

# 2022-23 PHYSICAL PLANT AND INSTRUCTIONAL SUPPORT BLOCK GRANT CERTIFICATION FOR EXPENDITURES

This district certifies that all funds received for the Physical Plant and Instructional Support Block Grant will be spent in accordance with the provisions and guidelines below.

<b>Certification Field</b>	
<b>Signature, Chief Executive Officer:</b>	(Sign here)
<b>Printed Name:</b>	(Print here)
<b>Date:</b>	(Date here)
<b>District:</b>	(Enter district name)

## **AUTHORITY: 2022-23 BLOCK GRANT**

[AB 183, SEC. 55, 2022]

## **CERTIFICATION**

Districts are to certify that they will spend their Physical Plant and Instructional Support Block Grant allocation in accordance with the program(s) guidelines and requirements. This certification and the supporting project funding proposals (PFPs) are required as a condition for the receipt and expenditure of the funds, which will be allocated through the general apportionment process.

The PFP funding limits for permits and fees (25% maximum limit) and contingency (14% maximum limit) have been updated. For energy efficiency projects funded under the Physical Plant and Instructional Support Block Grant, the Chancellor's Office recommends these projects follow the "loading order" as seen in the Physical Plant and Instructional Support Guidelines.

Return the signed certification via email to:

Facilities Planning Analyst: Druv Bhat

Email: [dbhat@cccco.edu](mailto:dbhat@cccco.edu)

## **CALIFORNIA COMMUNITY COLLEGES GUIDELINES FOR 2022-23**

The Higher Education Trailer Bill (AB 183, SEC. 55, 2022) establishes a block grant of \$840,655,000 for community colleges to use for physical plant, instructional support, water conservation, and energy efficiency. The physical plant allocation may be used for high priority scheduled maintenance and special repairs (provided a district maintains its operations and maintenance expenditure equal to or greater than the 1995-96 fiscal year level), architectural barrier removal, hazardous substances abatement, seismic retrofit, water conservation projects, and energy efficiency projects.

Architectural barrier removal and seismic retrofit projects contain new maximum cost limit of \$929,000. The instructional support allocation may be used for instructional equipment and library materials. The water conservation allocation may be used for replacement of water-intensive landscaping with drought-tolerant landscaping, synthetic turf, provided that the turf is used only in non-athletic areas, and other non-plant materials; drip or low-flow irrigation systems; building improvements to reduce water usage; and installation of meters for wells to allow for monitoring of water usage. Appropriations from this block grant for the purposes of energy efficiency aim to support energy efficiency projects in-line with the California Community Colleges Chancellor's Office Board of Governors' Climate Action and Sustainability Framework goals.

### **ACCOUNTABILITY**

State funds allocated pursuant to the above referenced legislation shall be accounted for in either the Restricted General Fund in the case of instructional equipment or the Capital Outlay Fund in the case of scheduled maintenance, architectural barrier removal, seismic retrofit, hazardous substances abatement projects, water conservation projects, and energy efficiency projects. The revenue shall be recorded as State Revenue, Categorical Apportionment (Controlling Account 8620) - Other Categorical Apportionment. The expenditure of this money shall be recorded in accordance with the California Community College's Budget and Accounting Manual.

Districts are to advise the Chancellor's Office of any subsequent changes to the proposed spending plan and project funding proposals.

### **AUDIT**

District expenditures of the moneys shall be reviewed as part of the district's annual contracted audit (pursuant to requirements in the Budget Act). Noncompliance with block grant terms may result in repayment of funds.

### **DEFINITIONS**

1. "Instructional" shall mean equipment purchased for instruction and/or library/learning resource center activities involving presentations and/or hands-on experience to enhance student learning and skills development.

2. "Equipment" shall mean tangible district property (excluding land and/or buildings and improvements thereon and licensed motor vehicles) of a more or less permanent nature that cannot be easily lost, stolen or destroyed; but which replaces, modernizes or expands an existing instructional program. Furniture and computer software, which is an integral and necessary component for the use of other specific instructional equipment, may be included.
3. "Library Materials" shall mean books, periodicals, related ordering, processing, cataloging or binding costs or services, reference databases, cataloging and/or security systems, maps, documents, microforms, computer software, or prerecorded audio-visual resources for the benefit of student learning.
4. "Purchase" shall mean the acquisition of applicable instructional equipment, library materials through outright purchase, subscription service or lease-purchase agreements and any associated costs (other than district personnel salary or benefits, personal services costs or operating expenses). Only lease/purchase agreements for applicable instructional equipment received on or after July 1, 2022 or that is a continuation of a prior year's Instructional Equipment Program funded lease-purchase agreement shall qualify under this program. When the equipment/materials are not exclusively used for instructional activities, the applicable cost must be prorated to instructional activities and adequately documented and/or justified.
5. "Scheduled Maintenance/Special Repairs" shall mean expenditures related to the non-recurring repair, maintenance or replacement of a community college's infrastructure or building component.
6. For additional information, please refer to *2022-23 Physical Plant and Instructional Support Guidelines*.

## DISTRICT'S PROPOSED 2022-23 SPENDING PLAN

Program	Match Requirement (State: Local)	State Block Grant
<b>Instructional Support</b>		
Instructional Equipment	N/A	\$
Library Materials	N/A	\$
<b>Physical Plant<sup>1</sup></b>		
Scheduled Maintenance/Special Repairs	N/A	\$
Architectural Barrier Removal	N/A	\$
Hazardous Substance	N/A	\$
Seismic Retrofit	N/A	\$
<b>Water Conservation</b>		
Landscaping/Synthetic Turf	N/A	\$
Drip/Low-flow Irrigation System	N/A	\$
Building Improvement	N/A	\$
Well Meter Installation	N/A	\$
<b>Energy Efficiency</b>		
Conservation and Efficiency	N/A	\$
Renewable Energy Resources and Distributed Generation	N/A	\$
<b>Total<sup>2</sup></b>		<b>\$</b>

<sup>1</sup>Project Funding Proposals (PFPs) will need to be completed in FUSION for projects under the Physical Plant category

<sup>2</sup>Total must equal the total allocation identified in the "2022-23 Physical Plant and Instructional Support Allocations by District" attachment