



California Community Colleges

MEMORANDUM

July 06, 2020

20-013 | Via Email

TO: Chief Executive Officers
Chief Instructional Officers
Chief Student Services Officers
Chief Business Officers
Regional Consortium Chairs
CTE Deans
Statewide Technical Assistance Providers
ASCCC

FROM: Sheneui Weber, Vice Chancellor,
Workforce and Economic Development Division

CC: Eloy Ortiz Oakley, Chancellor
Daisy Gonzales, Deputy Chancellor
Marty Alvarado, Executive Vice Chancellor, Education Services & Support
Lizette Navarette, Vice Chancellor, College Finance & Facilities Planning
CCCCO Staff

RE: Continuity of Education for Programs Supporting the Essential Workforce

The purpose of this memo is to clarify guidance regarding continuity of instruction and resuming in-person training for community college programs serving the **Essential Critical Infrastructure Workforce** during the COVID-19 pandemic.

As delineated by Governor Newsom's **Guidance on Essential Workforce** related to **Executive Order N-33-20** issued on March 19, 2020, community colleges are to continue with the instruction of students in programs that support the Essential Critical Infrastructure Workforce as part of "Government Operations and other community-based essential functions." Programs that meet this criteria and resume in-person instruction and training are required to implement the appropriate physical distancing and **face coverings** protocols, as required by the California Department of Public Health (CDPH), and local public health officials, to reduce person-to-person contact to prevent the spread of COVID-19.

Chancellor's Office, Workforce and Economic Development Division

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These programs are critical to the workforce needs of California, and hence the necessity for instruction to continue to be delivered in all modalities. In particular, career education programs that support the Essential Critical Infrastructure Workforce are included in the exceptions published in the Governor’s directives, allowing these programs to continue even when remote working is not practical.

College Campuses Operation of Instructional Programs

Colleges must continue to do everything possible to maintain the continuity of instruction and training for programs that support these Essential Critical Infrastructure Workforce sectors.

Under the Guidance for Essential Workforce document referenced above, the Essential Workforce within the category “Governmental Operations and Other Community-Based Essential Functions” includes:

- Workers supporting public and private childcare establishments, pre-K establishments, K-12 schools, colleges, and universities for purposes of distance learning, provision of school meals, or care and supervision of minors to support essential workforce across all sectors
- Workers and instructors supporting academies and training facilities and courses for the purpose of graduating students and cadets that comprise the essential workforce for all identified critical sectors

Report of the Safe Campus Reopening Workgroup

We would also like to bring your attention to the recently released report (attached) which provides the Chancellor’s Office with considerations and recommendations in supporting districts and colleges as they plan for reopening of their campuses.

The report was developed by a Task Force under the Chief Executive Officers Board for California Community Colleges, and provides a roadmap of available resources for the safe reopening of our campuses. The Report is organized around a charge to focus on six key issues. The broad recommendation is that further action be undertaken locally by subject matter experts. This will include our labor partners as well as state, federal and local governments, Medical professionals, and those directly managing this pandemic response.

Should you have any questions about this memo, please contact me at sweber@cccco.edu.