

First Friday Noncredit Webinars

September 1, 2017

A Noncredit Community of Practice Activity

**Brought
to you by:**

**Academic Senate for California Community Colleges
(ASCCC)**

**Association of Community and Continuing Education
(ACCE)**

Chancellor's Office

Career Ladders Project (CLP)

California Community Colleges Success Network (3CSN)

Noncredit Curriculum Policy

Chantée Guiney

Specialist

Noncredit Curriculum | Basic Skills Initiative

Academic Affairs Division

Chancellor's Office

Overview

Welcome

Introductions

Featured Presentation

- **Chantée Guiney - *Noncredit Curriculum Policy***

Questions

Closing/Wrap-up

Evaluation Feedback Survey

Statutes and Regulations Governing Curriculum

- California Education Code
- California Code of Regulations (CCR), Title 5



Statutes Governing Curriculum

EDUCATION CODE

TITLE 3. POSTSECONDARY EDUCATION

DIVISION 7. COMMUNITY COLLEGES

PART 43. THE CALIFORNIA COMMUNITY COLLEGES.....70900 - 70902

PART 50. FINANCE.....84000 - 85304



Title 5 Regulations Governing Curriculum

CALIFORNIA CODE OF REGULATIONS (CCR)

Title 5. Education

Division 6. California Community Colleges

Chapter 1. Board of Governors

Chapter 2. Community College Standards

Chapter 3. General Provisions

Chapter 4. Employees

Chapter 5. Students

Chapter 6. Curriculum and Instruction

Chapter 7. Special Programs

Chapter 8. Construction

Chapter 9. Fiscal Support

Chapter 10. Community College Administration



Noncredit Courses



Noncredit Categories Eligible for Apportionment

EC § 84757; CCR title 5 § 58160

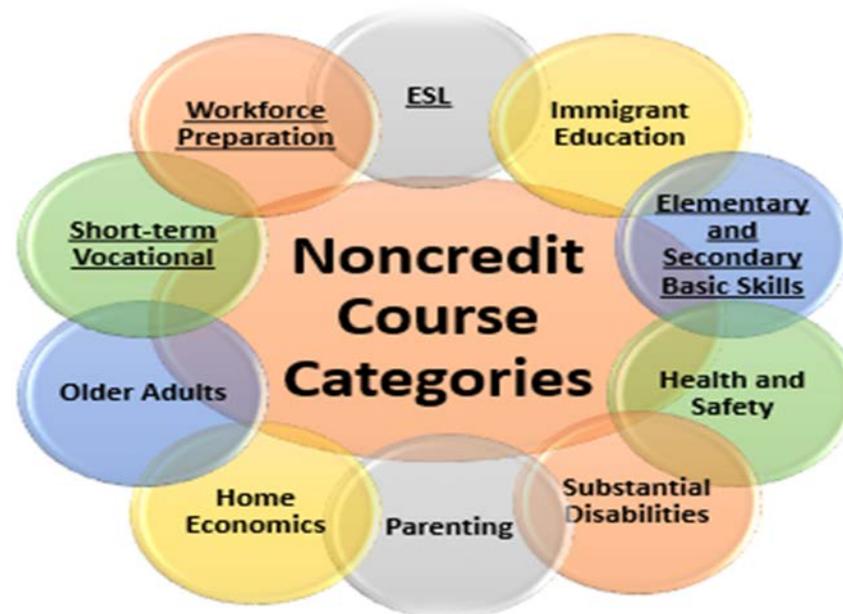


The underlined instructional categories are eligible for (CDCP) enhanced funding, in accordance with Education Code 84760.5 and CCR title 5 section 55151 (i.e., ESL, Elementary and Secondary Basic Skills, Short-term Vocational With High Employment Potential, and Workforce Preparation).

Limitations on State Aid

Title 5 § 58160. Noncredit Course Funding

- Must be approved pursuant to Title 5 sections:
 - 55002 - Standards and Criteria for Courses, and
 - 55150 - Approval of Noncredit Courses and Programs
- Must fall into one of the noncredit instructional categories eligible for state apportionment



§ 58160. Noncredit Course Funding.

(b) The provisions of sections 58050, 58051, 58051.5, 58130 and related provisions of this chapter also apply in determining whether a noncredit course is eligible for funding.

Standards and Criteria for Noncredit Courses

Title 5 § 55002 (c)

A noncredit course is a course which, at a minimum is...

