



**TO:** Chief Executive Officers  
Chief Student Services Officers

**FROM:** Raul Arambula,  
Dean, Educational Services & Support

**RE:** Senate Bill 554 Public Schools: Adult School Students - Advanced Scholastic and Vocational Training Program

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Senate Bill 554 by Senator Richard D. Roth was signed by the Governor on October 4, 2019 and became effective on January 1, 2020. The legislation expands dual enrollment to include students attending a noncredit or adult education high school diploma or equivalency program.

The bill authorizes the governing board of a school district overseeing an adult education program or the governing board of a community college district overseeing a noncredit program to authorize a student pursuing a high school diploma or a high school equivalency certificate to enroll as a special part-time student at a community college. This change allows adult students to participate in dual enrollment under Education Code section 76001. In order to receive apportionment for this new category of dual enrollment student, a community college district must add reference to students enrolled under Education Codes §52620 in the district's report of FTES.

To assist colleges in implementing SB 554, updates will be instituted to CCCApply and to the MIS coding elements for adult students. The California Community Colleges Technology Center update in CCCApply will allow students over the age of 21 to register as special admit students. In addition, the CCCApply application will include additional information fields that will apply to adult education program students. These updates are scheduled to be completed in September 2020, during CCCApply's scheduled update (September v.6.8.0).

Additionally, in order to accurately track these students, a new element was added in the MIS system. The coding Elements for Adult Education Students attending as special admits are now as follows:

- For specific coding elements, adult education students should be coded as a traditional special admit
- For Student Basic data elements SB 11, code 21000 has been added (see table of the data element below).

Not A High School Graduate	
00000	Not a graduate of, and no longer enrolled in high school
10000	Special Admit student currently enrolled in K-12
20000	Currently enrolled in adult school or noncredit program
21000	Currently enrolled in adult school or noncredit program and authorized as a special part-time community college student

- For SB 15, adult education or noncredit students should be coded as ‘y’

### Detailed Language for SB 554

The bill amends sections 76001 and 76002, and adds new sections 52620 and 52621 to the Education Code and makes several changes as follows (revised text is identified by strike-through; new text is identified by underline):

§52620 The governing board of a school district overseeing an adult education program or the governing board of a community college district overseeing a noncredit program may authorize a student pursuing a high school diploma or a high school equivalency certificate, upon recommendation of the administrator of the student’s adult school or noncredit program of attendance, to attend a community college during any session or term as a special part-time student, and the community college district shall be credited or reimbursed pursuant to Section 48802 or 76002, provided that no school district has received reimbursement for the same instructional activity. The intent of this section is to better facilitate streamlined enrollment in colocated credit college courses on adult education and noncredit program sites and to help ensure a smoother transition from secondary education to college for adult high school equivalency students by providing them with greater exposure to the collegiate atmosphere.

§52621 (a) For purposes of allowances and apportionments from Section B of the State School Fund, a community college shall be credited with additional units of average daily attendance attributable to the attendance of students at the community college as special part-time students.

(b) The attendance of a high school student at a community college as a special part-time or full-time student pursuant to this section is authorized attendance for which the community college shall be credited or reimbursed pursuant to Section 48802 or 76002, provided that no school district has received reimbursement for the same instructional activity.

§76001 (a) The governing board of a community college district may admit to any community college under its jurisdiction as a special part-time or full-time student in any session or term any student who is eligible to attend community college pursuant to Section ~~48800 or 48800.5~~, 48800, 48800.5, or 52620.

(b) If the governing board denies a request for a special part-time or full-time enrollment at a community college for a ~~pupil who is identified as highly gifted~~, college, the board shall record its findings and the reasons for denial of the request in writing within 60 days. The written recommendation and denial shall be issued at the next regularly scheduled board meeting that falls at least 30 days after the request has been submitted.

(c) The attendance of a ~~pupil student~~ at a community college as a special part-time or full-time student pursuant to this section is authorized attendance, for which the community college shall be credited or reimbursed pursuant to Sections ~~48802 and 76002~~, 48802, 52621, and 76002. Credit for courses completed shall be at the level determined to be appropriate by the school district and community college district governing boards.

(d) For purposes of this section, a special part-time student may enroll in up to, and including, 11 units per semester, or the equivalent thereof, at the community college.

(e) (1) Except as provided in paragraph (2), the governing board of a community college district shall assign a low enrollment priority to special part-time or full-time students described in subdivision (a) in order to ensure that these students do not displace regularly admitted students.

(2) This subdivision does not apply to a student attending a middle college high school as described in Section 11300, if the student is seeking to enroll in a community college course that is required for the student's middle college high school program.

§76002 (a) For ~~the~~ purposes of receiving state apportionments, a community college district may include high school ~~pupils students~~ who attend a community college within the district pursuant to Sections ~~48800 and 76001~~ 48800, 52620, and 76001 in the district's report of full-time equivalent students (FTES) only if those ~~pupils students~~ are enrolled in community college classes that meet all of the following criteria:

(1) The class is open to the general public.

(2) (A) The class is advertised as open to the general public in one or more of the following:

(i) The college catalog.

(ii) The regular schedule of classes.

(iii) An addenda to the college catalog or regular schedule of classes.

(B) If a decision to offer a class on a high school campus is made after the publication of the regular schedule of classes, and the class is solely advertised to the general public through electronic media, the class shall be so advertised for a minimum of 30 continuous days ~~prior~~ to before the first meeting of the class.

(3) If the class is offered at a high school campus, the class shall not be held during the time the campus is closed to the general public, as defined by the governing board of the school district during a regularly scheduled board meeting.

(4) If the class is a physical education class, no more than 10 percent of its enrollment may be comprised of special part-time or full-time students. A community college district shall not receive state apportionments for special part-time and full-time students enrolled in

physical education courses in excess of 5 percent of the district's total reported full-time equivalent enrollment of special part-time and full-time students.

(b) The governing board of a community college district may restrict the admission or enrollment of a special part-time or full-time student during any session based on any of the following criteria:

(1) Age.

(2) Completion of a specified grade level.

(3) Demonstrated eligibility for instruction using assessment methods and procedures established pursuant to Chapter 2 (commencing with Section 78210) of Part 48 and regulations adopted by the Board of Governors of the California Community Colleges.

(c) (1) The Chancellor of the California Community Colleges shall prepare and submit to the Department of Finance and the Legislature, on or before March 1, 2004, and March 1 of each year thereafter, a report on the amount of FTES claimed by each community college district for special part-time and special full-time students for the preceding academic year in each of the following class categories:

(A) Noncredit.

(B) Nondegree-applicable.

(C) Degree-applicable, excluding physical education.

(D) Degree-applicable physical education.

(2) The report prepared pursuant to paragraph (1) may include information required to be reported pursuant to paragraph (4) of subdivision (d) of Section 48800.

(d) The Board of Governors of the California Community Colleges shall adopt rules and regulations to implement this section.

If you have questions, please contact Dean Raul Arambula via email at [rarambula@cccco.edu](mailto:rarambula@cccco.edu).

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