California Community Colleges

**Tuesday
January 17, 2023
12-1PM**

Culturally Responsive Pedagogy & Practices Innovative Best Practices (CRPP IBP) Grants: Bidder's Conference

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Q&A

Click this tab to enter questions for the presenters.

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Today's Presenters

➢ Dr. Siria Martinez, Assistant Vice Chancellor, Student Equity & Success, CCCCO

➢ Dr. Krystal Henderson, Grant Monitor, Culturally Responsive Pedagogy & Practices; Innovative Best Practices Grants

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Webinar Agenda

1. Background and Context
2. Overview of the Culturally Responsive Pedagogy and Practices; Innovative Best Practices (CRPP IBP) Grants RFA
3. Walk-Through of the CRPP IBP Grants RFA
4. Review of Support Resources and Tools
5. Q:A Sessions
   ➢ Note: Questions submitted via the Q&A chat will be collected and addressed following the webinar on the IEPI Chancellor's Office Webpage
6. Discussion/ Q&A

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Background and Context

Over the past two years, the Diversity, Equity, Inclusion and Accessibility (DEIA) Implementation Workgroup has developed the strategies within the Diversity, Equity, and Inclusion (DEI) Integration Plan. The DEI Integration Plan was adopted by the Board of Governors in September 2019 to advance implementation of system-level strategies to recruit, retain, and support faculty and staff diversity. A core focus of this work has been to create and provide students with an equity-centered, anti-racist learning environment where they can be successful.

- Aligned with the **Vision for Success goals and commitments,** the integration of DEIA is critical to promoting racial/ethnic diversity in hiring, eliminating cultural bias in teaching and curriculum, and counteracting institutional racism.
- **DEI Integration Plan** identified the need to provide **"professional development opportunities to successfully expand employee's capacity to serve students."**
- Aligned with the **Governor's Recovery with Equity Taskforce** recommendation to create culturally affirming classrooms and curriculum and foster inclusive institutions by 2030.
- **Title 5 of the California Code of Regulations, section 55516** (Professional Development) provides that "each community college district shall develop and implement a program for providing professional development for the provision of Student Success and Support Program services."
- To date, the Chancellor's Office and the DEIA Implementation Workgroup have partnered to develop **two DEIA modules on cultural competency and implicit bias** that are available through the **Vision Resource Center**.

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Program Overview

Funding Agency:	**California Community Colleges Chancellor's Office**
Sponsoring Division:	Institutional Effectiveness Division
Funding Opportunity Title:	Culturally Responsive Pedagogy & Practices; Innovative Best Practices Grants
Closing Date for Submission:	February 17, 2023
Funding Period:	June 15, 2023- June 30, 2025
Award Amount:	$300,000
Total Funds Available:	$14,200,000
Award Announcement Date:	April 17, 2023
Project Start Date:	June 15, 2023
Questions:	khenderson@cccco.edu

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Program Overview

The 2021 Budget Postsecondary Education Trailer Bill (AB 132) appropriated $20 million in onetime funding for allocation to community college districts to support a systemwide effort to provide culturally competent professional development, with an emphasis on improving learning outcomes. A total of $5.8 million was provided to districts through apportionment during the 2021-2022 academic year First Principal Apportionment (P1). The remaining $14.2 million is being made available to districts as Culturally Responsive Pedagogy & Practices; Innovative Best Practices Grants through this RFA.

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Goal and Purpose

Goal

The core goal is to develop DEIA-focused professional development opportunities to upskill faculty and successfully expand their capacities to serve students, improving students' experiences and outcomes.

Purpose

The CRPP Innovative Best Practices Grants are competitive, one-time grants to aid institutions that develop innovative DEIA-minded and culturally competent professional development training for faculty. Trainings should focus specifically on nurturing the development of culturally responsive pedagogy and classroom practices for disproportionately impacted and underrepresented communities.

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Sample Interventions

All interventions should be responsive to the unique needs of the institutions' students and faculty. They should directly address the student experience with clear commitment to diversity, equity, inclusion, and accessibility. Special attention will be given to applications that highlight, increase the capacity, and raise up local professional development change agents, groups, and/or committees.