- Recommended by the college and/or district curriculum committee
- Approved by the district governing board as a course meeting the needs of enrolled students



Noncredit Course Data Elements

- CB04 - Credit Status (*always select option "N – Noncredit"*)
- CB01A - Department Name **
- CB01B - Department Number **
- CB02 - Course Title
- CB03 - TOP Code
- CB05 - Transfer Status
(*always "C" - Not Transferable*)
- Hours Min / Hours Max *
- CB08 - Basic Skills Status
- CB09 – SAM Priority Code
- CB10 – Cooperative Work Experience (*always select "N – Not Cooperative Work Experience" for noncredit*)
- CB11 – Course Classification Status
- CB13 – Approved Special Class
- CB21 – Prior to College Level
- CB22 – Noncredit Category
- CB23 – Funding Agency
- CB24 – Program Status
- Supporting Documents
 - COR: Ensure completeness
Title 5, 55002 (c)
- * Verify Hours Min/Hours Max for **total term** contact hours; do not enter daily or weekly contact hours

Approval of Noncredit Courses and Programs

Title 5 § 55150

(a) Who Approves?

(b) Course Outline of Record (COR)

(c) College Recordkeeping

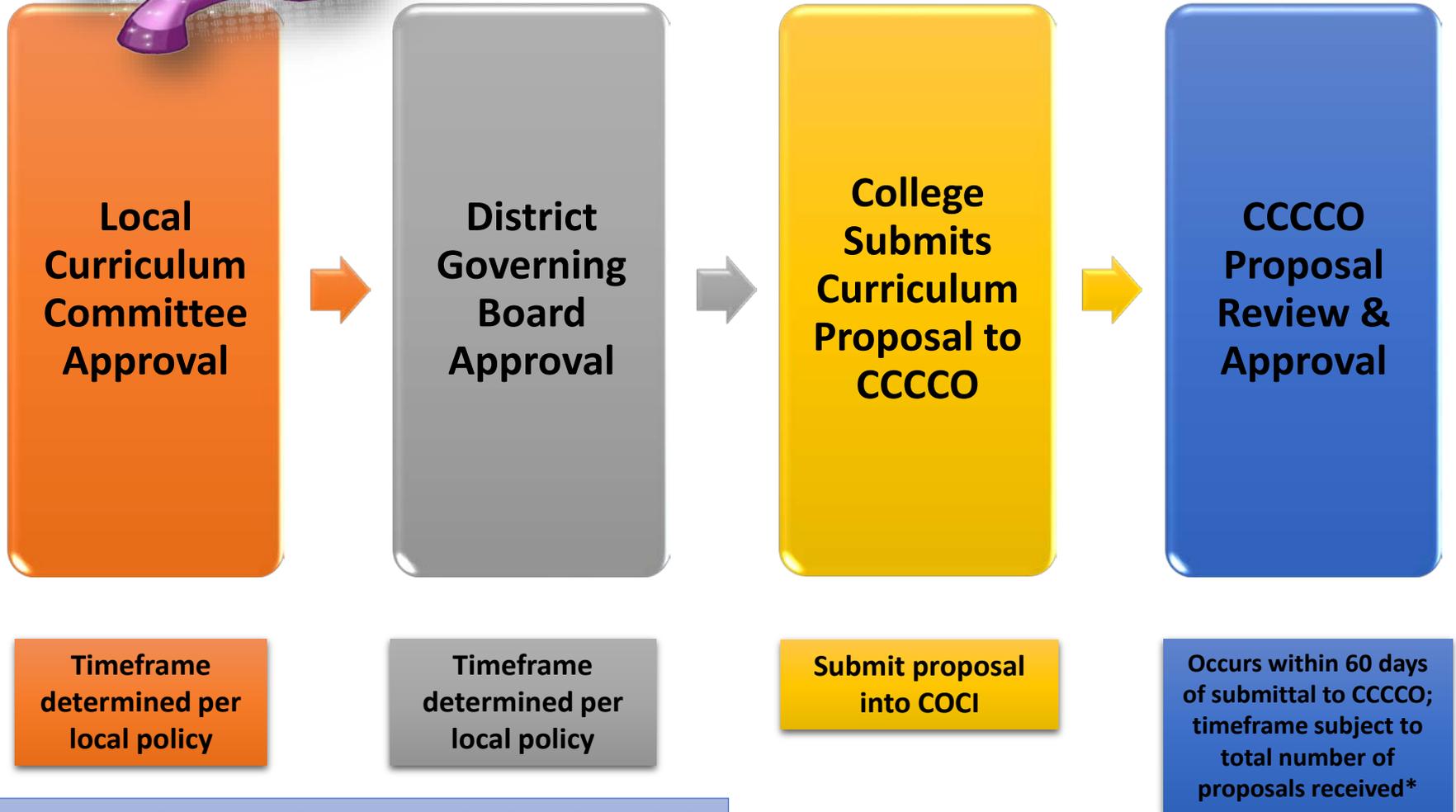
(d) Programs Approved by the Chancellor's Office

