and Median Occupations	5	7	6840	C	21
Community Service, Legal, Arts, and Median Occupations	5	7	6890	C	21
Community Service, Legal, Arts, and Median Occupations	5	7	6410	C	21
Community Service, Legal, Arts, and Median Occupations	5	7	6300	C	21
Community Service, Legal, Arts, and Median Occupations	5	7	6310	C	21
Community Service, Legal, Arts, and Median Occupations	5	7	6320	C	21
Community Service, Legal, Arts, and Median Occupations	5	7	6330	C	21

Community Service, Legal, Arts, and Median Occupations	5	7	6340	C	21
Community Service, Legal, Arts, and Median Occupations	5	7	6390	C	21
Community Service, Legal, Arts, and Median Occupations	5	7	6400	C	21
Community Service, Legal, Arts, and Median Occupations	5	7	6420	C	21
Community Service, Legal, Arts, and Median Occupations	5	7	6430	C	21
Community Service, Legal, Arts, and Median Occupations	5	7	6450	C	21
Community Service, Legal, Arts, and Median Occupations	5	7	6470	C	21
Community Service, Legal, Arts, and Median Occupations	5	7	6480	C	21
Community Service, Legal, Arts, and Median Occupations	5	7	6490	C	21
Community Service, Legal, Arts, and Median Occupations	5	8	6130	C	27
Community Service, Legal, Arts, and Median Occupations	5	8	6800	C	21
Community Service, Legal, Arts, and Median Occupations	5	8	6810	C	21
Community Service, Legal, Arts, and Median Occupations	5	8	6820	C	21
Community Service, Legal, Arts, and Median Occupations	5	8	6830	C	21
Community Service, Legal, Arts, and Median Occupations	5	8	6840	C	21
Community Service, Legal, Arts, and Median Occupations	5	8	6890	C	21
Community Service, Legal, Arts, and Median Occupations	5	8	6410	C	21
Community Service, Legal, Arts, and Median Occupations	5	8	6300	C	21
Community Service, Legal, Arts, and Median Occupations	5	8	6310	C	21
Community Service, Legal, Arts, and Median Occupations	5	8	6320	C	21
Community Service, Legal, Arts, and Median Occupations	5	8	6330	C	21
Community Service, Legal, Arts, and Median Occupations	5	8	6340	C	21
Community Service, Legal, Arts, and Median Occupations	5	8	6390	C	21
Community Service, Legal, Arts, and Median Occupations	5	8	6400	C	21
Community Service, Legal, Arts, and Median Occupations	5	8	6420	C	21
Community Service, Legal, Arts, and Median Occupations	5	8	6430	C	21
Community Service, Legal, Arts, and Median Occupations	5	8	6450	C	21

[illegible]

Other Teaching and Instructional Support Occupations	6	7	6090	C	25
Other Teaching and Instructional Support Occupations	6	7	6100	C	25
Other Teaching and Instructional Support Occupations	6	7	6110	C	25
Other Teaching and Instructional Support Occupations	6	7	6190	C	25
Other Teaching and Instructional Support Occupations	6	7	6790	C	25
Other Teaching and Instructional Support Occupations	6	7	6900	C	25
Other Teaching and Instructional Support Occupations	6	7	6920	C	25
Other Teaching and Instructional Support Occupations	6	7	6910	C	25
Other Teaching and Instructional Support Occupations	6	8	6000	C	25
Other Teaching and Instructional Support Occupations	6	8	6010	C	25
Other Teaching and Instructional Support Occupations	6	8	6020	C	25
Other Teaching and Instructional Support Occupations	6	8	6030	C	25
Other Teaching and Instructional Support Occupations	6	8	6090	C	25
Other Teaching and Instructional Support Occupations	6	8	6100	C	25
Other Teaching and Instructional Support Occupations	6	8	6110	C	25
Other Teaching and Instructional Support Occupations	6	8	6190	C	25
Other Teaching and Instructional Support Occupations	6	8	6790	C	25
Other Teaching and Instructional Support Occupations	6	8	6900	C	25
Other Teaching and Instructional Support Occupations	6	8	6920	C	25
Other Teaching and Instructional Support Occupations	6	8	6910	C	25
Natural Resources, Construction, and Maintenance Occupations	7	3	6930	C	45
Natural Resources, Construction, and Maintenance Occupations	7	5	6930	C	45
Natural Resources, Construction, and Maintenance Occupations	7	6	6930	C	45
Natural Resources, Construction, and Maintenance Occupations	7	7	6930	C	45
Natural Resources, Construction, and Maintenance Occupations	7	8	6930	C	45
Librarians, Curators, and Archivists	8	3	6120	C	2+
Librarians, Curators, and Archivists	8	3	6140	C	2-
Librarians, Curators, and Archivists	8	5	6120	C	2+
Librarians, Curators, and Archivists	8	5	6140	C	2-
Librarians, Curators, and Archivists	8	6	6120	C	2+
Librarians, Curators, and Archivists	8	6	6140	C	2-
Librarians, Curators, and Archivists	8	7	6120	C	2+
Librarians, Curators, and Archivists	8	7	6140	C	2-
Librarians, Curators, and Archivists	8	8	6120	C	2+
Librarians, Curators, and Archivists	8	8	6140	C	2-
Service Occupations	9	3	6500	C	37
Service Occupations	9	3	6510	C	37
Service Occupations	9	3	6530	C	37
Service Occupations	9	3	6550	C	37
Service Occupations	9	3	6570	C	37
Service Occupations	9	3	6590	C	37
Service Occupations	9	3	6940	C	35
Service Occupations	9	3	6950	C	39

Service Occupations	9	3	6960	C	39
Service Occupations	9	3	6970	C	39
Service Occupations	9	3	6990	C	39
Service Occupations	9	5	6500	C	37
Service Occupations	9	5	6510	C	37
Service Occupations	9	5	6530	C	37
Service Occupations	9	5	6550	C	37
Service Occupations	9	5	6570	C	37
Service Occupations	9	5	6590	C	37
Service Occupations	9	5	6940	C	35
Service Occupations	9	5	6950	C	39
Service Occupations	9	5	6960	C	39
Service Occupations	9	5	6970	C	39
Service Occupations	9	5	6990	C	39
Service Occupations	9	6	6500	C	37
Service Occupations	9	6	6510	C	37
Service Occupations	9	6	6530	C	37
Service Occupations	9	6	6550	C	37
Service Occupations	9	6	6570	C	37
Service Occupations	9	6	6590	C	37
Service Occupations	9	6	6940	C	35
Service Occupations	9	6	6950	C	39
Service Occupations	9	6	6960	C	39
Service Occupations	9	6	6970	C	39
Service Occupations	9	6	6990	C	39
Service Occupations	9	7	6500	C	37
Service Occupations	9	7	6510	C	37
Service Occupations	9	7	6530	C	37
Service Occupations	9	7	6550	C	37
Service Occupations	9	7	6570	C	37
Service Occupations	9	7	6590	C	37
Service Occupations	9	7	6940	C	35
Service Occupations	9	7	6950	C	39
Service Occupations	9	7	6960	C	39
Service Occupations	9	7	6970	C	39
Service Occupations	9	7	6990	C	39
Service Occupations	9	8	6500	C	37
Service Occupations	9	8	6510	C	37
Service Occupations	9	8	6530	C	37
Service Occupations	9	8	6550	C	37
Service Occupations	9	8	6570	C	37
Service Occupations	9	8	6590	C	37
Service Occupations	9	8	6940	C	35
Service Occupations	9	8	6950	C	39
Service Occupations	9	8	6960	C	39
Service Occupations	9	8	6970	C	39

Service Occupations	9	8	6990	C	39
Healthcare Practitioners and Technical Occupations	10	3	6440	C	29
Healthcare Practitioners and Technical Occupations	10	5	6440	C	29
Healthcare Practitioners and Technical Occupations	10	6	6440	C	29
Healthcare Practitioners and Technical Occupations	10	7	6440	C	29
Healthcare Practitioners and Technical Occupations	10	8	6440	C	29

Part B - Employees by occupational category, gender and race/ethnicity
Number of full-time non-instructional staff

Part B1 - Full-time Non-instructional staff

Number of Full-time Non-instructional Staff by Occupational Category As of November 1, 2013				
•Report Hispanic/Latino individuals of any race as Hispanic/Latino •Report race for non-Hispanic/Latino individuals only •Include both non-medical and medical staff				
Gender and race/ethnicity	Instructional Staff (carried forward from Part A)	Research staff	Public Service staff	
Men				
<u>Nonresident alien</u>		<input type="text"/>	<input type="text"/>	
<u>Hispanic/Latino</u>		<input type="text"/>	<input type="text"/>	
<u>American Indian or Alaska Native</u>		<input type="text"/>	<input type="text"/>	
<u>Asian</u>		<input type="text"/>	<input type="text"/>	
<u>Black or African American</u>		<input type="text"/>	<input type="text"/>	
<u>Native Hawaiian or Other Pacific Islander</u>		<input type="text"/>	<input type="text"/>	
<u>White</u>		<input type="text"/>	<input type="text"/>	
<u>Two or more races</u>		<input type="text"/>	<input type="text"/>	
<u>Race and ethnicity unknown</u>		<input type="text"/>	<input type="text"/>	
Total men				
Women				
<u>Nonresident alien</u>		<input type="text"/>	<input type="text"/>	
<u>Hispanic/Latino</u>		<input type="text"/>	<input type="text"/>	
<u>American Indian or Alaska Native</u>		<input type="text"/>	<input type="text"/>	
<u>Asian</u>		<input type="text"/>	<input type="text"/>	
<u>Black or African American</u>		<input type="text"/>	<input type="text"/>	
<u>Native Hawaiian or Other Pacific Islander</u>		<input type="text"/>	<input type="text"/>	
<u>White</u>		<input type="text"/>	<input type="text"/>	
<u>Two or more races</u>		<input type="text"/>	<input type="text"/>	
<u>Race and ethnicity unknown</u>		<input type="text"/>	<input type="text"/>	
Total women				
Total (men+women)				

Part B - Employees by occupational category, gender and race/ethnicity
Number of full-time non-instructional staff

Part B1 - Full-time Non-instructional staff

Number of Full-time Non-instructional Staff by Occupational Category As of November 1, 2013					
•Report Hispanic/Latino individuals of any race as Hispanic/Latino •Report race for non-Hispanic/Latino individuals only •Include both non-medical and medical staff					
Gender and race/ethnicity	Archivists, Curators, and Museum Technicians 25-4010	Librarians 25-4020	Library Technicians 25-4030	Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000	
Men					
Nonresident alien					
Hispanic/Latino					
American Indian or Alaska Native					
Asian					
Black or African American					
Native Hawaiian or Other Pacific Islander					
White					
Two or more races					
Race and ethnicity unknown					
Total men					
Women					
Nonresident alien					
Hispanic/Latino					
American Indian or Alaska Native					
Asian					
Black or African American					
Native Hawaiian or Other Pacific Islander					
White					
Two or more races					
Race and ethnicity unknown					
Total women					
Total (men+women)					

