

Chancellor's Office: Associate Degree for Transfer Proposal Review

Presenters:

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and
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Curriculum Institute
Sheraton at Anaheim Resort
July 11 - 13, 2013



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Academic Affairs ADT Staff

Preliminary Review

- **David Garcia** – Office Assistant
 - Two years with Division

Secondary Review

- **Stephanie Ricks Albert** – Specialist, Academic Planning & Development
 - 13 years with Division
 - 19 years with Chancellor's Office
- **Ken Nather** – Retired Annuitant
 - Two years with Division
 - Retired Dean of Instruction and Learning Resources at Woodland Community College



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Agenda

Transfer Model Curriculum

- Overview
- Approved Disciplines

Associate Degree for Transfer Proposal Development

- Local Roles in Degree Development Process
- ADT Proposal Resources
- New Program Proposals
- Proposal Fields
- Development Criteria Narrative
- Transfer Model Curriculum (TMC) Template
- ASSIST Reports
- Double-counting
- ACCJC Substantive Change



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Transfer Model Curriculum

Overview

- Transfer Model Curriculum (TMC) developed & vetted intersegmentally (CCC and CSU) to be a statewide model for specific disciplines
- Built on the C-ID system
- Represents faculty consensus
- Serves as a blueprint to guide local Associate Degree for Transfer (ADT) development
- Provides for some uniformity as well as local options
 - Establishes “Core” requirements
 - Allows for others options for your local degree
 - Faculty can specify the course options or pass choices on to students



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Approved TMC Disciplines

- Administration of Justice
- Anthropology
- Art History
- Business Administration
- Communication Studies
- Computer Science
- Early Childhood Education
- Elementary Teacher Education
- English
- Film, Television & Electronic Media
- Geography
- Geology
- History
- Journalism
- Kinesiology
- Mathematics
- Music
- Philosophy
- Physics
- Political Science
- Psychology
- Sociology
- Spanish
- Studio Arts
- Theatre Arts



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Associate Degree for Transfer Proposal Development



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Local Roles in ADT Development Process

- **Discipline Faculty:** Develop an ADT in a discipline aligned with TMC; select the best options from TMC.
- **Curriculum Committee:** Facilitates the local approval process through Board of Trustees.
- **Articulation Officer:** Submits courses for C-ID approval and assists departments with articulation questions and securing applicable ASSIST reports.
- **Counselors:** Provide input on major and GE unit requirements and facilitate communication of new degree requirements and benefits to students.
- **Administrators:** Ensure compliance with SB 1440 and Program and Course Approval Handbook (PCAH) 5th Edition – Appendix B; oversee submission of proposal to CCC Chancellor’s Office.



ADT Proposal Resources

<http://www.c-id.net>

C-ID draft and final course descriptors
List of draft and final TMCs

<http://extranet.cccco.edu/Divisions/AcademicAffairs/CurriculumandInstructionUnit/TransferModelCurriculum.aspx>

TMC Templates
General Education Requirements
ADT Status Reports

<http://curriculum.cccco.edu>

Curriculum Inventory
Program and Course Approval Handbook (PCAH) - 5th Edition - Appendix B



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New Program Proposals

General Overview

- All ADT proposals require a narrative, TMC template, and applicable ASSIST reports.
- Discipline faculty should consult with Counselors or Articulation Officer regarding the transfer and articulation of degree major courses and consider local CSU's major course requirements when selecting their courses in the optional categories.
- Refer to Program and Course Approval Handbook (PCAH), 5th Edition – Appendix B for specific instructions on application fields, completing narrative, and including appropriate supporting documentation.
- ADT proposals require CCC Chancellor's Office approval prior to implementation



Proposal Fields



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CCC Curriculum Inventory

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Current Program Information [SANTIAGO CANYON]

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SPO2: Program Award	Y - A.A.-T Degree	Faculty Workload	2.5
Program Title	Spanish	New Faculty Positions	0
Program Goal	T - Transfer	New Equipment	0
SP01: Program TOP Code	110500 - Spanish	New/Remodeled Facilities	0
Effective Date	8/1/2013	Library Acquisitions	0
Units for Degree Major or Area of Emphasis (Minimum)	23	Program Review Date	01/2015
Units for Degree Major or Area of Emphasis (Maximum)	23	Apprenticeship	<input type="radio"/> Yes <input checked="" type="radio"/> No
Total Units for Degree (Minimum)	60	100% Distance Education	<input type="radio"/> Yes <input checked="" type="radio"/> No
Total Units for Degree (Maximum)	60	District Governing Board Approved	<input checked="" type="radio"/> Yes <input type="radio"/> No
Annual Completers	10	District Governing Board Approval Date	5/6/2013