(e) Program Approval Forms





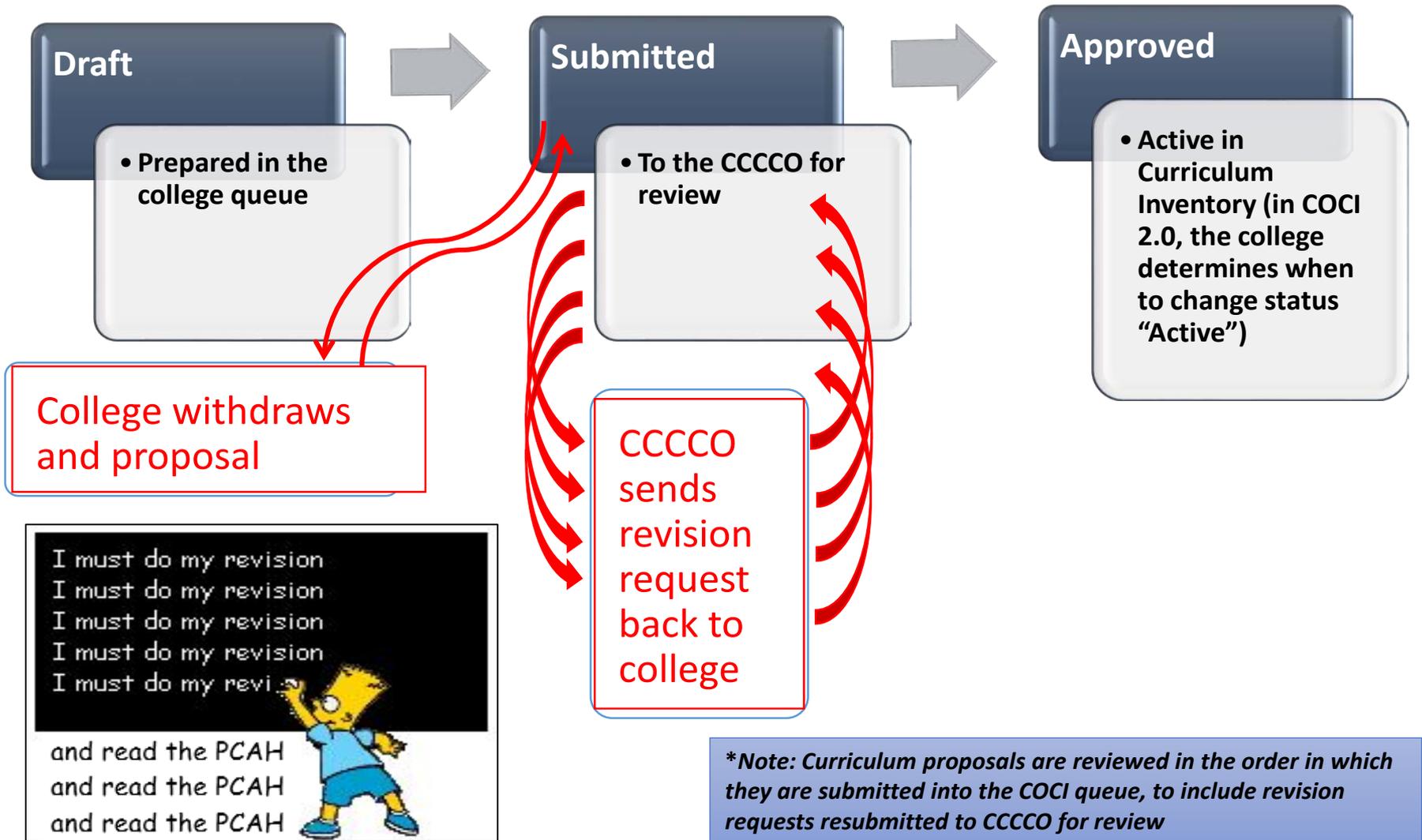
Curriculum Review Process and Timeline

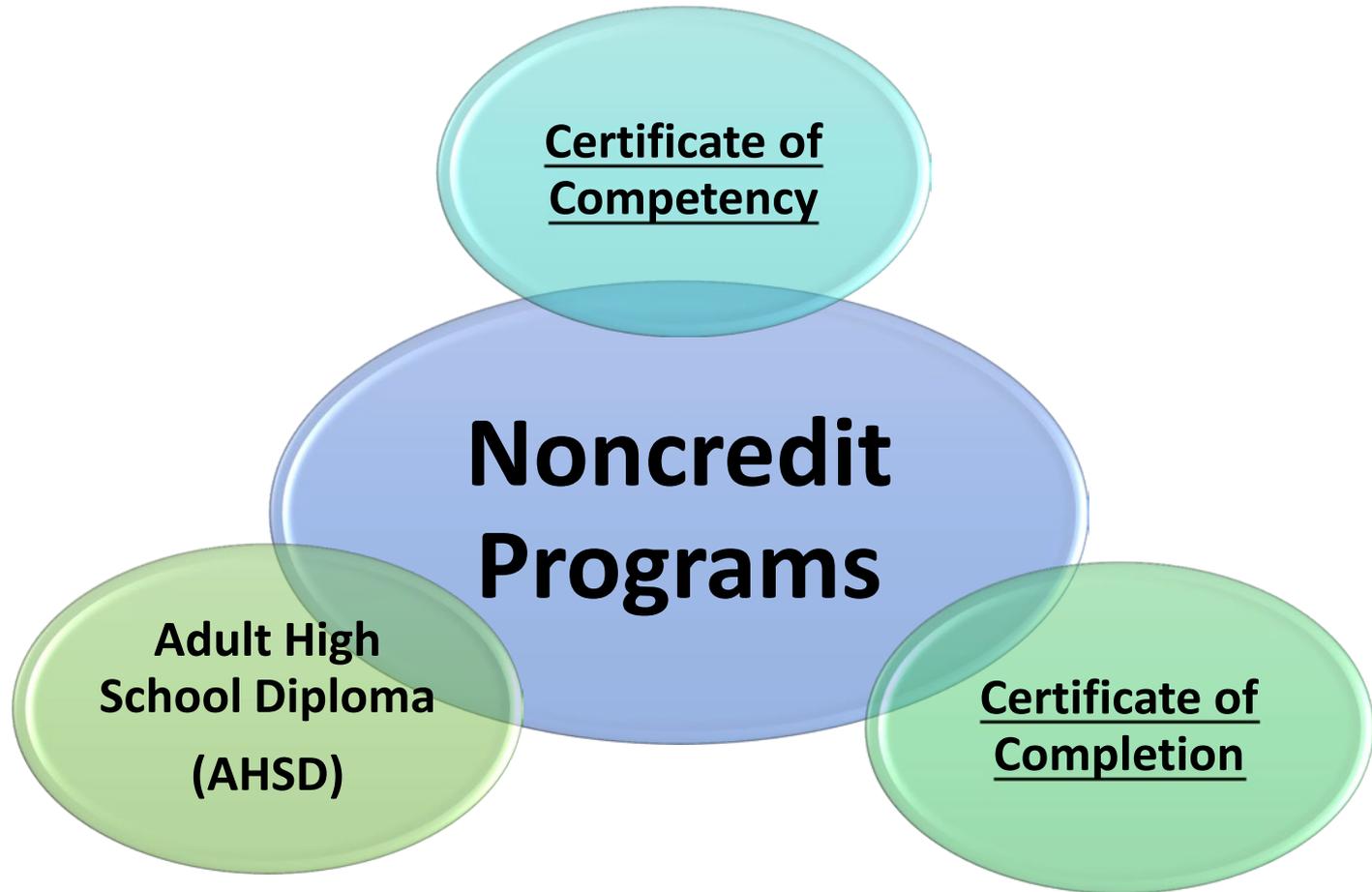


**Note: Curriculum proposals are reviewed in the order in which they are submitted into the COCI queue, to include revision requests*



Curriculum Review Process and Timeline (Reality)





Noncredit Certificates



Noncredit Certificates

Title 5 § 55155

- (a) Any noncredit educational program leading to a certificate must be approved by
- College curriculum committee
 - District governing board

Noncredit Certificates

Title 5 § 55155

(b) All noncredit educational programs leading to a

- noncredit certificate of completion or
- Noncredit certificate of competency
- **must be approved by the Chancellor** pursuant to section 55151 – Career Development and College Preparation.