Semester-long syllabi reboot institute to provide faculty with tools and strategies to better adapt DEIA into their syllabi

Professional development to support faculty in **creating liquid syllabi— public, accessible, mobile-friendly websites that include traditional syllabus ingredients along with humanizing elements that ensure students feel supported**

Curriculum institutes designed around specific DEIA topics most relevant to student populations

Developing LGBTQ+ inclusive curriculum, pedagogical strategies, resources, and trainings

Data coaching programs that seek to improve faculty/practitioner data usage to inform evidence-based, equity-conscious, and anti-racist pedagogical practices

Innovative equity-conscious pedagogies and online learning to improve the outcomes of students

Initiatives that integrate **culturally competent and evidence-based pedagogical strategies** and approaches in **CTE programs** to improve student outcomes of underrepresented students

Initiatives that support the development of **anti-racist curriculum** and integration of **evidence-based pedagogical** strategies that promote equitable placement and completion in transfer level Math and English courses

Professional development and on-going peer to peer support to understand and **make sense of data involving equitable placement practices and the impact on enrollment, support, and completion in the gateway courses**

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Expected Outcomes

Proposed DEIA interventions should also be presented with reasonably attainable, yet bold, outcome measures. See below for sample outcome measures. Outlined outcome measures should align with your specific intervention's goals and activities.

- 3-7 faculty evaluation standards adopted that align with DEIA goals
- 25% of faculty participated in semester-long syllabi reboot
- 25% of faculty syllabi updated with DEIA inclusive practices and pedagogy
- 100 certificates of completion issued for DEIA-focused curriculum institutes
- Institution-wide, data-driven faculty professional development adopted
- DEIA-trained faculty-led courses resulted in 20% higher academic performance for underrepresented students in contrast to comparable courses

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Calendar of Key Dates

CRPP IBP Grants

RFA Released and NOVA Application Portal Opens:	**November 28, 2022**
NOVA Walk-Through	January 20, 2023
Deadline for Submitting Questions:	February 3, 2023
Application Deadline:	February 17, 2023
Review of Applications:	March 31, 2023
Notification of Intent to Award:	April 17, 2023
Protest of Award Deadline:	May 1, 2023
Board of Governors Meeting:	May 22, 2023
Grant Commencement:	June 15, 2023
Grant Period End:	June 30, 2025

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Application Due Date

Friday, February 17, 2023 by 5:00PM Pacific Time

The NOVA application system will close at that time and **No** late submissions will be accepted.

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Eligible Applicants

All 116 community colleges within the California Community College system are eligible to apply. Only one application per college will be accepted.

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Funding and Performance Period

Funding

A total of $14,200,000 is available for this grant opportunity.

The maximum grant amount is up to $300,000 per award.

Performance Period

Grants will be awarded for a period of two academic years, 2023-2024 and 2024-2025. All performance under this allocation shall be completed by June 30, 2025. Extensions will not be granted for these awards.

Awards shall be based on the merit and reasonable cost for the anticipated outcomes and performance of the project. The Chancellor's Office reserves the right to adjust awards based upon the availability of funds, or fund applications at a lesser amount if it determines, at its sole discretion, that the application can be implemented with less funding, or if funding is not sufficient to fully fund awards.

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Indirect Cost Rate

Grantee institution may take a maximum of 5% administrative indirect costs of the total grant awarded.

There is no match requirement.

