

**MEMORANDUM**

January 27, 2021

FP 20-01 | Via Email

TO: Chief Business Officers
Facilities Directors

FROM: Hoang Nguyen, Director
Facilities Planning and Utilization
College Finance and Facilities Planning Division

RE: Long-Range Enrollment and Weekly Student Contact Hours Forecast, 2020

The 2020 enrollment and average annual weekly student contact hours (WSCH) forecasts are complete. Your district's facilities specialist will email your projection figures by Friday, February 5, 2021. In previous years, the Chancellor's Office has uploaded these projections to FUSION. Enrollment projections will be uploaded to FUSION after March 12, 2021.

Enrollment and WSCH projections continue to be based on the Maximum Participation Rate model. These projections will be used in the development and review of project proposals for funding of future "capacity" facilities (i.e., lecture, lab, library, media, office, and related space) and 2023-27 five-year construction plans.

If you intend to submit an appeal for re-evaluation of these forecasts, please submit it to your facilities specialist by Friday, February 26, 2021. Please find the Chancellor's Office specialist assignments by district attached with this memorandum.

If you have any questions, please contact Chay Yang at (916) 445-8283 or cyang@ccccc.edu.