Career Development and College Preparation (CDCP) Background

- CDCP – **C**areer **D**evelopment and **C**ollege **P**reparation
- Community College Funding Legislation
- Senate Bill (SB) 361
- (Scott/chapter 631, statutes 2006)
- Education Code Statutes
 - ✓ CDCP Funding (84750.5)
 - ✓ Instructional Requirements (84760.5)
- Title 5 Regulations
 - ✓ Curriculum and Instruction (Ch 6)
 - ✓ Fiscal Support (Ch 9)

Note: CDCP is also referred to as noncredit “Enhanced Funding”



CDCP Funding

EC 84750.5 (d)

- Established uniform funding rate for noncredit courses and an enhanced rate for CDCP
- FY 2014-15, the California State Legislature approved the enhanced CDCP noncredit rate to be equivalent to the credit FTES funding rate, effective July 1, 2015
- 2015-16 budget included \$49 million to fund the rate increase



Comparison of FTES Funding Rates (Noncredit, Enhanced Noncredit (CDCP), and Credit)



	2006-07	2016-17	2017-18
Basic (Regular) Noncredit	\$2626	\$2840	\$3050
Enhanced Noncredit (CDCP)	\$3254	\$4724	\$5072
Credit	\$4367	\$4724	\$5072

Career Development and College Preparation (CDCP)

5 CCR § 55151

A noncredit course involving CDCP will be eligible for enhanced funding pursuant to EC § 84750.5 and 84760.5 if it satisfies the following requirements:

- (a) Approved by college curriculum committee/district governing board
- (b) Program design
- (c) CDCP – must be submitted to CCCCCO for approval
- (d) CCCCCO shall develop forms and procedures for submission and approval
- (e) CCCCCO approved short-term vocational programs
- (f) ...separating existing course providing less than 110 hours of instruction into 2+ courses to form a CDCP program
- (g) Student credit coursework and employability
- (h) Certificate of completion
- (i) Certificate of competency
- (j) Content and assessment standards
- (k) District governing board approval
- (l) Award of certificates

CDCP Instructional Requirements

EC 84760.5 (b)

Limits CDCP eligibility to courses in the following instructional domains:

- Workforce Preparation
- Short-term Vocational
With High Employment Potential)
- Elementary and Secondary Basic Skills
- English as a second language (ESL) and
vocational English as a second language

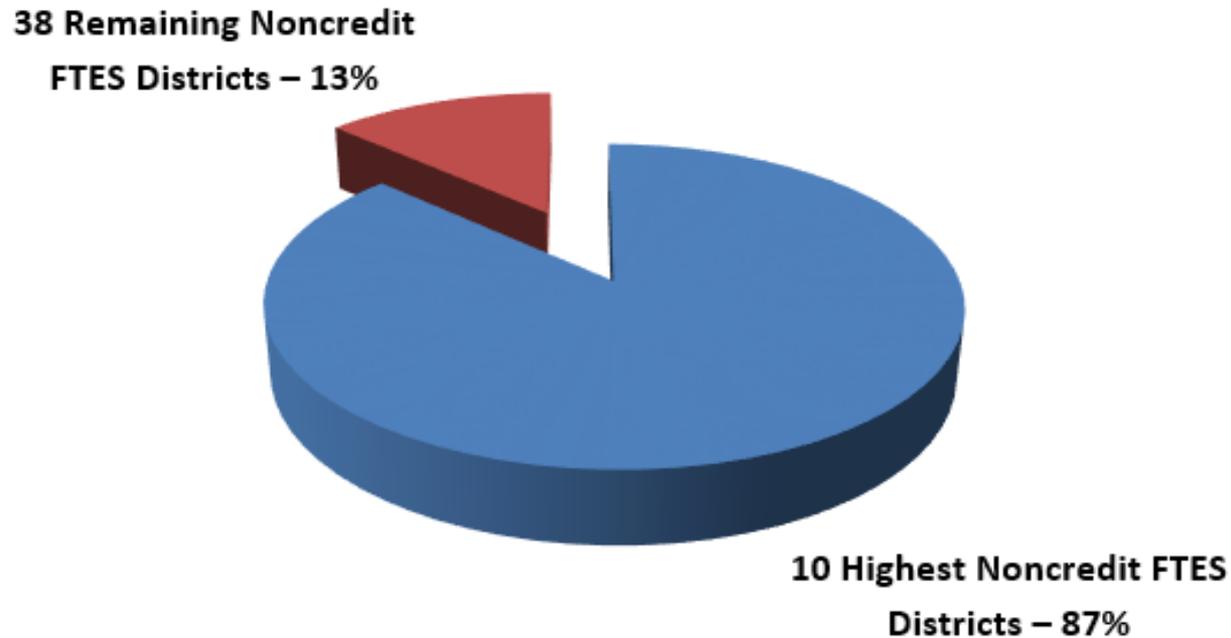
Certificate of
Completion
Title 5,
§ 55151(h)