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Incomplete and Late Applications

Incomplete or late applications will not be considered. The Chancellor's Office reserves the right to waive any immaterial defect in any application and/or to reject any and all applications received prior to scoring should any of the following occur:
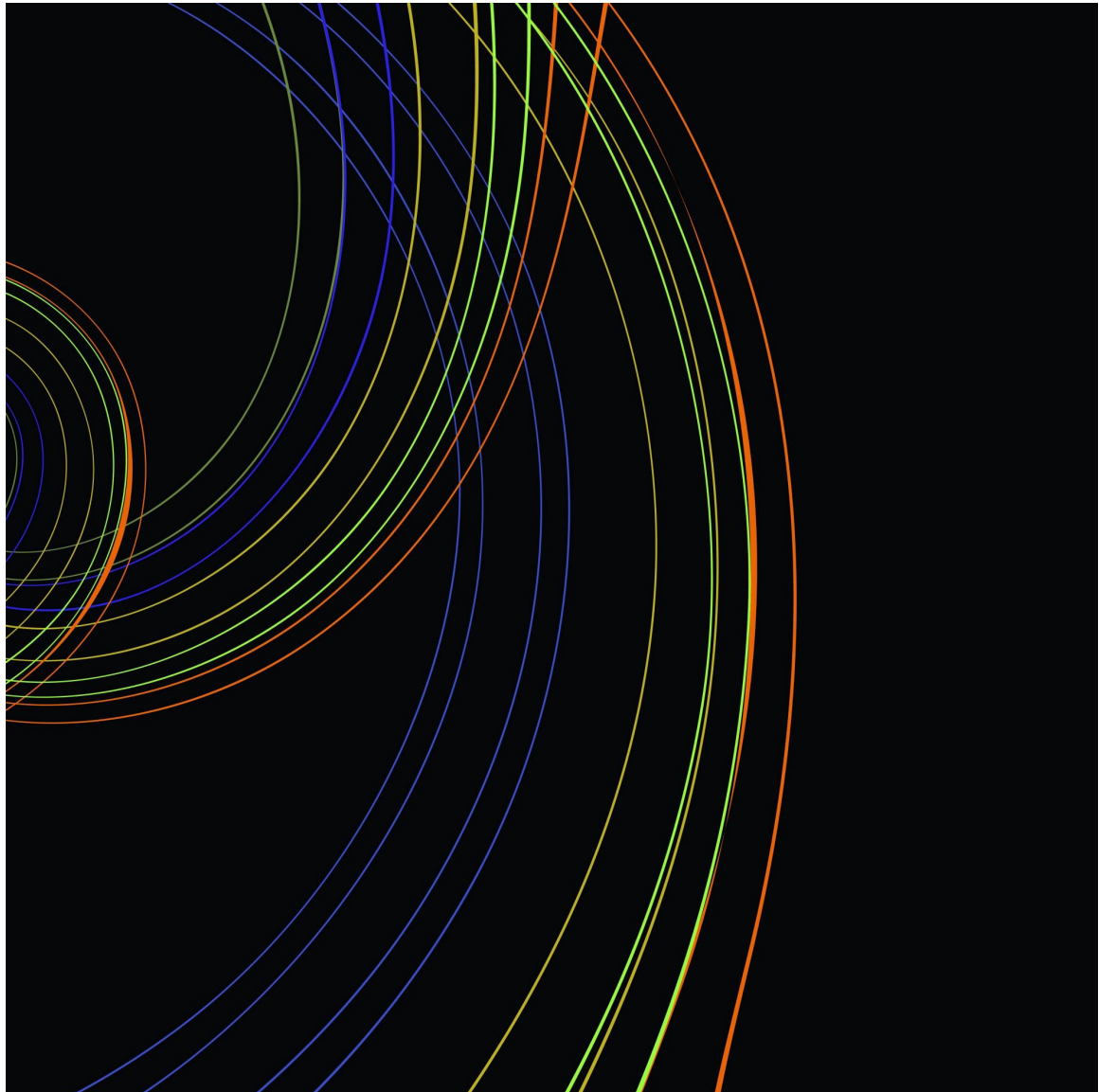
i. The application is not submitted through the NOVA system.

ii. The budget exceeds the maximum amount as specified in the Application instructions.

iii. The application is incomplete and/or missing any required documents.

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RFA Clarification

If any ambiguity, conflict, discrepancy, omission, or other error in this RFA is discovered, immediately notify the Chancellor's Office, and request a written clarification. Any addendum to the RFA will be posted on the [Chancellor's Office IEPI website.](#) Applicants are responsible for checking the [Chancellor's Office IEPI website](#) for any updates to the RFA or FAQ. Applicants will not be notified via any other manner.