Part B - Employees by occupational category, gender and race/ethnicity
Number of full-time non-instructional staff

Part B1 - Full-time Non-instructional staff

Number of Full-time Non-instructional Staff by Occupational Category As of November 1, 2013						
•Report Hispanic/Latino individuals of any race as Hispanic/Latino •Report race for non-Hispanic/Latino individuals only •Include both non-medical and medical staff						
Gender and race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19- 0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27- 0000	Healthcare Practitioners and Technical Occupations 29-0000	
Men						
Nonresident alien	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Hispanic/Latino	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
American Indian or Alaska Native	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Asian	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Black or African American	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Native Hawaiian or Other Pacific Islander	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
White	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Two or more races	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Race and ethnicity unknown	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total men						
Women						
Nonresident alien	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Hispanic/Latino	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
American Indian or Alaska Native	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Asian	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Black or African American	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Native Hawaiian or Other Pacific Islander	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
White	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Two or more races	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Race and ethnicity unknown	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total women						
Total (men+women)						

Part B - Employees by occupational category, gender and race/ethnicity
Number of full-time non-instructional staff

Part B1 - Full-time Non-instructional staff

Number of Full-time Non-instructional Staff by Occupational Category As of November 1, 2013							
•Report Hispanic/Latino individuals of any race as Hispanic/Latino •Report race for non-Hispanic/Latino individuals only •Include both non-medical and medical staff							
Gender and race/ethnicity	<u>Service Occupations</u> 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	<u>Sales and Related Occupations</u> 41-0000	<u>Office and Administrative Support Occupations</u> 43-0000	<u>Natural Resources, Construction, and Maintenance Occupations</u> 45-0000 + 47-0000 + 49- 0000	<u>Production, Transportation, and Material Moving Occupations</u> 51-0000 + 53- 0000	Grand Total (All full- time staff)	
Men							
Nonresident alien							
Hispanic/Latino							
American Indian or Alaska Native							
Asian							
Black or African American							
Native Hawaiian or Other Pacific Islander							
White							
Two or more races							
Race and ethnicity unknown							
Total men							
Women							
Nonresident alien							
Hispanic/Latino							
American Indian or Alaska Native							
Asian							
Black or African American							
Native Hawaiian or Other Pacific Islander							

Part B - Employees by Tenure Status, Medical School Status & Occupational category
Number of full-time non-instructional staff

Part B2 - Full-time non-instructional staff

Number of Full-time Non-instructional Staff As of November 1, 2013							
Medical school status and occupational category	Tenured	On Tenure Track	With Faculty status			Without Faculty status	Total
			Multi-year, continuing, at-will contract	Annual contract	Less-than-annual contract		
Non-Medical							
Research staff							
Public Service staff							
Archivists, Curators, and Museum Technicians 25-4010							
Librarians 25-4020							
Library Technicians 25-4030							
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000							
Management Occupations 11-0000							
Business and Financial Operations Occupations 13-0000							
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000							
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000							
Healthcare Practitioners and Technical Occupations 29-0000							
Medical							
Research staff							
Public Service staff							
Archivists, Curators, and Museum Technicians 25-4010							
Librarians 25-4020							
Library Technicians 25-4030							
Student and Academic Affairs							

Part B - Employees by medical school status & occupational category
Number of full-time non-instructional staff

Part B2 - Full-time non-instructional staff

Number of Full-time Non-instructional Staff As of November 1, 2013			
Occupational category	Total	Non-Medical staff	Medical staff
<u>Service Occupations</u> 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000			
<u>Sales and Related Occupations</u> 41-0000			
<u>Office and Administrative Support Occupations</u> 43-0000			
<u>Natural Resources, Construction, and Maintenance Occupations</u> 45-0000 + 47-0000 + 49-0000			
<u>Production, Transportation, and Material Moving Occupations</u> 51-0000 + 53-0000			

Part C - Employees by tenure status & occupational category
Number of full-time summary non-medical staff

Part C - Full-time summary non-medical

Summary of Full-time Non-medical School Staff							
As of November 1, 2013							
Occupational category	With Faculty status					Without Faculty status	Total
	Tenured	On Tenure Track	Multi-year, continuing, at -will contract	Not on Tenure Track Annual contract	Less-than-annual contract		
Primarily Instruction							
Exclusively credit							
Exclusively not-for-credit							
Combined credit/not-for-credit							
Instruction/research/public service staff							
Research staff							
Public Service staff							
Archivists, Curators, and Museum Technicians 25-4010							
Librarians 25-4020							
Library Technicians 25-4030							
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000							
Management Occupations 11-0000							
Business and Financial Operations Occupations 13-0000							
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000							
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000							
Healthcare Practitioners and Technical Occupations 29-0000							
Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000							
Sales and Related Occupations 41-0000							
Office and Administrative Support Occupations 43-0000							
Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000							
Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000							
Total							

**Part C - Employees by tenure status & occupational category
Number of full-time summary medical staff**

Part C - Full-time summary medical

Summary of Full-time Medical School Staff As of November 1, 2013						
Occupational category	Tenured	On Tenure Track	With Faculty status			Without Total Faculty status
			Multi-year, continuing, at -will contract	Annual contract	Not on Tenure Track Less-than-annual contract	
Primarily Instruction						
Exclusively credit						
Exclusively not-for-credit						
Combined credit/not-for-credit						
Instruction/research/public service staff						
Research staff						
Public Service staff						
Archivists, Curators, and Museum Technicians 25-4010						
Librarians 25-4020						
Library Technicians 25-4030						
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000						
Management Occupations 11-0000						
Business and Financial Operations Occupations 13-0000						
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000						
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000						
Healthcare Practitioners and Technical Occupations 29-0000						
Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39- 0000						
Sales and Related Occupations 41-0000						
Office and Administrative Support Occupations 43-0000						
Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000						
Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000						
Total						

**Part G – Number of full-time instructional staff
for
Calculation of total number of months**

Part G - Salary Worksheet

Number of Full-time Non-medical Instructional Staff For Calculation of Total Number of Months Annual Salary, 2013-14								
•Report number of instructional staff by the number of months their annual salary covers. •Include ONLY full-time, non-medical instructional staff. •Include instructional staff with faculty status and without faculty status. •Include instructional staff regardless of tenure status. •Balance column should include instructional staff whose annual salary covers less than 9 months.								
Gender and academic rank	Months covered by Annual Salary				Total Staff for Salary reporting	Total Number of Months	Total full-time, non-medical, instructional staff from Part A	Balance
	12 months	11 months	10 months	9 months				
Men								
Professors								
Associate professors								
Assistant professors								
Instructors								
Lecturers								
No academic rank								
Total men								
Women								
Professors								
Associate professors								
Assistant professors								
Instructors								
Lecturers								
No academic rank								
Total women								
Total (men + women)								

**Part G – Salary outlays for full-time instructional staff
By gender and academic rank**

Part G - Salary outlays for instructional staff

Salary Outlays for Full-time Non-medical Instructional Staff Annual Salary Outlays, 2013-14				
•Report ANNUAL salary outlays for the full-time, non-medical, instructional staff reported in the 12 months, 11 months, 10 months, and 9 months columns on the previous screen.				
Gender and academic rank	Total Staff for Salary reporting (from Part G, screen 1)	Total Number of Months (from Part G, screen 1)	? Salary Outlays	? Weighted Average Monthly Salaries
Men				
Professors			<input type="text"/>	
Associate professors			<input type="text"/>	
Assistant professors			<input type="text"/>	
Instructors			<input type="text"/>	
Lecturers			<input type="text"/>	
No academic rank			<input type="text"/>	
Total men				
Women				
Professors			<input type="text"/>	
Associate professors			<input type="text"/>	
Assistant professors			<input type="text"/>	
Instructors			<input type="text"/>	
Lecturers			<input type="text"/>	
No academic rank			<input type="text"/>	
Total women				
Total (men + women)				

**Part G – Salary outlays for full-time non-instructional staff
By occupational category**

Part G - Salary outlays for non-instructional staff

Salary Outlays For Full-time Non-medical Non-instructional Staff Annual Salary Outlays, 2013-14		
Occupational category	 Number of full-time staff (from Part B)	 Total salary outlays
<u>Research staff</u>		<input type="text"/>
<u>Public Service staff</u>		<input type="text"/>
<u>Library and Student and Academic Affairs and Other Education Services Occupations</u> 25-4000 + 25-2000 + 25-3000 + 25-9000		<input type="text"/>
<u>Management Occupations</u> 11-0000		<input type="text"/>
<u>Business and Financial Operations Occupations</u> 13-0000		<input type="text"/>
<u>Computer, Engineering, and Science Occupations</u> 15-0000 + 17-0000 + 19-0000		<input type="text"/>
<u>Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations</u> 21-0000 + 23-0000 + 27-0000		<input type="text"/>
<u>Healthcare Practitioners and Technical Occupations</u> 29-0000		<input type="text"/>
<u>Service Occupations</u> 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000		<input type="text"/>
<u>Sales and Related Occupations</u> 41-0000		<input type="text"/>
<u>Office and Administrative Support Occupations</u> 43-0000		<input type="text"/>
<u>Natural Resources, Construction, and Maintenance Occupations</u> 45-0000 + 47-0000 + 49-0000		<input type="text"/>
<u>Production, Transportation, and Material Moving Occupations</u> 51-0000 + 53-0000		<input type="text"/>

**Part D – Employees by occupational category,
gender and race/ethnicity
Number of part-time staff**

Part D - Part-time staff

Number of Part-time Staff As of November 1, 2013			
•Report Hispanic/Latino individuals of any race as Hispanic/Latino •Report race for non-Hispanic/Latino individuals only •Include both non-medical and medical staff			
Gender and race/ethnicity	Primarily Instruction and Instruction/Research/Public Service Staff	Research staff	Public Service staff
Men			
Nonresident alien	<input type="text"/>	<input type="text"/>	<input type="text"/>
Hispanic/Latino	<input type="text"/>	<input type="text"/>	<input type="text"/>
American Indian or Alaska Native	<input type="text"/>	<input type="text"/>	<input type="text"/>
Asian	<input type="text"/>	<input type="text"/>	<input type="text"/>
Black or African American	<input type="text"/>	<input type="text"/>	<input type="text"/>
Native Hawaiian or Other Pacific Islander	<input type="text"/>	<input type="text"/>	<input type="text"/>
White	<input type="text"/>	<input type="text"/>	<input type="text"/>
Two or more races	<input type="text"/>	<input type="text"/>	<input type="text"/>
Race and ethnicity unknown	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total men			
Women			
Nonresident alien	<input type="text"/>	<input type="text"/>	<input type="text"/>
Hispanic/Latino	<input type="text"/>	<input type="text"/>	<input type="text"/>
American Indian or Alaska Native	<input type="text"/>	<input type="text"/>	<input type="text"/>
Asian	<input type="text"/>	<input type="text"/>	<input type="text"/>
Black or African American	<input type="text"/>	<input type="text"/>	<input type="text"/>
Native Hawaiian or Other Pacific Islander	<input type="text"/>	<input type="text"/>	<input type="text"/>
White	<input type="text"/>	<input type="text"/>	<input type="text"/>
Two or more races	<input type="text"/>	<input type="text"/>	<input type="text"/>
Race and ethnicity unknown	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total women			
Total (men+women)			