Supporting Documentation

Title	Doc Type	Date
All ASSIST documentation - Core and List A	ASSIST Articulation	5/20/2013 4:21:42 PM
GE Units that may be double-counted	ASSIST Articulation	5/20/2013 4:27:04 PM
TMC Template - Spanish #1017	TMC Template	5/20/2013 4:28:08 PM
Narrative - Spanish AA-T	Narrative	5/20/2013 4:43:32 PM
Program Outline of Record - Spanish AA-T	Course Outline of Record	5/20/2013 4:29:30 PM
SPAN-101A COR	Course Outline of Record	5/20/2013 4:30:09 PM
SPAN-101B COR	Course Outline of Record	5/20/2013 4:30:20 PM
SPAN-101 COR	Course Outline of Record	5/20/2013 4:30:39 PM
SPAN-101H COR	Course Outline of Record	5/20/2013 4:30:49 PM
SPAN-102 COR	Course Outline of Record	5/20/2013 4:31:05 PM
SPAN-102H COR	Course Outline of Record	5/20/2013 4:31:13 PM
SPAN-201 COR	Course Outline of Record	5/20/2013 4:31:23 PM
SPAN-202 COR	Course Outline of Record	5/20/2013 4:32:01 PM
SPAN-194 COR	Course Outline of Record	5/20/2013 4:32:12 PM
SPAN-195A COR	Course Outline of Record	5/20/2013 4:32:50 PM
SPAN-195B COR	Course Outline of Record	5/20/2013 4:33:10 PM
CHST-101 COR	Course Outline of Record	5/20/2013 4:33:26 PM

Course Report

Type	Control #	Dept #	Title	CB03	Units/Hours
Core Courses	CCC000504918	CHST-101	Introduction to Chicano Studies	220300	3 - 3
Core Courses	CCC000321726	SPAN-101	Elementary Spanish I	110500	5 - 5
Core Courses	CCC000454772	SPAN-101A	Elementary Spanish IA	110500	2.5 - 2.5
Core Courses	CCC000459147	SPAN-101B	Elementary Spanish IB	110500	2.5 - 2.5
Core Courses	CCC000184663	SPAN-101H	HONORS ELEMENTARY SPANISH I	110500	5 - 5
Core Courses	CCC000050639	SPAN-102	Elementary Spanish II	110500	5 - 5
Core Courses	CCC000194801	SPAN-102H	HONORS ELEMENTARY SPANISH II	110500	5 - 5
Core Courses	CCC000304689	SPAN-201	Intermediate Spanish I	110500	5 - 5
Core Courses	CCC000034444	SPAN-202	Intermediate Spanish II	110500	5 - 5
Restricted Electives	CCC000418932	SPAN-194	Beginning Conversational Spanish	110500	3 - 3
Restricted Electives	CCC000418932	SPAN-194	Conversation and Composition	110500	3 - 3
Restricted Electives	CCC000033666	SPAN-195A	ADVANCED CONVERSATIONAL SPANIS	110500	3 - 3
Restricted Electives	CCC000271633	SPAN-195B	ADVANCED CONVERSATIONAL SPANIS	110500	3 - 3

Development Criteria Narrative

Title

- ✓ Associate in Arts in (*TMC Discipline*) for Transfer (AA-T) Degree
- ✓ Associate in Science in (*TMC Discipline*) for Transfer (AS-T) Degree

Example:

Associate in Arts in Psychology for Transfer Degree
Associate in Science in Physics for Transfer Degree



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Development Criteria Narrative

Item 1. Statement of Program Goals and Objectives

- ✓ Identifies the goals and objectives for the program
- ✓ Identifies the CSU baccalaureate degree programs for which students will be prepared to enter upon successful completion of the ADT
- ✓ Stipulates the intent of the ADT is to assist students in seamlessly transferring to a CSU
- ✓ May include the program level Student Learning Outcomes (SLOs)
- ✓ If the ADT program goal selected is “**Career Technical Education (CTE) and Transfer**” – include the specific occupation(s) or field(s) the program will prepare students to enter and the basic occupational competencies students will acquire



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Development Criteria Narrative

Item 2. Catalog Description

- ✓ Includes an overview of the knowledge and skills students will demonstrate upon completion
- ✓ Includes ADT completion requirements pursuant to SB1440
- ✓ If the ADT program goal selected is “**Career Technical Education (CTE) and Transfer**” list the potential careers students may enter upon completion



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ADT Student Completion Requirements

- Completion of 60 semester or 90 quarter CSU-transferable units that include:
 - a minimum of 18 semester or 27 quarter units in the major as determined by the community college district, and
 - the California State University General Education-Breadth (CSU GE-Breadth) pattern of 39 units; OR the Intersegmental General Education Transfer Curriculum (IGETC) pattern of 37 units.
- Obtainment of a minimum grade point average (GPA) of 2.0.
- Earn a grade of “C” or better in all courses required for the major.



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TMC Templates

- College Name on current version of TMC Template
- If C-ID Descriptor for a course is included on TMC Template, no ASSIST report is required.

Faculty and Articulation Officer should compare the Course Outline of Record to the C-ID Descriptor.

All courses in Required Core and List A that have a C-ID Descriptor must be submitted to C-ID prior to submitting ADT proposal to Chancellor's Office

- Ensure that all courses entered on TMC Template are also included on **Course Report** and have a **Course Outline of Record** uploaded to the Curriculum Inventory.
- Identify those courses that can be potentially double-counted to meet the CSU-GE Breadth or IGETC patterns.
- Double-counting: ensure that the total for each Area does not exceed the limit established for the specific Area (i.e., six units in CSU-GE Area A, ten units in CSU-GE Area B, etc.).