Written questions concerning the specifications and instructions in this RFA must be submitted by email to khenderson@cccco.edu.

Frequently Asked Questions (FAQs) document will be posted on the [Chancellor's office IEPI website](#) at: [https://www.cccco.edu/About-Us/Chancellors-Office/Divisions/Institutional-Effectiveness/Grant-Opportunities](#).

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Protest of Grant Award

Applicants who wish to protest a grant award decision must submit a letter of appeal to the Chancellor's office.

The Chancellor's Office must receive the letter of protest, with a signature by the College President, no later than **ten (10) days after the publication of the awardees. The final decision will be provided in writing within two weeks from the date that protests are due.** The Chancellor's Office decision shall be the final administrative action afforded the protest.

Protests shall be limited to the grounds that the Review Committee failed to correctly follow the specified processes for reviewing the application. The applicant must file a full and complete written protest, including the process(s) in dispute. Incomplete or late protests will not be considered. The applicant may not supply any new information that was not contained in the original application. **Protests should be submitted to the Chancellor's Office at the following email address: khenderson@cccco.edu.**

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Instructions for Preparing to Apply

Creating/Accessing Your NOVA Account

- New Users – Request Access
- Returning Users – https://nova.cccco.edu

NOVA Technical Assistance

- For questions related to the NOVA System, please contact NOVA Help Desk

Application Format and Instructions

➢ Only applications submitted via the NOVA system will be accepted.

➢ Applicants may be required to make adjustments to the budget, work plan, or other aspects of the application prior to distribution of funds.

➢ Grant applications are scored based on a 100-point scale

➢ A minimum average score of 75 must be obtained during the review process

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Rubric Areas and Selection Criteria

Application Component	Maximum points
Application Narrative with clear problem statement	25
Workplan	35
Project Management/ Institutional Commitment	15
Budget and Budget Narrative	15
Overall Project Feasibility	10
Total	100

Application Narrative

Maximum Points: 25 *(Not to exceed 5 pages.)*

Describe your proposed project goal, purpose, and scope. Specifically, clearly explain the following:

Please note: Special attention will be given to applications that highlight and raise up the efforts of local professional development change agents, groups, and/or committees.

I.   Describe the problem or issue regarding retention and completion for diverse students at your institution. Describe the classroom experiences and curricular areas to be addressed, including supporting data and evidence of need.

II. Describe the innovative DEIA intervention that you wish to pilot or expand/improve.
   a. Describe your proposed project goal, purpose, and scope. How might the proposed interventions improve the outlined DEIA issues? Include supporting data and evidence, and justification for proposed intervention.
   b. Explain how the proposed intervention addresses the diverse identities of the students in your classrooms.

III. Describe your program model and methodology, and evidence that supports your proposed DEIA approach will result in achieving outlined outcomes.

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Workplan

Maximum Points: 35 *(Not to exceed 10 pages.)*

- Describe the activities and strategies that will be implemented to address the Problem Statement and to achieve the Project Goals. In building the workplan, which is, essentially a project implementation roadmap, the following must be clearly explained:
  - **Project Goals-** What are the major goals to be achieved to reach the expected DEIA outcomes for the project?
  - **Activities-** Describe the activities that will need to be undertaken to achieve the stated goal.
  - **Measurable Outcomes and Deliverables** – Describe measurements that will be used to show if activities are producing the intended results.
  - **Timeline** – Describe how much time it will take to complete each activity, and estimated start and end date of the activity.
  - **Responsible Persons –** Indicate who will be responsible for overseeing and completing each activity listed.

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Project Management/ Institutional Commitment

Maximum Points: 15 *(Not to exceed 5 pages.)*

1. Describe the team of staff and individuals who will be responsible for this project working on the day-to-day activities, including but not limited to designing and executing the activities, outreach, and recruitment, providing interventions as needed, coordinating with partners, and monitoring and tracking program participants and submitting required reports and data to the Chancellor's Office.