**Part D – Employees by occupational category,
gender and race/ethnicity
Number of part-time non-instructional staff**

Part D - Part-time staff

Number of Part-time Staff As of November 1, 2013					
•Report Hispanic/Latino individuals of any race as Hispanic/Latino					
•Report race for non-Hispanic/Latino individuals only					
•Include both non-medical and medical staff					
Gender and race/ethnicity	Archivists, Curators, and Museum Technicians 25-4010	Librarians 25-4020	Library Technicians 25-4030	Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000	Library and Student and Academic Affairs and Other Education Services Occupations
Men					
Nonresident alien					
Hispanic/Latino					
American Indian or Alaska Native					
Asian					
Black or African American					
Native Hawaiian or Other Pacific Islander					
White					
Two or more races					
Race and ethnicity unknown					
Total men					
Women					
Nonresident alien					
Hispanic/Latino					
American Indian or Alaska Native					
Asian					
Black or African American					
Native Hawaiian or Other Pacific Islander					
White					
Two or more races					
Race and ethnicity unknown					
Total women					
Total (men+women)					

**Part D – Employees by occupational category,
gender and race/ethnicity
Number of part-time staff**

Part D - Part-time staff

Number of Part-time Staff As of November 1, 2013						
•Report Hispanic/Latino individuals of any race as Hispanic/Latino •Report race for non-Hispanic/Latino individuals only •Include both non-medical and medical staff						
Gender and race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19- 0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27- 0000	Healthcare Practitioners and Technical Occupations 29-0000	
Men						
Nonresident alien	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Hispanic/Latino	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
American Indian or Alaska Native	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Asian	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Black or African American	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Native Hawaiian or Other Pacific Islander	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
White	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Two or more races	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Race and ethnicity unknown	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total men						
Women						
Nonresident alien	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Hispanic/Latino	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
American Indian or Alaska Native	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Asian	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Black or African American	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Native Hawaiian or Other Pacific Islander	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
White	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Two or more races	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Race and ethnicity unknown	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total women						

**Part D – Employees by occupational category,
gender and race/ethnicity
Number of part-time staff**

Part D - Part-time staff

Number of Part-time Staff As of November 1, 2013							
•Report Hispanic/Latino individuals of any race as Hispanic/Latino •Report race for non-Hispanic/Latino individuals only •Include both non-medical and medical staff							
Gender and race/ethnicity	<u>Service Occupations</u> 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	<u>Sales and Related Occupations</u> 41-0000	<u>Office and Administrative Support Occupations</u> 43-0000	<u>Natural Resources, Construction, and Maintenance Occupations</u> 45-0000 + 47-0000 + 49- 0000	<u>Production, Transportation, and Material Moving Occupations</u> 51-0000 + 53- 0000	Grand Total (All part- time staff)	
Men							
Nonresident alien							
Hispanic/Latino							
American Indian or Alaska Native							
Asian							
Black or African American							
Native Hawaiian or Other Pacific Islander							
White							
Two or more races							
Race and ethnicity unknown							
Total men							
Women							
Nonresident alien							
Hispanic/Latino							

**Part D – Number of Graduate Assistants
by occupational category, gender and race/ethnicity**

Part D - Graduate assistants

Number of Graduate Assistants As of November 1, 2013									
•Report Hispanic/Latino individuals of any race as Hispanic/Latino									
•Report race for non-Hispanic/Latino individuals only									
Gender and race/ethnicity	Teaching 25-1191	Research	Management Occupations 11-0000	Business and Financial Operations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Library and Student and Academic Affairs and Other Education Services Occupations 25-4000 + 25-2000 + 25-3000 + 25-9000	Healthcare Practitioners and Technical Occupations 29-0000	Total
Men									
Nonresident alien									
Hispanic/Latino									
American Indian or Alaska Native									
Asian									
Black or African American									
Native Hawaiian or Other Pacific Islander									
White									
Two or more races									
Race and ethnicity unknown									
Total men									
Women									
Nonresident alien									
Hispanic/Latino									

**Part E – Employees by tenure status, medical school status, and occupational category,
Number of part-time staff**

Part E - Part-time staff

Number of Part-time Staff As of November 1, 2013							
Medical school status and occupational category	With Faculty status					Without Faculty status	Total
	Tenured	On Tenure Track	Multi-year, continuing, at-will contract	Annual contract	Less-than-annual contract		
Non-Medical							
Primarily Instruction							
Exclusively credit							
Exclusively not-for-credit							
Combined credit/not-for-credit							
Instruction/research/public service staff							
Research staff							
Public Service staff							
Archivists, Curators, and Museum Technicians							
25-4010							
Librarians							
25-4020							
Library Technicians							
25-4030							
Student and Academic Affairs and Other Education Services Occupations							
25-2000 + 25-3000 + 25-9000							
Management Occupations							
11-0000							
Business and Financial Operations Occupations							
13-0000							
Computer, Engineering, and Science Occupations							
15-0000 + 17-0000 + 19-0000							
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations							
21-0000 + 23-0000 + 27-0000							
Healthcare Practitioners and Technical Occupations							
29-0000							
Medical							
Primarily Instruction							
Exclusively credit							
Exclusively not-for-credit							

**Part E – Employees by medical school status and occupational category
Number of part-time staff**

Part E - Part-time staff

Number of Part-time Staff As of November 1, 2013		
Occupational category	Total Non-Medical	Medical
<u>Service Occupations</u> 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000		
<u>Sales and Related Occupations</u> 41-0000		
<u>Office and Administrative Support Occupations</u> 43-0000		
<u>Natural Resources, Construction, and Maintenance Occupations</u> 45-0000 + 47-0000 + 49-0000		
<u>Production, Transportation, and Material Moving Occupations</u> 51-0000 + 53-0000		
Graduate Assistants		
<u>Teaching</u> 25-1191		
<u>Research</u>		
<u>Management Occupations</u> 11-0000		
<u>Business and Financial Operations Occupations</u> 13-0000		
<u>Computer, Engineering, and Science Occupations</u> 15-0000 + 17-0000 + 19-0000		
<u>Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations</u> 21-0000 + 23-0000 + 27-0000		
<u>Library and Student and Academic Affairs and Other Education Services Occupations</u> 25-4000 + 25-2000 + 25-3000 + 25-9000		
<u>Healthcare Practitioners and Technical Occupations</u> 29-0000		

**Part F – Employees by tenure status and occupational category
Number of part-time summary non-medical staff**

Part F - Part-time summary non-medical

Summary of Part-time Staff As of November 1, 2013							
Occupational category	Tenured	On Tenure Track	With Faculty status			Without Faculty status	Total
			Not on Tenure Track	Multi-year, continuing, at- will contract	Annual contract	Less-than-annual contract	
Primarily Instruction							
Exclusively credit							
Exclusively not-for-credit							
Combined credit/not-for-credit							
Instruction/research/public service staff							
Research staff							
Public Service staff							
Archivists, Curators, and Museum Technicians 25-4010							
Librarians 25-4020							
Library Technicians 25-4030							
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000							
Management Occupations 11-0000							
Business and Financial Operations Occupations 13-0000							
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000							
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000							
Healthcare Practitioners and Technical Occupations 29-0000							
Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000							
Sales and Related Occupations 41-0000							
Office and Administrative Support Occupations 43-0000							
Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000							
Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000							

**Part F – Employees by tenure status and occupational category,
Number of part-time medical school staff**

Part F - Part-time summary medical

Summary of Part-time Medical School Staff As of November 1, 2013						
Occupational category	With Faculty status					Without Faculty status
	Tenured	On Tenure Track	Multi-year, continuing, at contract -will contract	Annual contract	Less-than-annual contract	
Primarily Instruction						
Exclusively credit						
Exclusively not-for-credit						
Combined credit/not-for-credit						
Instruction/research/public service staff						
Research staff						
Public Service staff						
Archivists, Curators, and Museum Technicians 25-2000 + 25-3000 + 25-9000						
Librarians 25-4020						
Library Technicians 25-4030						
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000						
Management Occupations 11-0000						
Business and Financial Operations Occupations 13-0000						
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000						
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000						
Healthcare Practitioners and Technical Occupations 29-0000						
Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000						
Sales and Related Occupations 41-0000						
Office and Administrative Support Occupations 43-0000						
Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000						
Production, Transportation, and Material						

**Part H – Number of newly hired full-time permanent instructional staff
by tenure status, gender, and race/ethnicity**

Part H - New Hires - Full-time instructional staff

Number of Newly Hired Full-time Permanent Instructional Staff (Hired full time between July 1 and October 31, 2013 and still on payroll of the institution as of November 1, 2013)							
•Report Hispanic/Latino individuals of any race as Hispanic/Latino •Report race for non-Hispanic/Latino individuals only •Include Primarily Instruction and Instruction Combined with Research and Public Service •Include both non-medical and medical staff							
Gender and race/ethnicity	Tenured	On Tenure Track	With Faculty status			Without Faculty status	Total
			Multi-year, continuing, at-will contract	Annual contract	Less-than-annual contract		
Men							
Nonresident alien							
Hispanic/Latino							
American Indian or Alaska Native							
Asian							
Black or African American							
Native Hawaiian or Other Pacific Islander							
White							
Two or more races							
Race and ethnicity unknown							
Total men							
Women							
Nonresident alien							
Hispanic/Latino							
American Indian or Alaska Native							
Asian							
Black or African American							
Native Hawaiian or Other Pacific Islander							
White							
Two or more races							

**Part H – Number of newly hired full-time staff
by occupational category, gender, and race/ethnicity**

Part H - New Hires - Full-time staff

Number of Newly Hired Full-time Staff (Hired full time between July 1 and October 31, 2013 and still on payroll of the institution as of November 1, 2013)				
<ul style="list-style-type: none"> •Report Hispanic/Latino individuals of any race as Hispanic/Latino •Report race for non-Hispanic/Latino individuals only •Include both non-medical and medical staff 				
Gender and race/ethnicity	Instructional Staff (from Part H, screen 1)	Research staff	Public Service staff	Library and Student and Academic Affairs and Other Education Services Occupations 25-4000 + 25-2000 + 25-3000 + 25-9000
Men				
Nonresident alien				
Hispanic/Latino				
American Indian or Alaska Native				
Asian				
Black or African American				
Native Hawaiian or Other Pacific Islander				
White				
Two or more races				
Race and ethnicity unknown				
Total men				
Women				
Nonresident alien				
Hispanic/Latino				
American Indian or Alaska Native				
Asian				
Black or African American				
Native Hawaiian or Other Pacific Islander				
White				
Two or more races				
Race and ethnicity unknown				
Total women				
Total (men+women)				