Career
Development

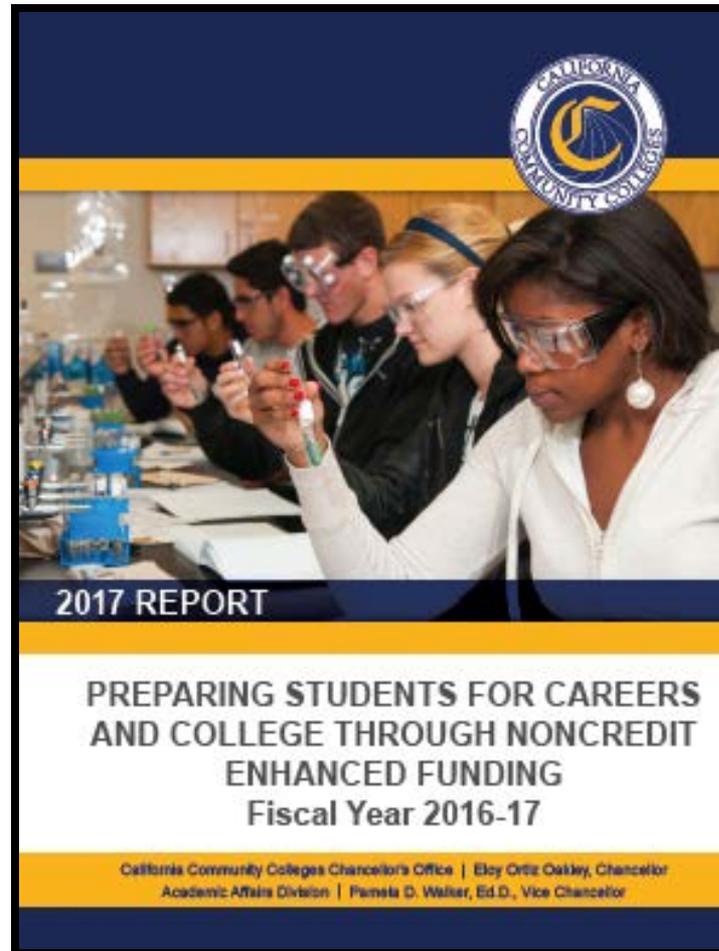
Certificate of
Competency
Title 5,
§ 55151(i)

College
Preparation

Percentage of CDCP FTES, 2016-17 (10 Highest CDCP FTES Districts)



Preparing Students for Careers and College Through Noncredit Enhanced Funding 2017 Legislative Report

