

Steps in the Planning Process

Step 1 Form a Collaborative Planning Team	Step 2 Understand the Situation	Step 3 Determine Goals and Objectives	Step 4 Plan Development (Identifying Courses of Action)	Step 5 Plan Preparation, Review & Approval	Step 6 Plan Implementation & Maintenance
Identify Core Planning Team Form a Common Framework Define and Assign Roles and Responsibilities Determine a Regular Schedule of Meetings	Identify Threats and Hazards Assess Risk Prioritize Threats and Hazards	Develop Goals Develop Objectives		Format the Plan Write the Plan Review the Plan Approve and Share the Plan	Train Stakeholders Exercise the Plan Review, Revise, and Maintain the Plan