**Part H – Number of newly hired full-time non-instructional staff
by occupational category, gender, and race/ethnicity**

Part H - New Hires - Full-time non-instructional staff


Number of Newly Hired Full-time Non-instructional Staff (Hired full time between July 1 and October 31, 2013 and still on payroll of the institution as of November 1, 2013)						
•Report Hispanic/Latino individuals of any race as Hispanic/Latino •Report race for non-Hispanic/Latino individuals only •Include both non-medical and medical staff						
Gender and race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19- 0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27- 0000	Healthcare Practitioners and Technical Occupations 29-0000	
Men						
Nonresident alien						
Hispanic/Latino						
American Indian or Alaska Native						
Asian						
Black or African American						
Native Hawaiian or Other Pacific Islander						
White						
Two or more races						
Race and ethnicity unknown						
Total men						
Women						
Nonresident alien						
Hispanic/Latino						
American Indian or Alaska Native						
Asian						
Black or African American						
Native Hawaiian or Other Pacific Islander						
White						
Two or more races						
Race and ethnicity unknown						
Total women						
Total (men+women)						

**Part H – Number of newly hired full-time non-instructional staff
and Total new hires by occupational category, gender, and race/ethnicity**

Part H - New Hires - Full-time non-instructional staff and Total New Hires

Number of Newly Hired Full-time Non-instructional Staff and Total New Hires (Hired full time between July 1 and October 31, 2013 and still on payroll of the institution as of November 1, 2013)							
•Report Hispanic/Latino individuals of any race as Hispanic/Latino •Report race for non-Hispanic/Latino individuals only •Include both non-medical and medical staff							
Gender and race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49- 0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53- 0000	Grand Total (All full- time new hires)	
Men							
Nonresident alien							
Hispanic/Latino							
American Indian or Alaska Native							
Asian							
Black or African American							
Native Hawaiian or Other Pacific Islander							
White							
Two or more races							
Race and ethnicity unknown							
Total men							
Women							
Nonresident alien							
Hispanic/Latino							
American Indian or Alaska Native							
Asian							
Black or African American							

Student Financial Aid Survey Specifications Student Counts

Part A - Establish Your Groups			
Part A establishes the number of students in various groups. Note that the numbers on this screen will be carried forward to other parts of the Student Financial Aid component.			
In the fields below, report the number of students in each of the following groups.			
			<div>  Fall 2015 </div> <div> YOUR PRIOR YEAR DATA Fall 2014 </div>
01	Group 1 All <u>undergraduate</u> students	1	<input type="text"/>
02	Group 2 Of those in Group 1, those who are <u>full-time, first-time</u> degree/certificate-seeking	2	<input type="text"/>
02a	Of those in Group 2, those who were awarded any <u>Federal Work Study, loans to students</u> , or grant or scholarship aid from the federal government, state/local government, the institution, or other sources known to the institution	3	<input type="text"/>
02b	Of those in Group 2, those who were awarded any <u>loans to students</u> or grant or scholarship aid from the federal government, state/local government, or the institution	4	<input type="text"/>
03	Group 3 Of those in Group 2, those who <u>paying the in-state or in-district tuition rate</u> were awarded grant or scholarship aid from the federal government, state/local government, or the institution	5	<input type="text"/>
04	Group 4 Of those in Group 2, those who <u>paying the in-state or in-district tuition rate</u> were awarded any <u>Title IV federal student aid</u>	6	<input type="text"/>

1. STD7 = A thru E.
2. See Part A of Fall enrollment survey for definition of first-time full-time degree-seeking.
3. See Part A of Fall enrollment survey for definition of first-time full-time degree-seeking AND SF21 begins with B,F,G,L or S or is equal to WF.
4. See Part A of Fall enrollment survey for definition of first-time full-time degree-seeking AND SF21 begins with B,F,G,L or S but is Not equal to GV, LN, LP, SV or SX.
5. See Part A of Fall enrollment survey for definition of first-time full-time degree-seeking AND SF21 begins with B,F,G or S but SF21 is Not equal to GV, SV, or SX and SB09 = 50000.
6. See Part A of Fall enrollment survey for definition of first-time full-time degree-seeking AND SF21 = GA, GP, GS, GW, LD, LG, LH, LL, LS, WF AND SB09 = 50000.

Student Financial Aid Survey Specifications Student Counts

Part B - Enter Information About Group 1

Part B includes information about Group 1. Group 1 students are ALL undergraduate students (including first-time students) enrolled in Fall 2015.

For this part, report:

For These Students	The Following Type(s) of Aid	Awarded in This Period
<ul style="list-style-type: none"> All undergraduate students enrolled in Fall 2015 	<ul style="list-style-type: none"> Grant or scholarship aid from the federal government Grant or scholarship aid from state/local government Grant or scholarship aid from the institution Grant or scholarship aid from other sources known to the institution Loans to students from the federal government 	<ul style="list-style-type: none"> Any time during academic year 2015-16

In the fields below, report the number of Group 1 students and the total amount of aid awarded to these students for each type of aid.

Information from Part A:

Fall 2015

Group 1

All undergraduate students

(This number is carried forward from Part A, Line 01.)

Aid Type		2015-16			
		Number of Group 1 students who were awarded aid	Percentage of Group 1 students who were awarded aid	Total amount of aid awarded to Group 1 students	Average amount of aid awarded to Group 1 students
01	Grant or scholarship aid from the federal government, state/local government, the institution, and other sources known to the institution (Do NOT include federal student loans)	1 <input type="text"/>		<input type="text"/>	
	02 Pell grants	2 <input type="text"/>		<input type="text"/>	
03	Federal student loans	3 <input type="text"/>		<input type="text"/>	

1. SF21 begins with B,F,G or S

2. SF21 = GP

3. SF21 = LD,LG,LH,LS or LL

Student Financial Aid Survey Specifications Student Counts

Part C, Page 1 - Enter Information about Group 2					
Part C includes information about Group 2. Group 2 students are all full-time, first-time degree/certificate-seeking undergraduate students enrolled in Fall 2015.					
In the fields below, report the number of Group 2 students paying in-district, in-state, and out-of-state tuition rates. If your institution does not offer different rates, report all students as paying in-state tuition rates.					
Information from Part A:			Fall 2015		
Group 2 Full-time, first-time degree/certificate-seeking undergraduates (This number is carried forward from Part A, Line 02)					
Group 2 students:			Fall 2015		YOUR PRIOR YEAR DATA
					Fall 2014
			Number of Group 2 students	Percentage of Group 2 students	Percentage of Group 2 students
01	01a	<u>paying in-district tuition rates</u>	2 <input type="text"/>		
	01b	<u>paying in-state tuition rates</u>	3 <input type="text"/>		
	01c	<u>paying out-of-state tuition rates</u>	4 <input type="text"/>		
	01d	Unknown (calculated value) This value is calculated using the following formula: [A02-(C01a+C01b+C01c)]			

1. See Fall enrollment survey for definition of first-time full-time degree-seeking.
2. SB09 = 50000.
3. SB09 = 50000.
4. SB09 is not equal to 50000.

Student Financial Aid Survey Specifications **Student Counts**

Part C, Page 2 cont.

Aid Type		Fall 2015				YOUR PRIOR YEAR DATA
						Fall 2014
		Number of Group 2 students who were awarded aid	Percentage of Group 2 students who were awarded aid	Total amount of aid awarded to Group 2 students	Average amount of aid awarded to Group 2 students	Average amount of aid awarded to Group 2 students
01	Grants or scholarships from the federal government, state/local government, or the institution	1	2			
02	<u>Federal grants</u>					
	02a <u>Pell grants</u>					
	02b <u>Other federal grants</u>					
03	<u>State/local government grants or scholarships (grants/scholarships/waivers)</u>					
04	<u>Institutional grants or scholarships (scholarships/fellowships)</u>			3		
05	<u>Loans to students</u>					
	05a <u>Federal loans</u>					
	05b <u>Other loans (including private loans)</u>					

1. First-time full-time degree-seeking students who received:

01. All Grants/Scholarships: SF21 begins with B, F, G, or S, Not GV, SV, or SX.

02. Federal grants: SF21 = GP, GS, GW or GA

02a. SF21 = GP

02b. SF21 = GS, GW or GA

03. State/local grants: SF = B*, F*, GB, GG, GC, GE, GF, GV, SV, or SX

04. Institutional grants (scholarships/fellowships): SF21 = GU, SU

05. Loans to students: SF21 = L* but not LP

05a. Federal loans: SF21 = LD, LG, LH, LS, LL

05b. Other loans: SF21 = LE, LI, LN

2. Unduplicated count of first-time full-time degree-seeking students in each category.

3. Sum of SF22 for each of the above categories.

Student Financial Aid Survey Specifications Group 3

Part D cont.

Information from Part A:			YOUR PRIOR YEAR DATA 2013-2014	YOUR PRIOR YEAR DATA 2014-2015	2015-2016
Group 3 Full-time, first-time degree/certificate-seeking undergraduate students who paid the in-state or in-district tuition rate and were awarded grant or scholarship aid from the following sources: the federal government, state/local government, or the institution (This number is carried forward from Part A, Line 03)			<input type="text"/>	<input type="text"/>	
01	Report the number of Group 3 students with the following living arrangements:		YOUR PRIOR YEAR DATA 2013-14	YOUR PRIOR YEAR DATA 2014-15	2015-16
	01a	<u>On-campus</u>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	01b	<u>Off-campus (with family)</u>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	01c	<u>Off-campus (not with family)</u>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	01d	Unknown (calculated) This value is calculated using the following formula: [A03-(D01a+D01b+D01c)]			
02	Report the total amount of grant or scholarship aid from the federal government, state/local government, or the institution awarded to Group 3 students		<input type="text"/>	<input type="text"/>	<input type="text"/>
03	Average grant or scholarship aid from the federal government, state/local government, or the institution awarded to Group 3 students (calculated value). This value is calculated using the following formula: [D02/A03]				

The notes below provide context for the data you've reported above and may be posted on the College Navigator website. Choose one option that best explains your data or choose "Non-applicable" if you do not wish to provide context notes. If none of the options provided explains your institution's data, then choose "Other" and write your own context notes. Notes should be written to be understood by students and parents. For example, institutions may report here other sources of private aid not included in the categories listed.