2. Describe what existing institution capacity and resources will be effectively utilized and integrated with this project to ensure project success.

3. Describe who will be the executive/administration level sponsor for the project, college resources, and personnel that will be available to support the project and ensure success.

4. Describe the integrated role of Institutional Effectiveness in providing support for data collection and evaluation to support DEIA integration and institutionalization in teaching and learning. Explain how student outcomes are incorporated into the project evaluation of the workplan.

5. Describe the college's plan to sustain successful DEIA interventions upon completion of the grant funded activities.

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Budget

Maximum Points: 15

Applicants must submit a budget for each year of the two-year project (one for the 2023-2024 year, and one for the 2024-2025 academic year) of funding by object code (1000 to 6000) and provide clear narrative of each expenditure line item. The budget narrative must include purpose of any services, materials, salaries, etc. included in the budget.

Budgets and budget narratives for the use of grant funds will be reviewed and scored as part of the application process. Budgets without sufficient details or descriptions and/or that include items deemed non-allowable, excessive, or inappropriate will receive a lower score. Program funds are for direct services to the project only and are intended to supplement, not supplant, existing allocations.

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Overall Feasibility of the project

Maximum Points: 10

The following factors will be considered in review of an application:

1. Significance

a) The extent to which the proposed project utilizes evidence-based DEIA strategies and methods or involves the development or demonstration of promising new DEIA strategies that build on, or are alternatives to, existing strategies in addressing problem.

b) The likelihood that the proposed project will produce observable changes in practice, process, and policy, resulting in improvement of DEIA outcomes, at the local level.

2. Quality of the Workplan

a) The extent to which proposed goals are reasonable and would result in achieving overall DEIA project outcomes.

b) The evaluation of the soundness of activities proposed to support the program goal.

c) The extent to which measurable outcomes and deliverables are clearly identified for each activity and realistic based on the proposed activities.

3. Project Design and Management Plan

a) The extent to which the goals, objectives, and outcomes to be achieved by the proposed project are clearly specified and measurable.

b) The methodology and approach for the project is based on data and evidence that it is likely to achieve the expected DEIA outcomes.

c) The capability of the management plan to achieve the objectives of the proposed project on time and within budget, including clearly defined responsibilities, timelines, and milestones for accomplishing project tasks.

d) The sustainability of project purposes, activities, or benefits of the planned work of the applicant beyond the end of the grant.

4. Adequacy of Resources

a) In determining the adequacy of resources for the proposed project, the Chancellor's Office considers:

b) the extent to which the budget is adequate to support the proposed project; and

c) the relevance and demonstrated commitment of each partner in the proposed project to the implementation and success of the project.

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Reporting

Grantees will be required to report on performance metrics and expenditures on an annual basis in NOVA. The Chancellor's Office may, at its discretion, institute additional reporting requirements or frequency as needed for the improvement of the grant. The final report must include a project evaluation and a thorough description of the progress made toward each outcome measure. Data shall be disaggregated by key demographics such as race, gender, etc. Reporting dates are as follows.

Reporting Due Date	Expenditure End Date	Annual Expenditure and Reports
August 31, 2024	June 30, 2024	1st Annual Expenditure (Year 1) and Progress Report due
August 31, 2025	June 30, 2025	Final Expenditure (Years 1-2) and Final Report including overall Project Evaluation

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Application Tools

NOVA

LaunchBoard

MIS Data Mart

REMINDER: NOVA Walk-Through

The Chancellor's Office staff will host a detailed Nova Walk-Through Webinar on January 20, 2023, from 12:00PM to 1:00PM PST. This Webinar will provide a guided tour of the NOVA application submission system and offer potential applicants an opportunity to ask clarifying questions.

REGISTRATION LINK:

https://cccconfer.zoom.us/webinar/register/WN_2RCvxQ-uS12K0ZnVHosGmw

Failure to attend the webinar will not preclude the submission of an application. The webinar will be recorded for posting on the Chancellor's office IEPI website.

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Thank you!

Please email additional questions to
khenderson@cccco.edu

www.cccco.edu