



Educational Services and Support Division  
**California Community Colleges Curriculum Committee (5C)**

June 18, 2021  
9:00 AM – 12:00 PM  
ZOOM

**Meeting Summary**

**Attendance:** **ASCCC:** Carrie Roberson (Co-Chair), Michelle Bean, Stephanie Curry, Mark Osea, Erik Reese, Erik Shearer, Estela Narrie **4CS:** Lesley Agostino **CCCCIO:** Karen Daar (Co-Chair), David Williams, Don Miller **CCCCO:** Raul Arambula, Aisha Lowe, David Garcia **ACCE:** Jan Young **CCCAOE:** Jennifer Patel

1. Welcome and attendance at 9:04 a.m.
  - a. Chair Roberson welcomed members to last meeting of the year and reminded all of the Chancellor's Office drive through lunch appreciation—deadline to RSVP today.
  - b. Members asked about possibility of receiving CCCCCO pins.
2. Approval of agenda (attachment)—one change to workgroup for work experience postponed; moved by Osea; second by Curry. Approved unanimously.
3. Approval of minutes (attachment)— a few minor changes; moved by Curry; second by Bean; Approved unanimously.
4. Work Experience Regulation Revisions: Revised Order (Marc LeForestier)—postponed.
5. P/NP Regulation Revisions Update (Raul Arambula)
  - a. Added back in "credit/no credit" into the language for pass along credit.
  - b. Arambula shared themes/common concerns and challenges and benefits to the updates to regulations, such as financial aid and veterans funding impacts, transfer impacts, unnecessary repetition, changing to p/np after course completes.
  - c. Williams expressed concern about including language for "last day of instruction" to accurately reflect student's progress, as well as impact on major courses. Osea explained that the implication may not be impacts on GPA but rather on progress; also said that there is a 14 unit cap for transfer (at UC). VC Lowe expressed the concern for administrative burden may be the need for clarifying language. Shearer said consideration of the title 5 language in grade changes should align with these changes as well.
  - d. VC Lowe reminded group of the intent of the change is for emergency—the pandemic—to give another avenue for student for success and completion.
6. 5C Website (David Garcia)

- a. Shared the new resources page.
- b. Site will go live this summer of 2021. David will be the manager of the 5Cs webpage in the future.
- c. Suggestion to add Min Quals Handbook and to add listservs.

## 7. 2020-2021 5C Year in Review and 2021-2022 Plans (Aisha Lowe)

VC Lowe shared presentation slides with accomplishments, such as website, equity goals and framing, Ethnic Studies requirements, CBE, CLEP, correspondence ed, and workgroups:

- a. PCAH (Karen Daar)
  - i. Accomplishments: Provided recommendations on a technical manual, which is expected to be published in the upcoming year. Identified areas in the PCAH for uniformity to add framing of DEI and antiracism philosophical elements while staying more of a procedural document. Added section for new ethnic studies requirement. Created a process for updates annually, especially in revisions such as changes to title 5 (since last version in 2016).
  - ii. Next year's goals: publish PCAH version eight, finalize the Technical Manual, create a repository of resources, finalize an annual review process.
- b. Work Experience (Jan Young)
  - i. Accomplishments: Met with CO legal on noncredit language and any federal or state barriers. Recommended updates to title 5, article 4, which was last updated in 2009, such as equalizing the hours and removing "cooperative." Polled membership of CIEWA (California Internship and Work Experience Association) and followed their suggestions. Now reorganized the 15 sections as recommended by LeForestier. Also discussed the change for the faculty to be present.
  - ii. Next year's goals: Bring new language to 5Cs in August and to BOG by September.
- c. TOP/CIP (Carrie Roberson)
  - i. Accomplishments: Met with West Ed and began a Google drive to collect information and house discussion items of what a shift might look like. Identified the need for a process to request a new TOP code.
  - ii. Next year's goals: Determine if a transition and a plan/process of migration to CIP codes is needed and why. Update the 2004 TOP Manual.

VC Lowe provided some goals for 5Cs next year: DEI in curriculum; holistic review of title 5 section 55063, review of title 5 for AB 705, curriculum inventory RFP process, continue workgroups' goals and recommendations.

Members' suggestions for next year's goals: Chair Roberson suggestion adding update to charter, consider AB 1111 and AB 928 coming to fruition and how those will impact our system and regulation updates and general processes to address legislation—maybe legislative updates on the agenda regularly.

## 8. 2020-2021 5C Debrief

- a. What worked well?
  - i. Chair Roberson thanked the committee and said that virtual meetings worked well. VC Lowe said that CO will be a hybrid agency indefinitely and is downsizing physical

space/offices. For 2021, meetings will remain virtual and 2022 still undetermined. Chair Daar expressed concern on burden on southern Cal participants both in time and resources to go to Sacramento and concern with hybrid model as not same experience for all participants. Members agreed at least an orientation/first meeting should be in person. Also suggested having colleges host 5Cs meetings throughout the state.

- ii. Discussion on timing—9am to noon worked well. Suggestion to add 9am to 1pm as a place holder for all meetings.
  - iii. Members liked Fridays.
  - iv. Workgroups for getting pre work done helped the meetings be efficient.
- b. What can be improved?
- i. Consider using written reports for constituency groups.

9. 2021-2022 5C Meetings—VC Lowe will work on securing names for next year's membership to begin populating calendars.

#### 10. Updates

- a. Equitable Placement Implementation and Evaluation
  - i. VC Lowe presented to Consultation Council and will send 5Cs her slides. ESL adoption plans from colleges due by July 1; CO identifying promising and effective practices for ESL.
  - ii. Working on ethical placement toolkit along with the dashboard.
  - iii. In December 2020, colleges were asked for validation of implementation of placement processes (AB 705 from fall 2019). Trends showed: 7 colleges did not place students below gateway courses; 108 not maximizing throughput for any student groups (66 colleges) or only one group; had too small sample size; or had incomplete data. CO will commend the 7 colleges and support the other colleges in fully implementing. Options: 1) colleges will have opportunity to submit data from other semesters to demonstrate improved impact, 2) colleges will submit a transition plan to show revised plans.
  - iv. Members suggested also including context reports with the data and revision plans.
  - v. VC Lowe goal is to send colleges this info by end of summer. Suggestion made to get the info as soon as possible and then spreadout the due dates.

#### 11. Constituent Group Reports

- a. CCCAOE—two fall conferences: in-person in August and virtual in October; registration open now: <https://cccae.org/professional-development/fall-2021-conferences/>.
- b. ACCE—Adult Ed and CDCP courses discussion on new bills happening.
- c. 4Cs—working on Curriculum Institute and it's been nice. Looking for the common course numbering.
- d. CCCCIO—new executive group and conference planning.
- e. CCCCO—awaiting state budget; approval of ethnic studies courses for CSU GE in resubmissions and communicating with CSU vice provosts that colleges need more direct, detailed feedback. Williams is concerned about fraudulent applications to CCCApply.
- f. ASCCC—new executive board; met in person for orientation. Curriculum Institute has

about 800 registered attendees. Chair Roberson expressed appreciation for all your collaboration and work to make it happen. Curry will be next year's 5Cs faculty co-chair. ASCCC Academic Academy in fall will be on transfer and all are invited.