1. In-State first-time, full-time, degree-seeking (see definition in Part A of enrollment survey) whose SB09 = 50000 and SF21 begins with B, F, G, or S but Not GV, SV, or SX.
2. Count of students with
 - 01a. SF03 = C
 - 01b. SF03 = H
 - 01c. SF03 = O
3. Sum of SF22 where SF21 begins with B, F, G, or S but Not GV, SV, or SX.

Student Financial Aid Survey Specifications Group 4

Part E – Enter Information about Group 4

Part E includes financial aid information about Group 4. Group 4 students are all full-time, first-time degree/certificate-seeking undergraduate students enrolled in Fall 2015 who paid the in-state or in-district tuition rate and were awarded any Title IV federal student aid, including federal grants or federal student loans. The information you report in this part will be used in Part G to calculate average institutional net price by income level.

For this part, report:

For These Students	The Following Type(s) of Aid	Awarded in This Period
<ul style="list-style-type: none"> Full-time, first-time degree/certificate-seeking undergraduate students enrolled in Fall 2015 who paid the in-state or in-district tuition rate and were awarded any Title IV federal student aid 	<ul style="list-style-type: none"> Grant or scholarship aid from: <ul style="list-style-type: none"> federal government state/local government institution Do <u>not</u> include: <ul style="list-style-type: none"> grant or scholarship aid from private or other sources loan amounts Federal Work Study amounts 	<ul style="list-style-type: none"> Any time during academic year 2015-16

In the fields below, report the number of Group 4 students with each type of living arrangement and the total amount of grant or scholarship aid from the federal government, state/local government, or the institution awarded to these students by income level.

Information from Part A:			2013-14	2014-15	2015-16
Group 4 Full-time, first-time degree/certificate-seeking undergraduate students who paid the in-state or in-district tuition rate and were awarded any Title IV federal student aid (This number is carried forward from Part A, Line 04)			<input type="text"/>	<input type="text"/>	
01	Report the number of Group 4 students with the following living arrangements:		YOUR PRIOR YEAR DATA	YOUR PRIOR YEAR DATA	
			2013-14	2014-15	2015-16
	01a	<u>On-campus</u>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	01b	<u>Off-campus (with family)</u>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	01c	<u>Off-campus (not with family)</u>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	01d	Unknown (calculated) This value is calculated using the formula: [A04-(E01a+E01b+E01c)]			

- Definition for Group 4:
first-time full-time degree-seeking AND
SB09 = 50000 AND
SF21 = GP, GS, GW, GA, LD, LG, LH, LS, LL, or WF.

- Count of students in Group 4 where
01a. SF03 = C
01b. SF03 = H
01c. SF03 = O

Student Financial Aid Survey Specifications

1			2	3	4	?
			Number of students who were awarded any Title IV aid (Group 4)	Of those in Column 1, the number who were awarded any grant or scholarship aid from the following sources: the federal government, state/local government, or the institution	Of those in Column 1, the total amount of grant or scholarship aid awarded from the following sources: federal government, state/local government, or the institution	Average amount of federal, state/local, and institutional grant or scholarship aid awarded to Group 4 students
			2013-14			
			Col. 1	Col. 2	Col. 3	Col. 4
02	Income level					
	02a	\$0-30,000	<input type="text"/>	<input type="text"/>	<input type="text"/>	
	02b	\$30,001-48,000	<input type="text"/>	<input type="text"/>	<input type="text"/>	
	02c	\$48,001-75,000	<input type="text"/>	<input type="text"/>	<input type="text"/>	
	02d	\$75,001-110,000	<input type="text"/>	<input type="text"/>	<input type="text"/>	
	02e	\$110,001 and more	<input type="text"/>	<input type="text"/>	<input type="text"/>	
	02f	Total all income levels				
			2014-15			
			Col. 1	Col. 2	Col. 3	Col. 4
03	Income level					
	03a	\$0-30,000	<input type="text"/>	<input type="text"/>	<input type="text"/>	
	03b	\$30,001-48,000	<input type="text"/>	<input type="text"/>	<input type="text"/>	
	03c	\$48,001-75,000	<input type="text"/>	<input type="text"/>	<input type="text"/>	
	03d	\$75,001-110,000	<input type="text"/>	<input type="text"/>	<input type="text"/>	
	03e	\$110,001 and more	<input type="text"/>	<input type="text"/>	<input type="text"/>	
	03f	Total all income levels				

			2015-16			
			Col. 1	Col. 2	Col. 3	Col. 4
04	Income level					
	04a	\$0-30,000	<input type="text"/>	<input type="text"/>	<input type="text"/>	
	04b	\$30,001-48,000	<input type="text"/>	<input type="text"/>	<input type="text"/>	
	04c	\$48,001-75,000	<input type="text"/>	<input type="text"/>	<input type="text"/>	
	04d	\$75,001-110,000	<input type="text"/>	<input type="text"/>	<input type="text"/>	
	04e	\$110,001 and more	<input type="text"/>	<input type="text"/>	<input type="text"/>	
	04f	Total all income levels				

The notes below provide context for the data you've reported above and may be posted on the College Navigator website. Choose one option that best explains your data or choose "Non-applicable" if you do not wish to provide context notes. If none of the options provided explains your institution's data, then choose "Other" and write your own context notes. Notes should be written to be understood by students and parents. For example, institutions may report here other sources of private aid not included in the categories listed.

Non-applicable ▼

			2014-15			
			Col. 1	Col. 2	Col. 3	Col. 4
04	Income level					
	04a	\$0-30,000	<input type="text"/>	<input type="text"/>	<input type="text"/>	
	04b	\$30,001-48,000	<input type="text"/>	<input type="text"/>	<input type="text"/>	
	04c	\$48,001-75,000	<input type="text"/>	<input type="text"/>	<input type="text"/>	
	04d	\$75,001-110,000	<input type="text"/>	<input type="text"/>	<input type="text"/>	
	04e	\$110,001 and more	<input type="text"/>	<input type="text"/>	<input type="text"/>	
	04f	Total all income levels				

You may use the space below to provide context for the data you've reported above.

↑
↓

←
→

- SF17
- Count of students in Group 4 first-time full-time degree-seeking AND SF21 = GP, GS, GW, GA, LD, LG, LH, LS, LL, or WF.

3. Group 4 students with SF21 = GP, GS, GW, or GA.
4. Sum of SF22 for aid type SF21 that begins with B, F, G, or S but is Not = GV, SV, or SX.

Student Financial Aid Survey Specifications Net Price Calculation for Group 3

Part F – Net Price Calculation for Group 3

The following net price calculation is based on information that your institution reported in the Institutional Characteristics component and the Student Financial Aid component. For more information about the data your institution reported in the Institutional Characteristics component, please contact your institution's IPEDS Keyholder.

		YOUR PRIOR YEAR DATA	YOUR PRIOR YEAR DATA	2015- 16
		2013- 14	2014- 15	
Components of cost of attendance				
01	Published <u>tuition</u> and <u>required fees</u> (lower of in-district or in-state)			
02	<u>Books and supplies</u>			
03	<u>Room and board and other expenses</u> by living arrangement			
03a	<u>On-campus</u>			
03b	<u>Off-campus (with family)</u>			
03c	<u>Off-campus (not with family)</u>			
04	Number of Group 3 students by living arrangement			
04a	<u>On-campus</u>			
04b	<u>Off-campus (with family)</u>			
04c	<u>Off-campus (not with family)</u>			
04d	Unknown			
05	Weighted average for room and board and other expenses by living arrangement (excluding unknown values) See instructions for the formula for this calculation			
06	Total cost of attendance This value is calculated using the following formula: [F01+F02+F05]			
07	Average amount of grant or scholarship aid awarded to Group 3 students from the following sources: the federal government, state/local government, and the institution			
08	Average institutional <u>net price</u> for Group 3 students This value is calculated using the following formula: [F06-F07]			

As required by the Higher Education Opportunity Act of 2008, these amounts will be posted on the U.S. Department of Education's College Navigator website and used in the U.S. Department of Education's College Affordability and Transparency Lists.

Data is generated from previous screens.

Student Financial Aid Survey Specifications Net Price Calculation for Group 4

Part F – Net Price Calculation for Group 3

The following net price calculation is based on information that your institution reported in the Institutional Characteristics component and the Student Financial Aid component. For more information about the data your institution reported in the Institutional Characteristics component, please contact your institution's IPEDS Keyholder.

		YOUR PRIOR YEAR DATA	YOUR PRIOR YEAR DATA	2015- 16
		2013- 14	2014- 15	
Components of cost of attendance				
01	Published <u>tuition</u> and <u>required fees</u> (lower of in-district or in-state)			
02	<u>Books and supplies</u>			
03	<u>Room and board</u> and <u>other expenses</u> by living arrangement			
03a	<u>On-campus</u>			
03b	<u>Off-campus (with family)</u>			
03c	<u>Off-campus (not with family)</u>			
04	Number of Group 3 students by living arrangement			
04a	<u>On-campus</u>			
04b	<u>Off-campus (with family)</u>			
04c	<u>Off-campus (not with family)</u>			
04d	Unknown			
05	Weighted average for room and board and other expenses by living arrangement (excluding unknown values) See instructions for the formula for this calculation			
06	Total cost of attendance This value is calculated using the following formula: [F01+F02+F05]			
07	Average amount of grant or scholarship aid awarded to Group 3 students from the following sources: the federal government, state/local government, and the institution			
08	Average institutional net price for Group 3 students This value is calculated using the following formula: [F06-F07]			

As required by the Higher Education Opportunity Act of 2008, these amounts will be posted on the U.S. Department of Education's College Navigator website and used in the U.S. Department of Education's College Affordability and Transparency Lists.

Data is generated from previous screens.

Enrollment Survey Specifications
Part B - Fall Enrollment for 2-year Degree Granting

Part B Selection

Part C (Residence of First-Time Degree/Certificate-Seeking Undergraduates) is optional this year.

Do you wish to complete Part C this year?

If you select 'Yes', you will be expected to complete the Part C screens.

If you select 'No', you will skip Part C.

<input type="radio"/>	Yes, I will complete Part C
<input type="radio"/>	No, I will not complete Part C

**Enrollment Survey Specifications
Full-time Undergraduate Students**

Part A – Fall Enrollment by Race/Ethnicity and Gender

Part A - Fall Enrollment for Full-Time Undergraduate Students

Academic reporters report enrollment as of the institution's official fall report date or as of October 15, 2013.
Program reporters report students enrolled at any time between August 1 and October 31, 2013.

