

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

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TO: Chief Executive Officers
Chief Instructional Officers
Chief Student Services Officers
Chief Business Officers

FROM: Theresa D. Tena
Vice Chancellor, Institutional Effectiveness

DATE: October 6, 2015

SUBJECT: **Request for Proposals (RFP) for Fiscal Agent and Project Manager for IEPI-Sponsored Regional and Online Workshops and Trainings (IEPI Specialized Training RFP)**

The Board of Governors requests proposals from California Community College districts interested in serving as fiscal agent and project manager for the \$12 million allocated in the 2015-16 Budget Act to develop and disseminate effective professional, administrative, and educational practices that will lead to transformational change throughout the system.

The Chancellor's Office intends to closely manage the project, retain day-to-day control over its direction, approve the final selection of subcontractors to perform the services under this Agreement, and retain final approval over all expenditures. The selected district will serve as fiscal agent and hire or designate a project manager to work with the Chancellor's Office to carry out its direction related to the \$12 million contract.

Last day to submit clarifying questions	Monday, October 12, 2015
Deadline for the Application:	Monday, November 2, 2015
Intent to Award Announcement	Friday, November 6, 2015

Please contact Ronnie Slimp at (916) 323-3233 or rslimp@ccco.edu should you have any questions regarding the Request for Proposal.

cc: Brice W. Harris, Chancellor
Erik Skinner, Deputy Chancellor