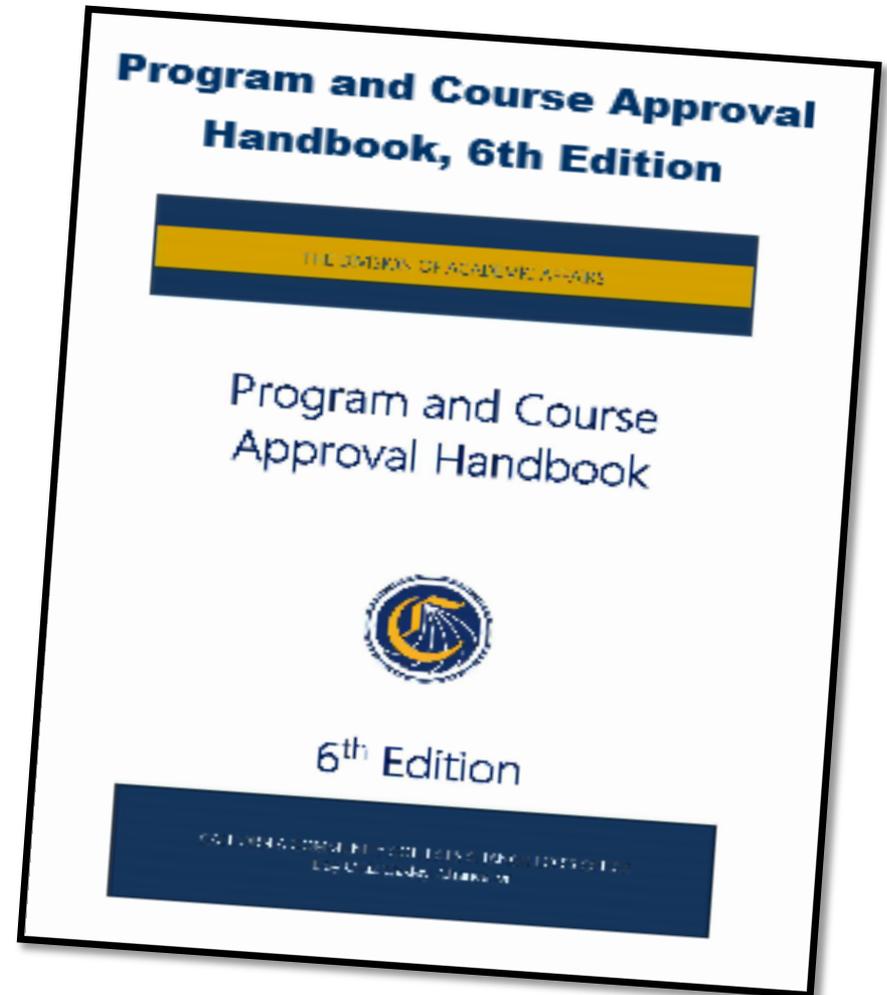


Noncredit Resources

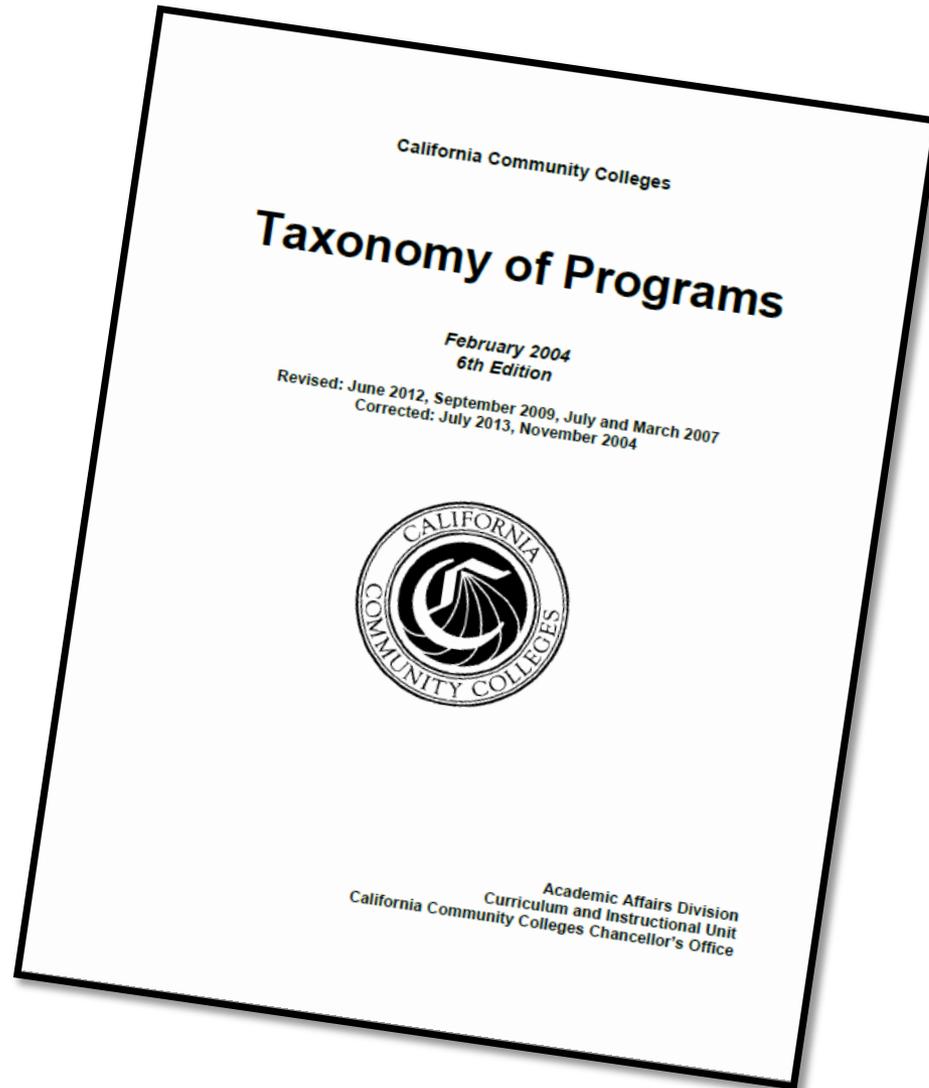
- Academic Affairs Noncredit Curriculum Webpage
<http://extranet.cccco.edu/Divisions/AcademicAffairs/CurriculumandInstructionUnit/Curriculum/NoncreditCurriculumandInstructionalPrograms.aspx>
- Annual Legislative Report - *Preparing Students for Careers and College Through Noncredit Enhanced Funding, 2016-17*
<http://californiacommunitycolleges.cccco.edu/ChancellorsOffice/ReportsandResources.aspx>
- Association of Community and Continuing Education (ACCE)
www.acceonline.org
- ASCCC Noncredit Committee - <http://www.asccc.org/directory/noncredit-committee>
- Basic Skills Initiative
<http://extranet.cccco.edu/Divisions/AcademicAffairs/BasicSkillsEnglishasaSecondLanguage.aspx>
- CCCCO Program and Course Approval Handbook, 6th Ed
http://extranet.cccco.edu/Portals/1/AA/Credit/2017/PCAH_6thEdition_July_FINAL.pdf