Full-time Undergraduate Students

Race/Ethnicity Reporting Reminder:

- Report Hispanic/Latino individuals of any race
- Report race for non-Hispanic individuals only

Enrolled for credit	First-time	Transfer-in	Continuing	Degree/certificate-seeking	Total degree/certificate-seeking	Non-degree/non-certificate-seeking	Total, full-time undergraduate students
Men							
Nonresident alien							
Hispanic/Latino							
American Indian or Alaska Native							
Asian							
Black or African American							
Native Hawaiian or Other Pacific Islander							
White							
Two or more races							
Race and ethnicity unknown							
Total men							
Total men prior year							

- Fall enrollment meets criteria for CO MIS submission, STD7 = A thru E and SB04 = M, F
- Full-time: total units attempted is 12 or greater. Calculation for total units attempted:
 - sum of SX03 where the SX03 > 0.00 and < 50.00, PLUS
 - sum SXD3 where SX03 = 0.00, 88.88, 99.99. and SX05 > 0.0
- First-time – first time in post-secondary institution (derived from MIS System Wide Data and data match with NCS, UC and CSU)
Transfer-in: first time at your instit, but transferred from another post-sec institution. Derived from your college's & sys wide data.
- Degree-seeking : SXD2 = D, T and SX03 > 0.00 and SX05 > 0.0 and SB11 not = 10000
- SB04 = M is MEN, F is WOMEN Note: SB04 = X records are not included in IPEDS reporting

Race/ethnicity is classified as:

MIS Data field	Field value	IPEDS
Student Citizenship	5	Nonresident alien
Student IPEDS Ethnicity	B	Black or African-American
	N	American Indian or Alaska Native
	A	Asian
	P	Native Hawaiian or Other Pacific Islander
	T	Two or more races
	H	Hispanic
	W	White
	X	Unknown

**Enrollment Survey Specifications
Full-time Undergraduate Students
Part A – Fall Enrollment by Race/Ethnicity and Gender**

Part A - Fall Enrollment for Part-time Undergraduate Students

Academic reporters report enrollment as of the institution's official fall reporting date or as of October 15, 2013.

Program reporters report students enrolled at any time between August 1 and October 31, 2013.

Part-time Undergraduate Students

Race/Ethnicity Reporting Reminder:

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Enrolled for credit	Degree/certificate-seeking				Non-degree/ non-certificate-seeking	1 part-time undergraduate students
	First-time	Transfer-in	Continuing	Total degree/certificate-seeking		
Men						
Nonresident alien						
Hispanic/Latino						
American Indian or Alaska Native						
Asian						
Black or African American						
Native Hawaiian or Other Pacific Islander						
White						
Two or more races						
Race and ethnicity unknown						
Total men						
Total men prior year						

All definitions are the same as the previous page with the exception of:

1. Part-time: total units attempted are less than 12.

Enrollment Survey Specifications
Fall Enrollment Totals
Part A – Fall Enrollment by Race/Ethnicity

Part A - Fall Enrollment Summary

Fall Enrollment Summary			
Students enrolled for credit	Total full-time students	Total part-time students	Grand total, all students
Men			
Nonresident alien			
Hispanic/Latino			
American Indian or Alaska Native			
Asian			
Black or African American			
Native Hawaiian or Other Pacific Islander			
White			
Two or more races			
Race and ethnicity unknown			
Total men			
Women			
Nonresident alien			
Hispanic/Latino			
American Indian or Alaska Native			
Asian			
Black or African American			
Native Hawaiian or Other Pacific Islander			
White			
Two or more races			
Race and ethnicity unknown			
Total women			
Grand Total (men+women)			

Generated from previous screens of Part A.

Enrollment Survey Specifications
Fall Enrollment Totals
Part A – Fall Enrollment by Distance Education Status

Part A - Fall Enrollment by Distance Education Status

Academic reporters report enrollment as of the institution's official fall reporting date or as of October 15, 2013.
Program reporters report students enrolled at any time between August 1 and October 31, 2013.

	Undergraduate Students	
	Degree/Certificate Seeking	Non-Degree/Certificate Seeking
Enrolled exclusively in distance education courses	<input type="text"/>	<input type="text"/>
Enrolled in some but not all distance education courses	<input type="text"/>	<input type="text"/>
Not enrolled in any distance education courses	<input type="text"/>	<input type="text"/>
Total (all distance education statuses)		
Total (from prior part A screens)		
NOTE: The total of all distance education statuses (above) must equal this total carried forward from the prior part A screens		
You may use the space below to provide context for the data you've reported above.		
<div style="border: 1px solid black; height: 30px; width: 100%;"></div>		

Part A - Fall Enrollment by Distance Education Status

Of those students <i>exclusively</i> enrolled in distance education courses, report the number that are:	Undergraduate Students	
	Degree/Certificate Seeking	Non-Degree/Certificate Seeking
Located in	<input type="text"/>	<input type="text"/>
Located in the U.S. but not in	<input type="text"/>	<input type="text"/>
Located in the U.S. but state/jurisdiction unknown	<input type="text"/>	<input type="text"/>
Located outside the U.S.	<input type="text"/>	<input type="text"/>
Location unknown/unreported		
Total students exclusively enrolled in distance education (from section above)		

1. Fall enrollment meets criteria for CO MIS submission, STD7 = A thru E
2. Degree-seeking : SXD2 = D, T and SX03 > 0.00 and SX05 > 0.0 and SB11 not = 10000
3. Distance Education Status:
 - “Enrolled exclusively in distance education courses”: XF01 = 5*, 6*, 7* in all courses
 - “Enrolled in some but not all distance education courses”: XF01 = 5*, 6*, 7* in at least one course
 - “Not enrolled in any distance education courses”: XF01 = 0*, 1*, 2*, 4*, 9*, X* in all courses
4. Location:
 - “Located in CA”: SB09 = 50000
 - “Located in the U.S. but not in CA”: SB09 = 600SS
 - “Located in the U.S. but state unknown”: SB09 = 6XXXX
 - “Located outside the U.S.”: SB09 = 8XXXX

Part B - Fall Enrollment by Age and Gender for Full-time Undergraduate Students

Program reporters report students enrolled at any time between August 1 and October 31, 2013.

1. Fall enrollment meets criteria for CO MIS submission.
STD7 = A thru E.
2. Total units attempted = 12 or greater.
3. STD1 = Age at term.

Enrollment Survey Specifications
Part-time Undergraduate Students
Part B – Fall Enrollment by Age and Gender

Part B - Fall Enrollment by Age and Gender for Part-time Undergraduate Students

Academic reporters report enrollment as of the institution's official fall reporting date or as of October 15, 2013.

Program reporters report students enrolled at any time between August 1 and October 31, 2013.

Age		Part-time Undergraduate Students	
		Men	Women
1	Under 18	<input type="text"/>	<input type="text"/>
	18-19	<input type="text"/>	<input type="text"/>
	20-21	<input type="text"/>	<input type="text"/>
	22-24	<input type="text"/>	<input type="text"/>
	25-29	<input type="text"/>	<input type="text"/>
	30-34	<input type="text"/>	<input type="text"/>
	35-39	<input type="text"/>	<input type="text"/>
	40-49	<input type="text"/>	<input type="text"/>
	50-64	<input type="text"/>	<input type="text"/>
	65 and over	<input type="text"/>	<input type="text"/>
	Age unknown/unreported	<input type="text"/>	<input type="text"/>
Total part-time undergraduate students (from part A)		<input type="text"/>	<input type="text"/>

2

3

1. Fall Enrollment Meets criteria for CO MIS submission.
STD7 = A thru E.
2. Total units attempted is less than 12.
3. STD1 = Age at term.

Enrollment Survey Specifications

Part C - Screening Question

Did any of your first-time degree/certificate-seeking undergraduate students (reported in Part A) enroll within 12 months of graduating high school or receiving their GED?

- | | |
|-----------------------|---|
| <input type="radio"/> | Yes, we have first-time students who enrolled within 12 months of their high school graduation. |
| <input type="radio"/> | No, we do not have any first-time students who enrolled within 12 months of their high school graduation. |

You may use the space below to provide context for the data you've reported above.

--

Enrollment Survey Specifications

Part C – Residence of First-time Undergraduate Students


Part C - Residence of First-time Undergraduates

1

NOTE: These data are optional this year.

Academic reporters report enrollment as of the institution's official fall reporting date or as of October 15, 2013.

Program reporters report students enrolled at any time between August 1 and October 31, 2013.

State of residence when student was first admitted	FIPS Code	 Total first-time degree/certificate-seeking undergraduates (1)	Of students in column 1, those who enrolled within 12 months of high school graduation or receiving their GED (2)
Alabama	01		
Alaska	02		
Arizona	04		
Arkansas	05		
California	06		
Colorado	08		
Connecticut	09		
Delaware	10		
District of Columbia	11		
Florida	12		
Georgia	13		
Hawaii	15		
Idaho	16		
Illinois	17		
Indiana	18		
Iowa	19		
Kansas	20		
Kentucky	21		
Louisiana	22		
Maine	23		

2

3

4

1. Fall Enrollment meets criteria for CO MIS submission.
STD7 = A thru E.
2. SB09
3. First time – Derived from MIS System Wide Data as in Column 1 of Part A.
4. SB11 = 32009, 32010

Enrollment Survey Specifications

Part D – Total Entering Class

1 This part is only required from academic reporters.

Part D - Total Undergraduate Entering Class

Total Undergraduate Entering Class, Fall 2013	
D1 Total full-time, first-time degree/certificate-seeking undergraduates from Part A (GR cohort)	
D2 Total <u>first-time</u> degree/certificate-seeking undergraduates (full-time + part-time) from Part A	
D3 Total <u>transfer-in</u> degree/certificate-seeking undergraduates (full-time + part-time) from Part A	
D4 Total <u>non-degree/certificate-seeking</u> undergraduates (full-time + part-time) from Part A	
D5 Of the total non-degree/certificate-seeking undergraduates displayed on line D4, the number that are new to the institution in Fall 2013	
D6 Total entering students at the undergraduate level Note: This is calculated as first-time students (line D2) + students transferring to the institution (line D3) + non-degree/certificate-seeking undergraduates entering in Fall 2013 (line D5).	
D7 Percentage of undergraduate entering class represented by your GR <u>cohort</u> (line D1/line D6)	

1. Fall enrollment meets criteria for CO MIS submission.
STD7 = A thru E.
2. Entering class: Derived from MIS System-Wide Data.
It is a combination of Columns 1 and 2 in Part A and Part B.

