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**INSTITUTIONAL EFFECTIVENESS PARTNERSHIP INITIATIVE (IEPI)**

**AND TECHNICAL ASSISTANCE GRANT**

ENTERPRISE RENT-A-CAR

USING CALIFORNIA STATE CONTRACT

Enterprise Rent-A-Car “state rate” is an option for state employees, including Community College employees and related entities. Rental car reservations can be made online through Enterprise which includes $300,000 of liability coverage. After that, your district coverage will be secondary. If you are a community college employee being compensated as an independent contractor, your personal car insurance will be secondary. The following coverage is included:

* Damage Waiver (DW)
* Third-party Liability at $300,000
* Roadside Assistance

When reserving a vehicle from Enterprise using the California state contract:

* Reservations must be made in **ADVANCE** and **ONLY ONLINE** using the following link (telephone and/or in-person reservations will not be accepted by Enterprise):
	+ [Enterprise Rent-A-Car State Rate](http://www.enterprise.com/car_rental/deeplinkmap.do?bid=002&cust=XZCA000)
* Once on Enterprise State Contract website:
	+ Screen 1 – Input requested information and Search. **NOTE**: Leave box **blank** requesting Member #/Email Address and Password.
	+ Screen 2 – Select location.
	+ Screen 3 – Select vehicle type.
	+ Screen 4 – Input requested information and Continue.
	+ Screen 5 – Input requested information and Continue.
* Reservations may be made using a personal or District credit card.
* At the time renter picks up the vehicle, Enterprise will require:
	+ A valid driver’s license.
	+ A form of identification showing that renter is a community college employee, e.g., District I.D. badge, business card, itinerary showing renter is a community college employee, etc.

If you rent through Enterprise on a retail rate, the coverage rates apply as follows for $1 million coverage:

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| Supplemental Liability Protection at $1,000,000 (SLP) | $12.44 per day |
| Damage Waiver (DW) | $10.99 to $26.99 per day |
| Roadside Assistance | $3.99 per day |