PROGRAM AND COURSE APPROVAL HANDBOOK (PCAH)

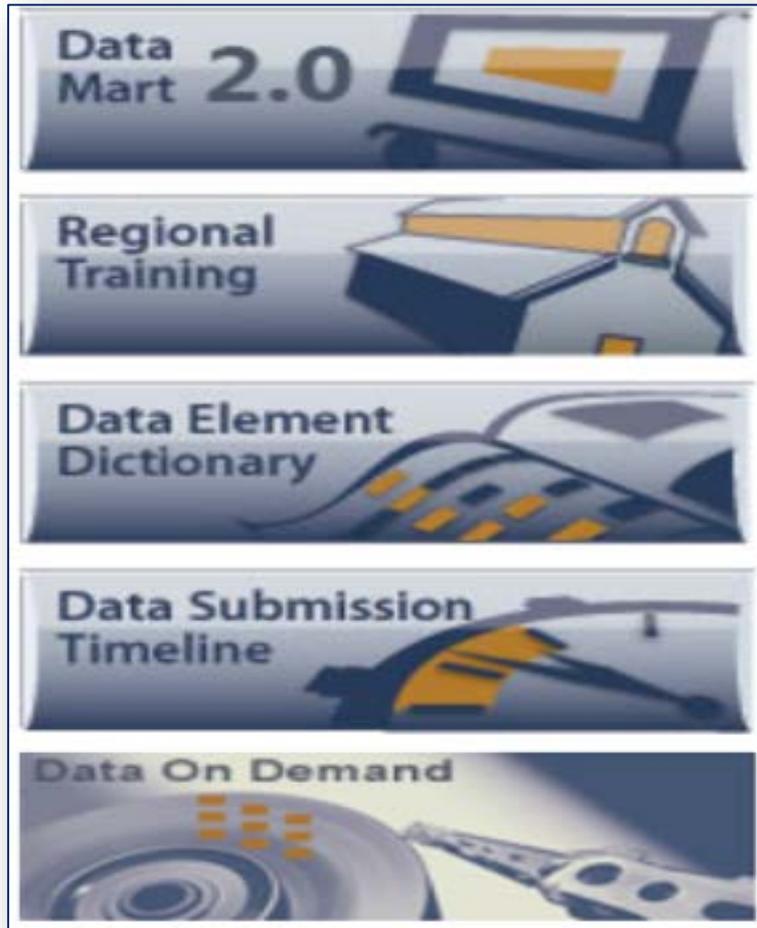
- 6th Edition released July 2017
- Part III.....Noncredit Curriculum



TAXONOMY OF PROGRAMS MANUAL ("TOP Codes")



COMIS (Chancellor's Office MIS)



- Curriculum Inventory Course Data
- Data Element Dictionary
- Data Mart



Questions?



MAY THE NONCREDIT FORCE BE WITH YOU!

Thank you!

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Academic Affairs Division
Community Colleges Chancellor's Office

Upcoming Noncredit First Friday Webinar Dates

2017-18	
10/6/2017	3/2/2018
11/3/2017	4/6/2018
12/1/2017	5/4/2018
1/5/2018	6/1/2018
2/2/2018	All webinars are 12:00-1:30

*Webinar dates or times may change and will be announced across CCC list-serves
Archived webinars are posted to the Chancellor's Office [Noncredit Webinars](#) webpage*

What's next for First Friday Webinars?

- **Guided Pathways and Noncredit**
- **Curriculum Development**
- **Student Support (SSSP)**
- **Regional Initiatives (AEBG, SWP)**
- **Developing a Noncredit Program, Logistics, Etc.**
- **Noncredit Advocacy**
- **...and more!**





Evaluation Survey

Please help us improve the monthly Noncredit Webinars by filling out a short anonymous online feedback survey at the following URL:

<http://www.surveygizmo.com/s3/3607336/Noncredit-Monthly-Webinar-Evaluation-Form>