Enrollment Survey Specifications Part E – Retention Rates

Part E - First-Time Student Cohort Retention Rates (Full-time)

Retention Rates			
Full-time, First-time Degree/Certificate-Seeking Cohort from Fall 2012			
<p>The Fall 2012 cohort is preloaded based on data reported in the prior year Fall Enrollment survey component.</p> <p>Academic reporters report retention data as of the institution's official fall reporting date or as of October 15. Program reporters determine the cohort with enrollment any time between August 1 and October 31, 2012 and retention based on August 1, 2013.</p> <p>The retention rate is calculated by the system after clicking "Save" on the screen. Exclusions are subtracted from the original cohort and the resulting adjusted cohort is used for calculating the retention rate.</p> <p>Retention Data Reporting Reminders:</p> <ul style="list-style-type: none"> Include only full-time, first-time degree/certificate-seeking students in this cohort. Determine full-time using Fall 2012 attendance status (e.g. if a student was full-time in Fall 2012, report them in the full-time cohort regardless of Fall 2013 status). If there are no students to report in the cohort, enter zero. Do not leave the field blank. Report in the exclusions box (line E2) the number of students from the cohort who left the institution for any of the following reasons: died or were totally and permanently disabled; to serve in the armed forces (including those called to active duty); to serve with a foreign aid service of the Federal Government (e.g. Peace Corps); or to serve on official church missions. 			
	Preloaded cohort		Prior year data (Fall 2011 cohort)
FULL-TIME, FIRST-TIME COHORT RETENTION:			
E1 Full-time, first-time Fall 2012 cohort		<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>
E2 <u>Exclusions</u> from the Fall 2012 cohort		<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>
E3 Adjusted Fall 2012 cohort (line E1 - line E2)		<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>
E4 Students from Fall 2012 cohort who are still enrolled + students from Fall 2012 cohort who completed their program as of Fall 2013		<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>
E5 Full-time, first-time Fall 2012 cohort retention rate (line E4 / line E3)		<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>
<p> You may use the space below to provide context for the data you've reported above.</p> <p>These context notes will be posted on the College Navigator website, and should be written to be understood by students and parents.</p> <div style="border: 1px solid #ccc; height: 40px; margin-top: 10px;"></div>			

1. First time = Derived from MIS System-Wide Data. See Part A for details.
2. Full time = Total units attempted is greater than or equal to 12.
3. Successfully completed = received award type of A, B, E, F, L, O, S, or T in 2010-11.

Enrollment Survey Specifications Part E – Retention Rates

Part E - First-Time Student Cohort Retention Rates (Part-time)

Retention Rates			
Part-time, First-time Degree/Certificate-Seeking Cohort from Fall 2012			
The Fall 2012 cohort is preloaded based on data reported in the prior year Fall Enrollment survey component.			
Academic reporters report retention data as of the institution's official fall reporting date or as of October 15. Program reporters determine the cohort with enrollment any time between August 1 and October 31, 2012 and retention based on August 1, 2013.			
The retention rate is calculated by the system after clicking "Save" on the screen. Exclusions are subtracted from the original cohort and the resulting adjusted cohort is used for calculating the retention rate.			
Retention Data Reporting Reminders:			
<ul style="list-style-type: none"> • Include only part-time, first-time degree/certificate-seeking students in this cohort. • Determine part-time using Fall 2012 attendance status (e.g. if a student was part-time in Fall 2012, report them in the part-time cohort regardless of their Fall 2013 status). • If there are no students to report in the cohort, enter zero. Do not leave the field blank. • Report in the exclusions box (line E7) the number of students from the cohort who left the institution for any of the following reasons: died or were totally and permanently disabled; to serve in the armed forces (including those called to active duty); to serve with a foreign aid service of the Federal Government (e.g. Peace Corps); or to serve on official church missions. 			
	Preloaded cohort		Prior year data (Fall 2011 cohort)
PART-TIME, FIRST-TIME COHORT RETENTION:			
E6	Part-time, first-time Fall 2012 cohort	<input type="text"/>	<input type="text"/>
E7	Exclusions from the Fall 2012 cohort	<input type="text"/>	<input type="text"/>
E8	Adjusted Fall 2012 cohort (line E6 - line E7)	<input type="text"/>	<input type="text"/>
E9	Students from Fall 2012 cohort who are still enrolled + students from Fall 2012 cohort who completed their program as of Fall 2013	<input type="text"/>	<input type="text"/>
E10	Part-time, first-time Fall 2012 cohort retention rate (line E9 / line E8)	<input type="text"/>	<input type="text"/>
<p> You may use the space below to provide context for the data you've reported above.</p> <p>These context notes will be posted on the College Navigator website, and should be written to be understood by students and parents.</p> <div style="border: 1px solid #ccc; height: 30px; margin-top: 5px;"></div>			

4. First-time = Derived from MIS System-Wide Data. See Part A for details.
5. Part-time = Total units attempted is less than 12.
6. Successfully completed = received award type of A, B, E, F, L, O, S, or T in 2010-11.

Enrollment Survey Specifications

Part F – Student-to-Faculty Ratio

Part F - Student-to-Faculty Ratio

Please provide your institution's student-to-faculty ratio (i.e., student-to-instructional staff) for undergraduate programs for Fall 2013. The student-to-faculty ratio and any accompanying context that is provided will be displayed on College Navigator.

Note: Logic in this item is similar to item I-2 from the Common Data Set data collection.

[Click here to use a worksheet to help you determine the student-to-faculty ratio](#)

Student-to-faculty ratio	<input type="text"/>	to 1
Student-to-faculty ratio prior year	<input type="text"/>	to 1



You may use the space below to provide context for the data you've reported above.

These context notes will be posted on the College Navigator website, and should be written to be understood by students and parents.

1. See worksheet on the next page.

Enrollment Survey Specifications Part F – Student-to-Faculty Ratio

Part F - Less Than Four-Year Institutions and Four Year-Institutions Without Graduate Programs Student-to-Faculty Ratio Worksheet

This worksheet is designed to help you determine your institution's student-to-faculty ratio.

Data entered on this worksheet will NOT be collected or saved. Therefore, please PRINT this screen if you would like to refer to the ratio calculation for your institution at a later time.

Note: The logic used for this calculation is similar to item I-2 from the Common Data Set data collection.

Students, Fall 2013

F1	Total full-time students from Part A		
F2	Total part-time students from Part A		
F3	Full-time equivalent of part-time students (Line F2 * 1/3)		
F4	Total full-time equivalent students (Line F1 + F3)		

Instructional Staff, Fall 2013

FULL-TIME INSTRUCTIONAL STAFF:

1	F5	Number of full-time instructional staff as reported on the HR survey component		
---	----	--	--	--

Full-Time Instructional Staff Exclusion (Line F6):

F6	Full-Time Instructional Staff Exclusion: Of the number of full-time instructional staff reported in Line F5, the number teaching exclusively non-credit courses		
----	---	--	--

F7	Total adjusted full-time instructional staff (Line F5 - F6)		
----	--	--	--

PART-TIME INSTRUCTIONAL STAFF:

2	F8	Number of part-time instructional staff as reported on the HR survey component		
---	----	--	--	--

Part-Time Instructional Staff Exclusion (Line F9):

F9	Of the number of part-time instructional staff reported in Line F8, the number teaching exclusively non-credit courses		
----	---	--	--

Part-Time Instructional Staff Addition (Line F10):

F10	Number of administrators, or other staff not reported to IPEDS as instructors, that are teaching a credit course(s) in the Fall		
-----	---	--	--

F11	Total adjusted part-time instructional staff (Line F8 - F9 + F10)		
-----	--	--	--

F12	Full-time equivalent of adjusted part-time instructional staff (Line F11 * 1/3)		
-----	--	--	--

F13	Total full-time equivalent instructional staff (Line F7 + F12)		
-----	---	--	--

F14	Student-to-faculty ratio (Line F4/F13)		to 1
-----	---	--	------

Credit Instructional staff:

First position of EJ01 = C and EJ02 = A,C,Y AND
(EB08 = A, P, T or (EB08 = R, C and EJ01 not CF)).

1. Full-time: EB08 = R, C or (EB08 = A, P, T and Sum of EJ08 > 68%).
2. Part-time: EB08 = A, P, T and sum of EJ08 less than or equal to 68%.

**Graduation Rates Survey Specifications
Fall 2012 Cohort**

Men		
Screen 1 of 5	Cohort year 2013	
	Initial cohort	Revised cohort
<u>Nonresident alien</u>		<input type="text"/>
<u>Hispanic/Latino</u>		<input type="text"/>
<u>American Indian or Alaska Native</u>		<input type="text"/>
<u>Asian</u>		<input type="text"/>
<u>Black or African American</u>		<input type="text"/>
<u>Native Hawaiian or Other Pacific Islander</u>		<input type="text"/>
<u>White</u>		<input type="text"/>
Two or more races		<input type="text"/>
<u>Race and ethnicity unknown</u>		<input type="text"/>
Total men		
Women		
Screen 1 of 5	Cohort year 2013	
	Initial cohort	Revised cohort
<u>Nonresident alien</u>		<input type="text"/>
<u>Hispanic/Latino</u>		<input type="text"/>
<u>American Indian or Alaska Native</u>		<input type="text"/>
<u>Asian</u>		<input type="text"/>
<u>Black or African American</u>		<input type="text"/>
<u>Native Hawaiian or Other Pacific Islander</u>		<input type="text"/>
<u>White</u>		<input type="text"/>
Two or more races		<input type="text"/>
<u>Race and ethnicity unknown</u>		<input type="text"/>
Total women		
Total men + women		

1. First-time, full-time, degree-seeking definition:

1.1. Fall enrollment meets criteria

STD7 = A thru E and SB04= M, F

1.2. Full-time: total units attempted is 12 or greater

Calculation for total units attempted:

2.1a. sum of SX03 where SX03 > 0.00 and < 50.00, Plus

2.1b. sum of SXD3 where SX03 = 0.00, 88.88, 99.99. and SX04 > 0.0

1.3. First-time: First time in post-secondary institution: derived from MIS System Wide Data and data match with NCS, UC and CSU.

1.4. Degree-seeking: SXD2 = D,T and SX03 > 0.00 and SX04 > 0.0 and SB11 not =10000.

2. New category of Race/Ethnicity

MIS Data field	Field value	IPEDS
Student Citizenship	5	Nonresident alien
Student IPEDS Ethnicity	B	Black, or African American
	N	American Indian or Alaska Native
	A	Asian
	H	Hispanic
	P	Native Hawaiian or Other Pacific Islander
	T	Two or more races
	W	White
	X	Unknown

Men				
Screen 2 of 5		Cohort year 2013		
	Cohort	Cohort students who completed their program within 150% of normal time to completion		Total completers within 150%
		Completors of programs of less than 2 academic yrs (or equivalent)	Completors of programs of at least 2 but less than 4 academic yrs (or equivalent)	
	(Column 10)	(Column 11)	(Column 12)	(Column 29)
<u>Nonresident alien</u>		<input type="text"/>	<input type="text"/>	
<u>Hispanic/Latino</u>		<input type="text"/>	<input type="text"/>	
<u>American Indian or Alaska Native</u>		3	4	
<u>Asian</u>		<input type="text"/>	<input type="text"/>	
<u>Black or African American</u>		<input type="text"/>	<input type="text"/>	
<u>Native Hawaiian or Other Pacific Islander</u>		<input type="text"/>	<input type="text"/>	
<u>White</u>		<input type="text"/>	<input type="text"/>	
Two or more races		<input type="text"/>	<input type="text"/>	
<u>Race and ethnicity unknown</u>		<input type="text"/>	<input type="text"/>	
Total men				

Women				
Screen 2 of 5		Cohort year 2013		
	Cohort	Cohort students who completed their program within 150% of normal time to completion		Total completers within 150%
		Completors of programs of less than 2 academic yrs (or equivalent)	Completors of programs of at least 2 but less than 4 academic yrs (or equivalent)	
	(Column 10)	(Column 11)	(Column 12)	(Column 29)
<u>Nonresident alien</u>		<input type="text"/>	<input type="text"/>	
<u>Hispanic/Latino</u>		<input type="text"/>	<input type="text"/>	
<u>American Indian or Alaska Native</u>		<input type="text"/>	<input type="text"/>	
<u>Asian</u>		<input type="text"/>	<input type="text"/>	
<u>Black or African American</u>		<input type="text"/>	<input type="text"/>	
<u>Native Hawaiian or Other Pacific Islander</u>		<input type="text"/>	<input type="text"/>	

3. < 2-year program Completors in 150% time (3 years): Students received SP02 = L,T,E,P,O.
4. 2-year or longer program completors in 150% time (3 years)
 Students received SP02 =A, S, F or
 Sum of SX03 in all CCC system where SXD2 = T is greater or equal to 60.

