

**CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE**

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August 29, 2014

AA 14-05  
VIA E-MAIL

**TO:** Chief Instructional Officers  
**FROM:** Cris McCullough  
Interim Dean of Curriculum and Instruction  
**SUBJECT: Curriculum Inventory Reopening September 1, 2014**

Thank you for your patience during this month-long closure of the Curriculum Inventory (CI). We were able to run tests, conduct maintenance, and apply some backend system fixes to improve the overall functioning of CI. Many of the system updates were behind the scenes (related to the programing); there weren't many changes to the overall look and feel of the site.

The two display changes that college users will notice are:

- 1) **The college's queue is now divided into a Course queue and a separate Program queue.** This will allow the users to filter proposals by more fields specific to programs and courses.
  - o Once logged in, the default screen is the queue for "Proposals (Courses)"
  - o To navigate to the program queue, go to the Admin tab and select "Proposals (Program)"

The screenshot displays the CCC Curriculum Inventory web application. The top navigation bar includes 'Home', 'Search', 'Reports', and 'Admin'. The main content area is split into two panels. The left panel shows the 'Proposals (Course)' view with a table of course proposals. The right panel shows the 'Proposals (Program)' view with a table of program proposals. A dropdown menu is open over the 'Admin' tab, showing 'Proposals (Program)' as the selected option.

College	Proposal Status	Action	Last Action Date	Review Position	CB00: Control #	CB01: Dept #	CB02: Title	CB04: Credit Status	CB08: Basic Skills	CB22: Noncredit Category	CB24: Program Status	User Name
MODESTO	Active	Inactive to Active			CCC00014775	SQSC 109L						
MODESTO	Revision Requested	Nonsubst... Change	07/31/20...	College	CCC000365259	ART 168						
MODESTO	Revision Requested	Nonsubst... Change	07/31/20...	College	CCC000499744	ANSC 259						

College	Proposal Status	Action	Last Action Date	Review Position	SPO4: Control #	SPO2: Program Award	Credit Status	User Name	
MODESTO	Revision Requested	Substantial Change	12/27/2013	College		Spanish	A.A.-T Degree	Credit	Senechal Miller, Letitia
MODESTO	Submitted	Nonsubstantial Change	07/31/2014	Preliminary Review	06678	Nursing	A.S. Degree	Credit	Senechal Miller, Letitia
MODESTO	Submitted	Nonsubstantial Change	07/31/2014	Preliminary Review	06672	Theatre	A.A. Degree	Credit	Senechal Miller, Letitia
MODESTO	Submitted	Nonsubstantial Change	07/30/2014	Preliminary Review	06648	Supervisory Management	A.S. Degree	Credit	Senechal Miller, Letitia

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- 2) **Each record is color coded.** The records in the Curriculum Inventory will be color coded and the default sort order displayed for both the Programs and Courses queues is as follows:
- **Red highlighted records** are those that were found to not match the MIS Master Course file. We recommend that the college review and amend these records first to ensure successful MIS reporting.
  - **Revision requests** (black text) from the CCCCCO
  - **Draft proposals** (purple text) are those not yet submitted to the CCCCCO for review
  - **Active records** (green text)
  - **Inactive Records** (gray text)

If you have any questions about CI or encounter any technical issues please send your inquiry to [citechissues@cccco.edu](mailto:citechissues@cccco.edu).

cc: Pamela Walker, Vice Chancellor  
AAD Team