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TMC Templates

Associate in Arts in Anthropology for Transfer Degree					
College Name: [REDACTED]					
TRANSFER MODEL CURRICULUM (TMC)		COLLEGE PROGRAM REQUIREMENTS			
Course Title (units)	C-ID Descriptor	Course ID	Course Title	Units	CSU GE/IGETC Area
REQUIRED CORE: (9 units)					
Introduction to Cultural Anthropology (3)	ANTH 120	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Introduction to Biological Anthropology (3)	ANTH 110	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
Introduction to Archaeology (3)	ANTH 150	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
LIST A: Select one (3 units)					
Any course articulated as lower division preparation for the Anthropology major at a CSU. See example courses on TMC.	AAM	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
LIST B: Select one to two (3-5 units)					
Any course from LIST A not already used.					
1. Science Methods					
Introduction to Research Methods in Psychology (3)	PSY 200	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
OR					
Introduction to Research Methods in Psychology (with Laboratory) (4)	PSY 205B				
OR					
Introduction to Research Methods (3)	SOCI 120				
Philosophy of Science (3)	GECC	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]



ASSIST Reports

Where no C-ID Descriptor is indicated for a course on the TMC Template, proposals need to include the appropriate ASSIST report as identified on the TMC Template:

- **Articulated courses** – Articulation Agreement by Major (**AAM**)
- **Transfer courses** – CSU Baccalaureate Level Course List by Department (**BCT**)
- **General Education (GE) courses** – CSU GE Certification Course List by Area or Department (**GECC**)

To access ASSIST, go to:

<http://www.assist.org>



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Double-counting

§ 55063. Minimum Requirements for the Associate Degree.

(c) While a course might satisfy more than one general education requirement, it may not be counted more than once for these purposes. A course may be used to satisfy both a general education requirement and a major or area of emphasis requirement. Whether it may be counted again for a different degree requirement is a matter for each college to determine. Students may use the same course to meet a general education requirement for the associate degree and to partially satisfy a general education requirement at the California State University, if such course is accepted by that system to satisfy a general education requirement.



Associate in Arts in Philosophy for Transfer Degree
College Name: Santiago Canyon College

TRANSFER MODEL CURRICULUM (TMC)		COLLEGE PROGRAM REQUIREMENTS			
Course Title (units)	C-ID Descriptor	Course ID	Course Title	Units	CSU GE/IGETC Area
REQUIRED CORE: Select two (6 units)					
Symbolic Logic* (3) OR Introduction to Logic (3)	PHIL 210				
Introduction to Philosophy (3) OR Introduction to Ethics (3)	PHIL 100 PHIL 120	PHIL 111 PHIL 106/106H or PHIL 108	Introductory Logic Introduction to Philosophy or Ethics	4 3 3	A3 C2 C2
LIST A: Select one (3 units)					
Any course from REQUIRED CORE not already used					
History of Ancient Philosophy (3)	PHIL 130				
History of Modern Philosophy (3)	PHIL 140				
Any course articulated as lower division preparation in the Philosophy major at a CSU, UC, or other accredited university.	AAM	PHIL 110/110H PHIL 112 PHIL 118	Critical Thinking World Religions History of Philosophy	4 3 3	A3 C2 C2
		PHIL 144 / CNSL 144	Reasoning and Problem Solving	3	A3
LIST B: Select two (6 units)					
Any course from LIST A not already used.					
Western Civilization I (3)	HIST 170				
Western Civilization II (3)	HIST 180				
Introduction to Philosophy of Religion (3)	AAM	PHIL 115	Philosophy of Religion	3	C2
Introduction to Social and Political Philosophy (3)	AAM				
Any course articulated as lower division preparation in the Philosophy major at a CSU.	AAM				
LIST C: Select one (3 units)					
Any course from LIST A or B not already used.					
Any course articulated as lower division preparation in the Philosophy major at a CSU.	AAM				
Any course articulated as CSU GE Area C2 or IGETC Area 3B.	GECC	PHIL 120	Introduction to Social and Political Philosophy	3	C2
Total Units for the Major:	18		Total Units for the Major:	19-20	
		Total Units that may be double-counted <i>(Ensure that the total for each Area does not exceed the limit for that GE Area)</i>			
		General Education (CSU GE or IGETC) Units			
		Elective (CSU Transferrable) Units			
		Total Degree Units (maximum)			
		9			
		39			
		10-11			
		60			



ACCJC Substantive Change

- If the ADTs are developed from curriculum already being offered by college, full substantive change review is not required.
- College needs to address Item 4.2 Step I on page 13 of ACCJC June 2011 *Substantive Change Manual* by providing:
 - Description of change
 - Need for change
 - Anticipated effects
- ACCJC will respond with a formal letter and copy U.S. Dept. of Education acknowledging transfer degree.



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Thank you for joining us today!

Please send all questions regarding
curriculum to:

curriculum@cccco.edu



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