Graduation Rates Survey Specifications Transfers / Exclusions

Men						
Screen 3 of 5	Cohort year 2013					
	Cohort	Total completers within 150%	Total transfer-out students	Total exclusions	Still enrolled	No longer enrolled
	(Column 10)	(Column 29)	(Column 30)	(Column 45)	(Column 51)	(Column 52)
<u>Nonresident alien</u>			<input type="text"/>	<input type="text"/>	<input type="text"/>	
<u>Hispanic/Latino</u>			<input type="text"/>	<input type="text"/>	<input type="text"/>	
<u>American Indian or Alaska Native</u>			<input type="text"/>	<input type="text"/>	<input type="text"/>	
<u>Asian</u>			<input type="text"/>	<input type="text"/>	<input type="text"/>	
<u>Black or African American</u>			<input type="text"/>	<input type="text"/>	<input type="text"/>	
<u>Native Hawaiian or Other Pacific Islander</u>			<input type="text"/>	<input type="text"/>	<input type="text"/>	
<u>White</u>			<input type="text"/>	<input type="text"/>	<input type="text"/>	
<u>Two or more races</u>			<input type="text"/>	<input type="text"/>	<input type="text"/>	
<u>Race and ethnicity unknown</u>			<input type="text"/>	<input type="text"/>	<input type="text"/>	
Total men						

Women						
Screen 3 of 5	Cohort year 2013					
	Cohort	Total completers within 150%	Total transfer-out students	Total exclusions	Still enrolled	No longer enrolled
	(Column 10)	(Column 29)	(Column 30)	(Column 45)	(Column 51)	(Column 52)
<u>Nonresident alien</u>			<input type="text"/>	<input type="text"/>	<input type="text"/>	
<u>Hispanic/Latino</u>			<input type="text"/>	<input type="text"/>	<input type="text"/>	
<u>American Indian or Alaska Native</u>			<input type="text"/>	<input type="text"/>	<input type="text"/>	
<u>Asian</u>			<input type="text"/>	<input type="text"/>	<input type="text"/>	
<u>Black or African American</u>			<input type="text"/>	<input type="text"/>	<input type="text"/>	
<u>Native Hawaiian or Other Pacific Islander</u>			<input type="text"/>	<input type="text"/>	<input type="text"/>	
<u>White</u>			<input type="text"/>	<input type="text"/>	<input type="text"/>	
<u>Two or more races</u>			<input type="text"/>	<input type="text"/>	<input type="text"/>	
<u>Race and ethnicity unknown</u>			<input type="text"/>	<input type="text"/>	<input type="text"/>	
Total women						

1. Transfer-out students: students who are both completers and transfers are counted ONLY as completers. Students transferred to another post-secondary institution (including another California Community College) in 3 year's time are counted as transfers.
2. No exclusions.
3. Still enrolled in the Fall term after 3 years' time.

Graduation Rates Survey Specifications

Completers within 100%

Completers within 100%

- In the columns below, report the status of those students in the 2013 cohort of full-time, first-time degree/certificate-seeking undergraduate students who completed their program within 100% of normal time to completion.
- Those who completed their program within 100% of normal time should be reported in either Column 55 or 56, depending on the length of the program completed.

Cohort of <u>full-time, first-time degree/certificate-seeking undergraduate</u> students					
Screen 4 of 5	Cohort year 2013				
	<u>Revised cohort</u>	<u>Exclusions</u>	Cohort students who completed their program within 100% of <u>normal time to completion</u>		Total completers within 100% (Column 55 + 56)
			❓ Completers of programs of less than 2 academic yrs (or equivalent)	❓ Completers of programs of at least 2 but less than 4 academic yrs (or equivalent)	
			(Column 55)	(Column 56)	(Column 57)
Total men + women			<input type="text"/>	<input type="text"/>	

Pell recipients and recipients of a subsidized Stafford Loan who did not receive a Pell Grant

For each subcohort, report the number of students in the cohort, total exclusions for the cohort, and the number of students that completed a certificate or degree within 150% of normal time to completion.

- Recipients of a Pell Grant and Recipients of a Subsidized Stafford Loan that did not receive a Pell Grant are ***mutually exclusive***, that is, if a student is in one cohort, they cannot be in the other cohort.
 - The total of these 2 subcohorts must be less than the full-time, first-time, degree/certificate-seeking cohort

Cohort of <u>full-time, first-time degree/certificate-seeking undergraduate</u> students					
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Similar to 150%, except the time frame is two years.

Screen 5 of 5		Cohort year 2013		
		Number of students in cohort	Total <u>exclusions</u>	Number of students that completed within 150% of normal time to completion
		(Column 10)	(Column 45)	(Column 29)
Full-time, first-time, degree/certificate-seeking cohort				
Recipients of a Pell Grant	1	<input type="text"/>	<input type="text"/>	<input type="text"/>
Recipients of a Subsidized Stafford Loan that did not receive a Pell Grant	2	<input type="text"/>	<input type="text"/>	<input type="text"/>
Did not receive either a Pell Grant or Subsidized Stafford Loan				

1. Received Pell Grant (SF21 = 'GP') in Fall 2013
2. Received Subsidized Federal Loan but not Pell Grant in Fall 2013


Graduation Rate Supplemental Survey Specifications 200% of the Time

Completers within 200%

For less than 4-year institutions, report on the 2012 cohort of full-time, first-time degree/certificate-seeking undergraduate students.

Information for this cohort was originally reported by your institution in the 2015-16 IPEDS Graduation Rates survey component. The data on lines 1-5 are preloaded based on the information provided.

		Graduation rates
1	<u>Revised cohort</u>	
2	<u>Exclusions</u> within 150%	
3	<u>Adjusted cohort</u> 150%	
4	Number of students in the cohort who completed a program within 100% of <u>normal time to completion</u>	
5	Number of students in the cohort who completed a program within 150% of <u>normal time to completion</u>	
6	Additional <u>exclusions</u> (between 151% and 200% of normal time)	<input type="text"/>
7	<u>Adjusted cohort</u> 200% (line 3 - line 6)	
8	Number of students in the cohort who completed a program between 151% and 200% of <u>normal time to completion</u>	<input type="text"/>
9	Still enrolled as of 200% of <u>normal time to completion</u>	<input type="text"/>
10	Total completers within 200% of normal time (line 5 + line 8)	

 You may use the space below to provide context for the data you've reported above. These context notes will be posted on the College Navigator website, and should be written to be understood by students and parents.

1. Similar to the regular Graduation Rate survey except it is only for completers and the timeframe is between 100% and 200% time.
2. Still enrolled in the Fall term after 200% time.

Outcome Measures Survey Specifications

Award Status at Six Years

Award Status at Six Years						
Directions: Refer to 2016-17 Survey Materials' Instructions for Award Status at Six Years.						
Complete this screen for the 2008 entering cohort.						
The 6 year period is the time the cohort enters through August 31, 2014.						
	2008 cohort	Revised 2008 cohort	Exclusions to 2008 cohort	Adjusted 2008 cohort	? Awarded by your institution	Percent of adjusted cohort who received an award from your institution
<u>First-time entering</u>						
Full-time			<input type="text"/>		<input type="text"/>	
Part-time		<input type="text"/>	<input type="text"/>		<input type="text"/>	
<u>Non-first-time entering</u>						
Full-time		<input type="text"/>	<input type="text"/>		<input type="text"/>	
Part-time		<input type="text"/>	<input type="text"/>		<input type="text"/>	
<u>Total entering students</u>						

First-time – first time in post-secondary institution (derived from MIS System Wide Data and data match with NCS, UC and CSU)

Degree-seeking : SXD2 = D, T and SX03 > 0.00 and SX05 > 0.0 and SB11 not = 10000

Full-time: total units attempted is 12 or greater. Calculation for total units attempted:

1. sum of SX03 where the SX03 > 0.00 and < 50.00, PLUS
2. sum SXD3 where SX03 = 0.00, 88.88, 99.99. and SX05 > 0.0

Awards included in this component:

- All credit awards
- Transfer-prepared (Sum of SX03 in all CCC system where SXD2 = T is greater or equal to 60.)

Award and Enrollment Status at Eight Years

Award and Enrollment Status at Eight Years										
Directions: Refer to 2016-17 Survey Materials' Instructions for Award and Enrollment Status at Eight Years.										
Complete this screen for the 2008 entering cohort. The 8 year period is the time the cohort enters through August 31, 2016.										
	2008 Cohort (preloaded adjusted cohort from six year award status screen)	Additional Exclusions (September 1, 2014 through August 31, 2016)	Adjusted 2008 Cohort	Awarded by your institution	Students who did not receive an award from your institution through August 31, 2016				Percent of adjusted cohort who received an award from your institution	Percent of adjusted cohort who did not receive an award, but are still enrolled at your institution or subsequently enrolled at another institution
					Number still enrolled at your institution	Number who subsequently enrolled at another institution	Number of students whose subsequent enrollment status is unknown	Total number who did not receive an award from your institution		
<u>First-time entering</u>										
Full-time		<input type="text"/>		<input type="text"/>	<input type="text"/>	<input type="text"/>				
Part-time		<input type="text"/>		<input type="text"/>	<input type="text"/>	<input type="text"/>				
<u>Non-first-time entering</u>										
Full-time		<input type="text"/>		<input type="text"/>	<input type="text"/>	<input type="text"/>				
Part-time		<input type="text"/>		<input type="text"/>	<input type="text"/>	<input type="text"/>				
<u>Total entering students</u>										

“Number who subsequently enrolled at another institution” includes students who transferred to CCC’s or other institutions.